Boulder Arts Commission Meeting Agenda
November 30, 2022  6:00 P.M.
Hybrid Meeting:
Penfield Tate Building / Online Video Meeting

1. CALL TO ORDER
   Approval of Agenda

2. MINUTES
   Approval of the September 2022 Meeting, October 2022 Retreat, and November 17 Special Meeting Minutes.

3. PUBLIC PARTICIPATION

4. COMMISSION BUSINESS (10 min)
   A. 2023 Calendar of Meetings – Matt
   B. 2022 December Meeting – Matt

5. GRANTS PROGRAM (15 min)
   A. Change of Grant Request - Megan Quillam, National Guild for Community Arts Education 2020 Conference
   B. Grant Reports
      i. 90 Second Newbery, 90 Second Newbery Film Festival, $2,500
      ii. BaoBao Foundation, Sankofa – Return to Your Roots, $10,000
      iii. Butterfly Effect Theatre of Colorado (BETC), BETC’s Touring Theatre Truck 2022
      iv. Boulder Opera, Touring Schools with Gato con Botas, $3,000
      v. Kelly Holmes-Starkey, Fresh Air, Fresh Fashion Runway Show, $5,000

6. PUBLIC ART PROGRAM (20 min)
   A. Nobel Monument Community Project, LOI Extension

7. MATTERS FROM COMMISSIONERS (45 min)
   A. Update on the Anti-harassment Initiative – Maria and Caroline
   B. Junkyard Social Club Permanent Structure Permitting – Eboni
   C. Year End Video – Bruce and Georgia

8. MATTERS FROM STAFF (30 min)
   A. Questions about the Manager’s Memo
   B. Follow Up on the Joint Meeting with the DMC – Matt
   C. Grant Program Discussion Items– Lauren
      i. 2022 Grants Cycle Unspent Funds
      ii. Grants Threshold Score
      iii. COVID-19 Event Safety Sponsorship reports

9. ADJOURNMENT
### Agenda Item 1: Call to order and approval of agenda

**Moved:** Borowsky  
**Seconded:** McCormick  
**Passed unanimously.**

The meeting was called to order. Borowsky asked the group for any other addendums to the agenda. Staff noted that Pro Musica received an extension until December; commissioners will review that report later in the year. There was a nod of approval from the commission for the agenda as presented in the packet.

### Agenda Item 2: Review of Minutes

**Item 2A, Approval/Review of August 2022 Meeting Minutes**

**Moved:** Borowsky  
**Seconded:** Whyel  
**Passed unanimously.**

Borowsky asked the commission for changes or addendums regarding these minutes. McCormick requested an edit. Cole moved to approve the minutes as amended. Whyel seconded, and the motion was unanimously approved.

### Agenda Item 3: Public Participation

Deborah Malden indicated Create Boulder’s plans to launch an advocacy campaign addressing challenges seen in the recommended 2023 Arts and Culture budget. The group plans to address city council with a plea for further funding to bolster general operating support (GOS) and rental assistance grants. She has repeatedly observed grant cycles where applicants met the scoring threshold and yet not enough monies existed to distribute accordingly. She stressed the importance of the city supporting and “stabilizing the arts ecosystem” from a community benefit perspective. Borowsky asked Malden how the commission can best support this endeavor other than through the annual letter to council request for more funding. Malden suggested that commission could potentially “co-sign” onto the messaging. Create Boulder will be sure to copy the commission on its letter to council. Borowsky welcomed this community support for a more robust budget.

Mary Wohl-Haan invited all to attend the upcoming Freeform Dance Festival; her group will provide a pre-show performance at the Dairy Center. Wohl-Haan also expressed alliance with commission’s recent discussions regarding support against the harassment experienced by arts grants recipients. As a Boulder resident, she has witnessed vandalism of her own lawn signage celebrating LGBTQ+ pride.

### Agenda Item 4: Grant Program

**A. ACTION: Report**

1. **square product theatre, Dance Nation, $10,000** – Click explained that commissioners have the options to approve the grant report, not approve and cancel final payment, or postpone approval pending response to specific questions.

Kert was impressed by the quantity of feedback and the quality of performance. Borowsky agreed. Cole: quotes were appreciated. McCormick appreciated the production and noted director Emily Harrison’s sense that in post-pandemic Boulder, people are ready to see something new and different – this “heartening support” was indicated by the packed houses each night. Cole made a motion to approve the grant report. McCormick seconded, and the motion passed unanimously.
B. 2023 Grants Cycle Blueprint – Staff recommended changes were among the options indicated by financial structure models. Click summarized the presented recommendation as “draft 1”: venue and online affordability fund increased up to 16,000, professional development grants increased by $1,000 for out of state travel, and assistance for grant writing was reduced to $4,000.

Chasansky offered an alternative funding structure which would focus monies on operational support via the GOS grants. He indicated two options, one (“draft 2”) which would provide inflation increase for GOS recipients and the other (“draft 3”) eliminating all the other categories to solely focus funds toward GOS awards.

Commission discussed potential changes to the money distribution.

Borowsky suggested drafting a potential “draft 4” using “draft 3” but also incorporating all categories that were deleted. Click estimated the figure at $1,089,000, a difference of $164,000. Chasansky noted that this estimation of additional funding does not consider the multi-year terms of the grants, which would be a complicating factor to this calculation.

McCormick prefers the idea of supporting as many artists and groups as possible by “spreading the money around” as much as possible to help make the Boulder art scene more “vibrant.” Kert agreed – more smaller grants allow for “cutting edge” work from burgeoning artists and organizations. In this vein, McCormick suggested feeding more money to the arts education fund. Borowsky polled the group; commission was unanimously not in favor of “draft 3.”

Staff recommended program changes include comment requirement on scores of 4 and below, process streamlining by stopping the second and third extension request practices and returning to administrative approval, and continuation of the CU Boulder Arts Administration Scholarship.

Borowsky doesn’t favor continuing the $6,000 CU Scholarship process as this opportunity has not seen much interest; “this is a lot of money for one or two applicants.” Commission discussed other avenues for the funds.

McCormick suggested a partner internship program where a student in the program could work with a local arts organization which would provide “direct service” to support local art. Schmid questioned the inclusivity of this idea as eligibility would require that an applicant be engaged in a formal education track. Borowsky would prefer that it be open to all who may be involved in alternative education systems. Kert noted that there are legal tax guidelines that require internships to be given to students.

Staff recommended keeping City of Boulder limits as written. Kert wondered why and how this impacts online programming. Staff explained that in the case of online programs the criteria would be that the hosting organization be headquartered in Boulder.

McCormick has observed a practice by which proof of residency is required before a grant can be awarded. Staff clarified that this rule would only apply to the GOS grants.

Schmid agreed on the importance of demonstrating that one’s headquarters are in Boulder. She suggested that “outside” artists could perhaps partner with a Boulder artist or arts organization to ensure that the dancers/performers are local. Cole approved and suggested adding language about allowing this type of partnership.

Future process improvements include additional training for applicants on diversity, equity, and inclusion (DEI) practices, evaluations, marketing, grant writing, continued outreach and discussion of threshold scores.

Moved to approve the 2023 Cultural Grants Program budget structure and to endorse the staff proposal for process, schedule, and scoring system with advice to staff from the meeting on September 21, 2022.

Staff recommend that equity funds which have been preliminarily dedicated to grants under the Indigenous Fellowship be kept as a line item.

McCormick wondered whether those equity funds could be repurposed for DEI consultant training. Staff explained that the unspent balance will be reviewed later in the year and commission can recommend that Jones direct the funds in this manner.
Commission agreed that the first scenario presented seemed most favorable. Schmid doesn’t have a strong inclination to continue the CU scholarship grant, and Borowsky also urged moving these dollars elsewhere. Group discussed reframing as “leadership pipeline fund” and loosening the tie to CU. Schmid suggested making the opportunity available to applicants beyond the CU student body.

Cole liked “draft 1” but would like to figure out how to distribute further general operating support.

Kert recommended commission “make the case” to city council that increased funding is necessary to prevent the cutting of valuable programs.

Kert moved to approve the 2023 Cultural Grants Program budget structure with the change of swapping the CU Boulder Arts Administrative Certificate for a Leadership Pipeline fund. Whyel seconded, and the motion passed unanimously.

McCormick moved to endorse the staff proposal for process, schedule, application and scoring system with advice to staff as discussed in September 21st meeting including recommended changes as discussed on further definition of encouragement points and defining headquarters in Boulder. Whyel seconded and the motion passed unanimously.

Cole mentioned further discussion of improvement for the question-and-answer applicant process. Chasansky noted that this would require a few things. Incorporating interviews would require the scheduling of extra meetings between scoring sessions. A subcommittee might be needed. The number of commission meetings in which a specific grant requires discussion may be extended. Applicants would then have to be flexible enough to adjust their cycle of planning to account for the lengthened process. Cole noted that her liaison organizations already report a large investment of time spent responding to commission inquiries.

DEI training has informed Cole about the different ways people express themselves. She believes providing alternative routes of expression may be a proactive way to engage with the applicants.

Kert approves of the blind scoring process and doesn’t favor projecting the changing of the scores in a public display. Whyel suggested making optional an oral response if the applicant prefers this over written format. Discussion ensured over the possibility that decisions may be swayed over the chosen format of the applicant and that everyone should be given the same opportunity. Kert encouraged sensitivity to the scheduling needs for organizations and suggested permitting pre-recording of statements if commission opts to include an oral component.

Staff calculated that commission would have spent 17 hours during the last grant cycle if engaged in a hypothetical 10-minute-per-applicant question-and-answer session for 103 applicants.

Cole suggests revisititation of this conversation at next month’s retreat.

Schmid suggested providing enhanced grant writing training for organizations to streamline the process for both commission members and applicants. Borowsky suggested an arrangement whereby commissioners could trade off attendance at the question-and-answer sessions.

Click noted the upcoming grant information sessions planned for November 17th and December 14th and requested commissioner volunteers for the engagement. She asked members mark their calendars for the commission grants training on January 26, 2023.

Staff invited further language revisions by email.

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<tr>
<th>Agenda Item 5: Matters from Commissioners</th>
<th>[2.11.06 Audio min.]</th>
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<td>A. Harassment Experienced by Arts Grants Recipients – Commission had heard from applicants about a few specific recent incidents of harassment.</td>
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Staff noted that the City Attorney’s Office advised that any commission statement not name specific individuals or organizations, and instead take a more general stance of alliance with artists and condemnation of harassment. Commission agreed that the stand it wishes to take on this issue does not need to be tied to any one specific event. Kert would like to explore making a more general statement. McCormick suggested implementing policy
language. Kert recommended reaching out to the Human Relations Commission for advice on best practices. Commission agreed that a list of resources for artists could be posted to the commission website along with a statement about the rights of artists and arts organizations to be used as a ready tool for those experiencing harassment or discrimination.

Chasansky noted that staff can investigate the list of potential resources to provide. He advised commission on the rules around drafting a statement which can be reviewed and voted on during the retreat next month. Kert and Cole volunteered to prepare a draft document with support from Chasansky incorporating motion language as well as a statement for the website.

Cole noted the importance of provocation in art – it is the purpose of some artists to stimulate debate and discussion. Ideas were floated for an event centered around free speech in Boulder’s arts community as commission considered strategies around promoting healthy discourse.

### Agenda Item 6: Matters from Staff

A. Manager’s Memo: see packet. Chasansky welcomed questions.

B. Proposed Date and Time Change – Jones discussed scheduling conflicts with the other boards and commissions that Community Vitality handles. The group discussed options for arts commission date and time changes to accommodate staff capacity. McCormick moved that the November 2022 meeting of the Boulder Arts Commission be rescheduled for November 30th from 6 to 8 PM and that all subsequent meetings of the Boulder Arts Commission be held on the fourth Wednesday of each month from 6 to 8 PM. Cole seconded, and the motion passed unanimously.

C. City Manager’s Recommended 2023 Budget – city council currently has public hearings on this topic scheduled for October 6th and 20th. Chasansky clarified that the recommendation currently equates to an overall 18.8% increase to the arts budget.

D. Retreat Update – The retreat will be held on the regular date of Wednesday, October 19th. More details to follow by email.

### Agenda Item 7: Adjournment

There being no further business to come before the commission at this time, the meeting was adjourned.

**Date, time, and location of next meeting:**
The next Boulder Arts Commission meeting will be replaced by the annual retreat at 6 p.m. on Wednesday, October 19, 2022.
CITY OF BOULDER
BOULDER, COLORADO
BOARDS AND COMMISSIONS RETREAT
MINUTES

Name of Board/ Commission: Boulder Arts Commission
Date of Meeting: October 19, 2022
Contact information preparing summary: Lisa Wuycheck, Executive Assistant
Commission members present: Kathleen McCormick, Bruce Borowsky (Chair), Georgia Schmid (Vice Chair), Eboni Freeman, Maria Cole, Caroline Kert, Yaelaed Whyel
Commission members absent:
Staff present: Matt Chasansky, Manager, Office of Arts & Culture
Lauren Click, Coordinator, Grants
Mandy Vink, Coordinator, Public Arts
Amy Hoagland, Arts Specialist
Cris Jones, Director, Community Vitality
Lisa Wuycheck, Executive Assistant, Community Vitality
Members of the public present: None
Type of Meeting: Regular/Hybrid (Location: The Spark, 4847 Pearl Street, Boulder, CO 80301)

Agenda Item 1: Call to order and approval of agenda [0:09:50 Audio min]
The meeting was called to order. Borowsky asked the group for any addendums to the agenda. There was a nod of approval from the commission for the agenda as presented in the packet.

Agenda Item 2: Matters from Commissioners [0:11:49 Audio min.]
A. Arts Commission Position on Discriminatory Harassment of Artists - Maria and Caroline

Prior to the meeting, Kert Cole, and Chasansky discussed a plan to address discriminatory practices within the arts community.

Kert presented three approaches to address discrimination in the arts community. She is seeking to work together with the Human Relations Commission (HRC) on these approaches:
1. Post a statement on the Arts Commission’s website which lists resources available for artists who are facing discriminatory acts.
2. Partner with the HRC to develop a policy statement for the Arts Commission to address these discriminatory acts.
3. Work with the HRC to do more proactive and forward-thinking actions such as workshops and educational opportunities.

Cole said they also discussed partnering with the Motus Theater.

Kert identified the correct contact person at the HRC to coordinate top level thinking. Kert said she and Cole plan to virtually attend the HRC meeting on November 21. Kert expects to have two to three minutes to speak to the HRC to address discrimination and to encourage the HRC to partner with the Arts Commission. Kert and Cole will discuss the Arts Commission’s philosophy that focuses on advocating and supporting diversity and inclusion within the expression of the arts. Kert and Cole will detail the function of the Arts Commission, the Cultural Plan, and the three-prong approach they developed to address discrimination towards artists in the community. Kert will invite the HRC to work with the Art Commission.

Freeman asked Kert how she would like the HRC to partner with the Boulder Arts Commission. Kert said discussion with the HRC is needed to determine the partnership. She added that the HRC spends more time addressing discrimination and can provide guidance. Kert expects to find that forward-thinking workshops and educational opportunities are more aligned with the HRC’s mission.

Cole said she and Kert reviewed the Cultural Master Plan and identified four points that directly support the expression of artists in the community. She said bullying is hurting the artists’ abilities to express themselves.
Borowsky asked if Kert and Cole identified other places in the country that address discrimination within the arts. Cole said some reports exist, but she believes the first step is focusing on the community and local resources.

McCormick asked if Kert and Cole spoke to the two artists who experienced discrimination. Kert said the Commission received statements from the artists and reached out to them with questions that were shared with the Commission. Borowsky thanked Kert and Cole for their work on this issue.

McCormick moved to allow Kert and Cole to represent the Boulder Arts Commission at the HRC meeting and at meetings with other organizations regarding discrimination against artists in the community. Whyel seconded, and the motion was unanimously passed.

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<tr>
<th>Agenda Item 3: Adjournment</th>
<th>[0:21:28 Audio min.]</th>
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<td>There being no further business to come before the commission at this time, the meeting was adjourned.</td>
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<tr>
<th>Type of Meeting: Retreat (Location: The Spark, 4847 Pearl Street, Boulder, CO 80301)</th>
<th>[0:21:42 Audio min.]</th>
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<tr>
<td>Agenda Item 1: Reintroductions</td>
<td>[0:21:44 Audio min.]</td>
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<td>Chasansky explained that the staff gives the commissioners a gift of art at the annual retreat as an expression of appreciation of the commissioners’ thoughtful and difficult work. Vink introduced Jeff Kandyba, a courtroom sketch artist, who created an individual sketch for each commissioner as a gift.</td>
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<td>Chasansky introduced Dillon Kenyon, the executive director of The Spark. Dillon welcomed the group and introduced Brad Weber, a board member of The Spark. He encouraged everyone to attend their next show, Mary Poppins, and he said their space is available for rentals.</td>
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<td>Borowsky gave each staff member a gift of a framed photo he took during his travels.</td>
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<td>Hoagland introduced herself. Wuycheck introduced herself.</td>
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<th>Agenda Item 2: Arts Commission Mission Statement</th>
<th>[0:37:06 Audio min.]</th>
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<td>Borowsky read the Boulder Arts Commission’s mission statement and asked for feedback from the commissioners. McCormick said the statement was living well. Borowsky said the mission statement is still fresh. All commissioners agreed.</td>
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<tr>
<th>Agenda Item 3: Dinner And Staff Presentation</th>
<th>[0:39:02 Audio min.]</th>
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<td>- What questions do you have about the Community Cultural Plan and the 2023 Work Plan?</td>
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<td>- State of the Arts in Boulder</td>
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<td>Chasansky asked the commissioners if they had questions regarding the work plan video that was sent to commissioners prior to the retreat. Chasansky said that hopefully the 2023 Arts &amp; Culture Budget will be approved tomorrow night by City Council.</td>
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<td>Borowsky announced that McCormick and Schmid and will attend the Council meeting virtually and will both speak.</td>
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<td>McCormick asked why the Commission is asking for $5,000 in ARPA funds, and where the funds will be applied. Chasansky explained that $5,000 in Public Health Emergency funds remain unspent. He explained that, at a recent Council meeting, two council members asked the finance department if those funds can be reassigned to support artists. Chasansky said further discussion on that matter will occur at the November Council meeting.</td>
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McCormick asked about the possibility of an increase in the 2023 budget when adjustments are made in April. Chasansky said adjustments to the budget are highly unlikely. Jones agreed with Chasansky but added that staff will always be seeking funding for Arts to meet the priorities of the Cultural Plan.

McCormick said that Create Boulder indicated in a letter that the City has met its ‘ask’ to the Cultural Plan in terms of funding. Chasansky confirmed this. He explained that the minimum amount of funding for the third phase is 2 million, and the budget will be 2.3 million if City Council approves the 2023 budget.

Schmid asked Chasansky how much additional funding will be sought. Chasansky explained that it depends on goals. The goals may focus on supporting artists, the underfunding of the general operating budget, and inflation. He added that the programs for artists and youth sections are not complete. He explained that he can’t give an exact number, and Create Boulder has different numbers than staff.

McCormick asked about the possibility of awarding General Operating Support (GOS) grants retroactively. Chasansky said he and Click calculated that giving out 5 more grants will require $300,000 in funds. Schmid expressed that the commission needs to determine specific allocations for fund requests. Chasansky said he will email data on the General Operating Support and artist rehiring to the commissioners.

Schmid asked about the 5 million dollars in Health Equity funds. Chasansky said those funds are generated by the sugar beverages tax, and due to laws that specify how the funds are spent, there is no way for the commission to access that money.

Jones said that he and Chasansky work with the city manager on the budget. He said this percentage of the manager’s 2023 budget is what the city manager has recommended to City Council based on staff’s input. Jones said he and Chasansky must advocate for that budget. Jones added that if City Council decides that more money should go to Arts & Culture, then staff and the commissioners will work together to decide how to recommend spending any additional dollars.

Freeman asked what factors contribute to the likelihood of Council not allocating additional funds to the arts. Chasansky said he was referring to the mid-year adjustment to the budget. He said funds at that time are usually allocated for emergencies, not new initiatives or new directions. Chasansky said in November there will be a discussion about another round of ARPA funding, but it is unlikely Arts & Culture will receive additional funding.

Cole asked about unused grant dollars. She asked Jones if those funds go back to the general budget. Cole expressed that she’s interested in funding the next level of grants with the unused grant money. Chasansky said that at the November Boulder Arts Commission meeting, staff will ask commissioners for recommendations on the spending of unused grants. Chasansky explained that there will be a staff recommendation for the commission to consider, then it’s Jones’ decision on how to spend the money. Cris said the funds that were trusted to arts at the beginning of the year should be spent by the end of the year.

McCormick said she wanted to discuss the roles, responsibilities, and functions of the Boulder Arts Commission. McCormick advocated for public art to be included. She said fine arts and performances are mentioned, but she said there’s so much more to consider. Borowsky asked if McCormick would write suggestions for the commission’s approval.

Kert said it is not appropriate for public art to appear in the subsection of the art grant program. She said it may fall under the 2.32 listing of functions. Chasansky explained there is a holding place in Chapter 14 for public art if that becomes a law and not a policy. He explained that the policy in Chapter 2 can be changed only by City Council. The commission would have to work with the charter committee to propose the change to City Council. The proposal would be on the agenda for two public hearings before a vote occurs. Chasansky said an ordinance would be needed.

Cole said she agrees with McCormick that the language is dated. Jones said it’s not a good use of the commission’s time to tinker with the Boulder Revised Code. Jones suggested updating the Community Cultural Plan and presenting those updates to council for approval. At that time, Jones said the commission can present recommendations for revisions to the Boulder Revised Code. McCormick said she wants public art to be recognized since it is not currently law.

Cole asked Jones what is involved in order to update the Community Cultural Plan. She also asked Chasansky if there are enough funds to do that. Chasansky said requests for the 2024 Community Cultural Plan is an internal staff process that runs from March until June. Chasansky said the commission should advocate for more funds in the next budget cycle.
**Agenda Item 4: Facilitated Exercise**

Tonya Quinn, founder and CEO of The Kindness Empire, facilitated several exercises with the Arts Commission and staff. The exercises included an interactive drawing exercise performed in pairs, a creative flower arranging project, and a project which required participants to answer questions relating to art.

**Agenda Item 5: Looking Ahead**

- What topics should be on the agenda for discussion at future meetings of the Arts Commission?
- What topics do you want to take on as a group this year?

Borowsky distributed a list of future project ideas that were submitted to him by the commissioners prior to the retreat.

Borowsky said he would like the commission to do more than issue grants. He discussed past community events that were held in Boulder, such as dancing in the park, which fostered a sense of community. He asked the commissioners for ideas on how to help the community get more involved in the arts. Schmid said it is a huge task to organize events, including insurance and safety measures.

Freeman said more data is needed to determine what the public is seeking in arts so that the Arts Commission can best serve the community. Schmid agreed and said the best way to serve the community is to find out what type of art they seek. She suggested surveying the public.

McCormick discussed how beneficial it was in the past to have free, outdoor community events, such as free movies in the park. McCormick suggested offering free, fun events would make the Arts Commission more visible and spread awareness of the commission throughout the community. Freeman asked if the mission and vision of the commission is to support activities or to run activities? McCormick said the commission’s role is to offer support and to sponsor activities.

Borowsky suggested adding a new grant category for community events. Freeman said she loves the idea of creating a new grant category but said the commission’s actions must have an evidence-based strategy. Freeman added that the commissioners are liaisons to multiple organizations. She suggested collecting data by polling these organizations regarding potential community events in order to define the best research process to adopt. Borowsky agreed but said people other than artists should be polled since others may be able to run these community events. Freeman expressed that the commissioners are stewards of tax dollars, so it’s important that they ensure decisions are evidence-based.

Schmid discussed the importance of making decisions that promote equitable programs for various socio-economic groups in the community.

Freeman supported Whyel’s idea of posting the Arts Commission meetings on YouTube for accessibility. Chasansky said he will do some research regarding meeting rules and will have answers at the November meeting.

Kert discussed the importance of reaching more underrepresented artists and groups. She supports venue subsidies and making more venues available to small groups while being ADA accessible. Borowsky said the biggest challenge in the arts is finding affordable space.

Freeman asked Jones if it’s possible to collaborate with the Downtown Boulder Partnership (DBP) to organize art pop-ups in the empty store fronts downtown. Jones said the commission can make suggestions to the DBP. Jones said he will invite Chip from the DBP to a future Arts Commission meeting.

Borowsky asked Jones if the Department of Community Vitality can help the commission get a survey out to all city residents asking about the arts. Jones said the survey may just be a bigger effort associated with the Community Cultural Plan. Jones reminded the commissioners that the Community Vitality Department employs a Special Events senior program manager. He said the department is identifying resources and building a stable special events program. He said assessments will be done by Community Vitality to understand the needs of the community. Jones said the Arts Commission’s role is to determine fund distribution and to advise on policy for a special events program. He said it’s important that special event planning is a coordinated effort, and he added that staff will consult with the commission when developing the special events program.
Chasansky talked about the commission’s responsibilities. He said they need to decide if they want to allocate funding differently in the grant program or work with Vink on the criteria for public art. He said this need is more immediate and so is working on the new 2024 Community Cultural Plan. Chasansky reported that staff will be reaching out to thousands of people through a multi-directional survey, and perhaps through social media, to determine what they want to include in the Community Cultural Plan. Borowsky said a city-wide survey would be well-timed, due to many changes within the city.

Chasansky said the 2023 Arts Commission’s meeting dates will be on the November meeting agenda.

Chasansky advised the commission that decisions about the 2024 Grants Program will start in June of 2023. Freeman suggested brainstorming pre-June. Borowsky suggested subcommittees be formed to address specific ideas.

**Agenda Item 6: 2023 Commission Priorities**

- What topics are the top priorities for Council to consider at their retreat in January?
- Are there any volunteers to begin drafting the letter?

Chasansky said this is normally the time to start talking about the commission’s message to City Council regarding 2023 priorities. He said he has not received information on how Council wants that information to be delivered. The discussion of 2023 priorities will be tabled until the November meeting.

Freeman encouraged the idea of a 2023 work plan video instead of a letter. The commission will use the commissioners’ notes from the retreat for input. Chasansky said if the letter is due to Council before the next commission meeting, he will ask for an extension. Borowsky and Whyel volunteered to help draft the letter to Council. Schmid discussed the importance of including specific asks and fund amounts in the letter. Borowsky asked commissioners to email him with ideas for priorities to be included in the letter.

**Agenda Item 7: Appreciations**

Chasansky thanked the commissioners for a wonderful year of working together for the good of the community. Borowsky thanked the staff for their hard work.

**Adjournment:**

There being no further business to come before the commission at this time, the retreat was adjourned.

Date, time, and location of next meeting:
The next Boulder Arts Commission meeting will be at 6 p.m. on Wednesday, November 30, 2022. This will be a hybrid meeting with staff attending at the Penfield Tate II Municipal Building, and the public attending remotely via a Zoom webinar link.
Name of Board/Commission: Joint Arts Commission/Downtown Management Commission Meeting
Date of Meeting: November 17, 2022
Contact Information Preparing Summary: Lisa Wuycheck/303-441-3254
Board Members Present: Don Poe, Susan Nuzum, Justin Kalvin, Bruce Borowsky, Georgia Schmid, Caroline Kert, Yaelaed Whyel, Eboni Freeman, Maria Cole
Board Members Absent: Stephanie Trees, Kathleen McCormick
Staff Present: Jones, Chasansky, Landrith, Wuycheck
Guests Present: Leah Brenner, Mary Valdez
Type of Meeting: Special Joint Meeting – Hybrid

The meeting was called to order at 4:30 p.m. A quorum was present for both commissions for the conduct of business.

**Agenda Item 1: Call to Order**
- Discussion: Facilitation of the Joint Meeting
  Don Poe spoke with Bruce Borowsky and both agreed that Poe would chair the joint meeting.
- Approval of Agenda
  First motion by Borowsky. Second by Kert. The motion to approve the agenda passed unanimously.

**Agenda Item 2: Public Art Program**
- A. Spruce Garage Public Art Project Finalist Approval
  Chasansky thanked the members of both commissions for their attendance at the joint meeting. He added that, due to the rules of funding for the project, quick action was required to get the artist into a contract and get the funding assigned to the project before the end of the year.

  Chasansky gave a presentation highlighting the public art policy, the details of the proposals, and the process for an artist recommendation associated with the 11th and Spruce Street garage art project.

  Valdez, a consultant on the project, was introduced as a resource for questions throughout the meeting.

  Chasansky’s presentation was titled ‘Public Art Action Item: Process/Finalist Approval. Site: Art in Garages at 11th & Spruce Street’. Chasansky said the entire building at 11th and Spruce was the site for the project, and the artists were able to choose the location within the building for their project.

  Chasansky said there has been a desire for years for art integration into the parking garage program. He explained that the city’s garages are a gateway into Boulder for many people who are visiting and who are residents of the city.

  Chasansky discussed the Public Art Policy. He said the policy guides how works of public art are collected. He explained that the Arts Commission and city staff want the selection of art to be a
community process. This means that the community is invested in making decisions and trusts how the funds for public art are being stewarded.

Chasansky reviewed the process involved with approving projects. He added that both the Arts Commission and the DMC will have a chance to weigh in on the finalist, the proposal, and what will make it a successful project. He said suggestions will be forwarded to the artist and the staff.

He explained the steps of the public art policy when approving a project and its artist.

1. Technical Review Committee
2. Selection Panel
3. Community Engagement
4. Boulder Arts Commission
5. City Manager
6. Staff

Chasansky said the actual decision on the right artist for the job is the role of the Community Selection Panel. He added that it’s the role of staff and Valdez to ensure the execution of the design, construction, and the maintenance of the project based on the commissions’ advice and the spirit of the proposal.

Regarding this specific project, Chasansky said the design team and Community Selection Panel were formed, and a budget was put together for the project. They focused on the criteria for the project, the nature of the space, and the hopes for the success. As a result, artists across the country could look at the project and decide if they wanted to apply.

As a result of an open call, 163 applications were received for the project. The Community Selection Panel reviewed all applications and decided on 5 semi-finalists. Each semi-finalist gave a presentation. One artist removed himself from the project, leaving 4 semi-finalists.

City staff members who are well-versed on the Community Action Plan were chosen for the Technical Review Committee. The members of the committee were Matt Chasansky (Manager of Arts & Culture), Cris Jones (Interim Director of Community Services), Samantha Bromberg (Project Manager), and Teresa Pinkal (Senior Manager). The Community Selection Panel included Uriah Bueller (artist), Anna Salim (arts professional), Georgia Michelle (Arts Commissioner), and Abra Allan, Stephanie Trees, and Susan Nuzum (community members). Trees and Nuzum are commissioners on the DMC. Chasansky explained that it is important to have representation from the commissions to carry forward a broad view of the community’s needs and the details of each of the projects.

The request for qualifications of the project (RFQ) sought public artwork that reflects a first impression of downtown Boulder experienced by both vehicular users of the parking structure, as well as multimodal and pedestrians in the immediate vicinity. The RFQ was open to a wide range of public art mediums including 2 dimensional, 3 dimensional, light, and sound artworks. The hope was for an artist to create a unique work of art that compliments the 11th and Spruce Street Parking Garage, the streetscape, and the character of north Boulder.

Chasansky said the semi-finalists were presented with a video site tour of the garage. This was an opportunity for the Technical Review Committee to meet with artists and give them information on the site and the criteria.
Chasansky presented photos and a description of the 4 project proposals from the semi-finalists. He said all artists chose to focus on the southwest corner of the garage for their projects.

The four semi-finalists were:

1. Leah Brenner-Clack (Street Wise Arts)
2. Rebecca Rutstein
3. David Franklin & Aaron Whelton
4. Matt Brand

The criteria described in the Public Art Policy included inherent artistic quality, specific response to site, ability to maintain and install, anticipated lifespan, diversity, and uniqueness.

The selection panel with a vote of 3 to 5, made the recommendation of David Franklin & Aaron Whelton.

Valdez said the final decision was based on which project would be the most impactful for visitors, residents, and the workforce in Boulder. She explained that the project encompasses 4 garage windows. The material is aluminum, and the color is patina. She said there is a visual impact inside the garage as well.

Nuzum spoke about the selection process and said it’s possible to add a light source behind the protruding pieces so the art will be visible at night. She added that all 4 projects were of very high quality. Nuzum said the selection process focused on choosing a project with a wide appeal.

Schmid said the panel discussed the impact of weather on the materials and metals in the projects. She added that it was a thoughtful process focusing on the goal of representing Boulder.

Jones said that although Commissioner Trees from the DMC was not able to be present at the meeting, she sent an email in support of the panel’s recommendation. Jones said this process will be a catalyst for success for public art in garages and for future applications.

Chasansky reminded the commissioners that this is a preliminary proposal, and there is a lot of work still to be done in the design. He said the artists will be advised of the suggestions made by both commissions. Valdez will keep the artists on task and on budget.

Chasansky explained that the next steps are to get the artists under contract, start the design process which will take a couple of months, and then begin installation. He will keep the commissioners updated of every step of the project and said they will all be invited to the ribbon cutting.

The purpose of the meeting is to ask the commissions two questions.

1. Does the Arts Commission approve of the process?
2. What advice do both commissions have for the artists and to the staff to ensure this a successful project?

Kert thanked everyone involved in the selection process. She addressed the importance of a successful implementation and asked if discussions occurred during the process that addressed safety. Valdez said the selection panel discussed softening the edges of the artwork. Valdez spoke about the possibility of getting community feedback. Chasansky said the design process requires a certified engineer and a building permit to make sure the art will be able to withstand the elements and will be as unclimbable as possible. He added that the city’s Risk Management Department will be involved.
Poe asked which artist was the runner-up. Valdez answered that Rebecca Rutstein’s project received the other 2 votes.

Kavlin asked if the art is only on the 11th Street side of the garage. Chasansky confirmed that the proposal is just for the 11th Street side which focuses on the pedestrian interface with the stairwell. Kalvin said motorists will drive past the art and primarily see it in the rear view. He said the Spruce Street side of the garage houses the entrance where the art will be impactful. Chasansky said he will convey suggestions for expansion, but the budget ultimately drives the project. Valdez said the technical team were concerned about how the project would affect commercial spaces near the entrance. She added that art on the 11th Street side of the garage will connect pedestrians from the Pearl Street Mall and the alleyway.

Jones said the project is meant to contribute to the overall experience of Pearl Street and downtown Boulder and not just influence the drivers who park in the garage. He added that all four artists chose the same location on the garage for their projects. He said, in the future, art on the Spruce Street side could be a consideration. Jones explained that as the garages become gateless, there may be change in traffic flow and there may be an entrance to the garage on 11th Street.

Poe mentioned that the Uber pick-up zone in the same area on 11th Street. Jones confirmed. Poe suggested that since the DMC has been tasked with encouraging visitors to park in the garages, it would be beneficial to expand the art into the garage to make it more interesting. Chasansky said this is excellent advice to bring back to the artists. Chasansky also said this project is eye-catching and may be something people seek out.

Jones said the parking garages are part of the city’s urban design, and there will be further exploration regarding adding art in the garages.

Poe discussed the idea of interactive art in the garages. Freeman suggested creating geocaching in the garages.

Whyelle asked if metrics will be done to determine if adding art results in a higher occupancy in the garage. Chasansky replied that while it’s difficult to measure outcomes of public art, the staff is having discussions with a professor from Colorado State University who collects data to determine the social outcomes of public art.

Jones said Smarking technology collects a lot of data relating to the activity in all city garages and also for on-street parking. Jones stated that this particular garage fills up regularly. Jones said by working with the Downtown Boulder Partnership, staff could survey the public regarding reactions to the project.

Cole said it is exciting that there was a large response to the RFQ. She added that Valdez is a fantastic asset. Cole suggested hiring consultants to address bird control and the effects of wind and weather on the project. Chasansky said he will carry Cole’s suggestions forward.

Poe asked the Art commissioners if they believe the process was followed correctly. Borowsky said he disagrees with the choice of the artist, but he approves the process.

Poe asked the commissioners if they had any comments or concern regarding the process. There were no comments.

Landrith said he is curious about the plans and supports the project.
The first motion to approve as by Kert who said, ‘I move that we approve this process was properly conducted and recommend that the selection panel’s recommendation of artist team David Franklin and Aaron Whelton and their proposed concept advance to the city manager for final approval, via contracting.’

Second by Poe. The motion passed unanimously, 9-0.

Chasansky thanked everyone and said the commissioners will stay informed of the process. He added that all advice will be presented to the artists.

Jones thanked everyone for attending the special meeting.

**Agenda Item 3: Adjourn**

Motion to adjourn by Poe. Second by Kalvin. The meeting was adjourned at 5:23 p.m.

Attested:                                  Approved by:

_________________________                  _________________________
Lisa Wuycheck
Board Secretary                         Don Poe
Date: __________________                DMC - Chair

_________________________                  _________________________
Bruce Borowsky
Arts Commission - Chair              Date: ___________________

_________________________
1. To maximize access, the November 2022 meeting of the Arts Commission will be held as a hybrid in-person / video meeting:

   > Members of the Arts Commission and staff may attend by either in person or by video.

   > Members of the public are encouraged to join the meeting by video only for observation and comment. To join the video conference, members of the community must make a request by email to rsvp@bouldercolorado.gov by Wednesday, November 30 at 12:00 P.M.

   > Future hybrid meetings may include an opportunity for members of the public to attend in person.

2. Notes on the November Meeting Agenda

   > 4A, 2023 Calendar of Meetings – In Attachment One, please find a proposed calendar of meetings. It includes some of the regular agenda topics we can expect to schedule next year. During the meeting, staff will ask if there are any objections or proposed changes to the schedule.

   > 5A. Change of Grant Request

   SUMMARY: Staff have received a request from Megan Quilliam to change the scope of her professional development scholarship for the National Guild for Community Arts Education 2020 Conference. Following standard practices, when a grant recipient notifies staff about a change in the nature of an already-awarded grant, staff reviews the request to ensure the project still meets eligibility requirements of the grant category and continues to meet the nature of the application that was approved by the Arts Commission. In cases where staff determines that the project is substantively different than what was described in the approved application, the decision goes to the Arts Commission for discussion and approval.

   In Attachment Two, please find the request from Megan Quilliam and the original application. Please note that personal information has been removed from the documents.

   STAFF RECOMMENDED MOTION

   “I move that the change of scope to the professional development scholarship application by Megan Quilliam be approved.”

   DETAILS: Megan Quilliam reports that the conference was postponed twice and then cancelled in 2022, so Megan is proposing that the grant funds be dedicated to a different professional development opportunity: Strategic Planning and Marketing by Coursera. The proposed use of the grant is eligible for funding according to the eligibility requirements, but is substantively different from the project described in the application. The Commission will be asked to determine if the proposal is a good use of the funding. No scoring will be conducted. Commissioners will discuss and determine if this professional development scholarship warrants funding.
At the meeting you will vote on the report and the change in program request. For the change in program request, Commissioners have the options to:
− Approve the change in program request,
− Not approve the change in program request and request return of the funds already received;
− Postpone approval of the change in program request pending the answers to specific questions.

> 5B. Grant Reports
   a. 90 Second Newbery, 90 Second Newbery Film Festival, $2,500
   b. BaoBao Foundation, Sankofa – Return to Your Roots, $10,000
   c. Butterfly Effect Theatre of Colorado (BETC), BETC’s Touring Theatre Truck 2022
   d. Boulder Opera, Touring Schools with Gato con Botas, $3,000
   e. Kelly Holmes-Starkey, Fresh Air, Fresh Fashion Runway Show, $5,000

For the reports, Commissioners have the options to:
− Approve the grant reports,
− Approve individual reports,
− Not approve individual grant reports and cancel the final 20% payments, and/or
− Postpone approval of individual reports pending the answers to specific questions.

> 6A, Nobel Monument Community Project, LOI Extension Request

SUMMARY: the Nobel Monument team, proposing the donation of a work of public art to the city, has requested an extension to the letter of intent (LOI) that guides staff in supporting the project.

STAFF RECOMMENDED MOTION
“I move that the expiration of the letter of intent for the donation of a work of art by the Nobel Monument team be extended to November 30, 2024.”

OPTIONS: During the meeting, commissioners have the options to:
− Approve the motion,
− Approve a different motion, or
− Postpone the decision pending the answers to specific questions.

DETAILS: At a previous Arts Commission meeting members of the commission voted to approve the LOI between the Office of Arts and Culture and the Nobel Monument Team. This is a step required by the Public Art Policy for the donation of artwork to the City. In Attachment Three, please find a copy of the LOI.

Staff wishes to extend condolences to the family and friends of Don McDonald who passed away this year. Don’s life-long commitment to the community included playing the leadership role in this project. Unfortunately, Mr. McDonald passed away before the LOI was signed. The family of Mr. McDonald wishes to continue his work on the Nobel Monument. To do so, an extension to the LOI is warranted. Though the standard term of an LOI such as this would be one year, staff recommends two years to allow time for new leadership to revisit the nature and terms of the project and resume fundraising.

> 8C, Grant Program Discussion Items – Each year, staff asks the members of the Arts Commission to give suggestions for the use of unspent grant funds. This year, a total of $33,821.50 remains in the budget due to underspent grant categories, the return of one project grant, and the Equity Fund (set aside for the indigenous artist fellowship but not yet able to be allocated). The staff recommendation is to assign $30,000 to be added to the 2023 Community Project Grants for Organizations and $3,821 to the Venue Affordability Fund. These two
grant categories have consistently had a large number of applications that merit funding that our budget often does not accommodate.

Staff will also ask for advice from the members of the Arts Commission about the use of a “threshold score”. Scores for Community Project Grants, Arts Education Grants and, in other years, General Operating Grants, are used to rank applications for the Commission’s consideration for funding. For each grant category, the Arts Commission established a threshold score as a guideline over which an application is considered worthy of an award. Staff will ask for input on if a threshold score is needed and at what number that should be set.

3. Commission Correspondence

The transparency practices of the Boulder Arts Commission requires that emails to four or more members of the Commission be published in the public record. In Attachment Four please find emails received between the September and November 2022 meeting packets.

4. Staff Updates

At their meeting on October 20, City Council approved the city-wide 2023 budget. This includes substantial increases in the public art program including one time funds for expanding Experiments in Public Art and capital funds to begin projects in the Accessible Signage Plan. Council asked staff to further consider ways to fund additional money for the cultural grants budget targeted at parts of the arts industry that continue to lag behind in recovery after the pandemic. Staff will be presenting a recommendation for this at the December 1, 2022 meeting of City Council.

> Public Art Program

The priority work is to complete the hire of the program manager to lead the for the Public Art and Creative Neighborhoods programs. An application is expected to be published in the next two weeks.

Staff is working with the Budget Office on public art funding allocation procedures in the Capital Improvement Program and from the Community Culture Resilience and Safety Tax (CCRS) allocations.

Staff continues to develop a draft 2023 – 2028 percent for art budgets and projects with colleagues across departments.

Staff continues to work on improvements to the permitting of public art and is working with a local fabrication and installation firm for General Contractor requirements.

Public Art Commissioning Updates:
- North Broadway (Sharon Dowell): Final Design. This project is on hold at the request of the artist. Work on the design is expected to continue early in 2023.
- Experiments in Public Art: In September a cohort of 20 creatives were selected by the Standing Selection Panel for this cohort comprised of creatives and small business owners. This round is an ARPA-funded program, with a focus on pandemic recovery, creative workforce, and economic development. A 2-day orientation was held with Farm to Spaceship on Oct 17 and 18. Cohort members presented their project pitches on Nov 9. These projects are tracking to be completed in Spring 2023.
- NoBo Library (Daily tous les jours): Final Design. The anticipated parent project construction schedule is Winter 2023 – Winter 2024. www.dailytouslesjours.com
- Urban Design - 19th and Upland (Anthony Garcia): Final Design. The Parent Project design is nearing 90% completion for new underpass at 19th and Upland on the Fourmile Canyon Creek. The anticipated parent project construction schedule is Winter 2023 – Spring 2024.
- George Reynolds Branch Mural: Marco Garcia, the previously selected artist for this project has confirmed interest and is expected to finish the mural in the beginning of 2023
- Valmont Rain Garden: the selection panel identified 7 semifinalists at their meeting on Oct 28. A virtual site visit will be held mid-January.
- Art in Parking Garages: 11th and Spruce: Contracting. The selection panel recommended David Franklin as the finalist. A special meeting was held jointly with the Downtown Management Commission and the Arts Commission on Nov 17 to provide approval. Design is expected to begin in January.
- 30th Protected Lanes: Pre-approval.
- 28th and Colorado: Pre-approval.
- Alpine Balsam Deconstruction: Pre-approval.
- Alpine Balsam Pavilion: The project launch is projected for early 2023.
- Valmont Park: The project launch is projected for 2023.
- Transportation CIP Percent for Art: On Hold

Community-Initiated and Donation Projects Updates:
- *Temple of Tranquility*: Pre-approval. Staff is working with project team to explore review process and feasibility. The project is on track for installation in March 2023.
- *Los Seis de Boulder/El movimiento sigue*: Permitting. The feasibility for new location at 28th and Canyon is favorable and permitting review is underway. The temporary installation at BMoCA’s Inside Out exhibition has been extended. Permanent installation is on track for mid December 2022, which may possibly be extended.
- Nobel Circle Donation: Staff is working with immediate family members in consideration of moving forward with this project. This will be the subject of discussion at the November meeting.
- New Donation Proposals: Staff is currently working with community members on the possibility of three new proposals, to be proposed for inclusion in the 2023 Public Art Implementation Plan.

Maintenance and Conservation:
- Accessible Signage: Husky Creative is supporting fabrication, installation of signage for up-to 3 projects (55 Degrees, Dragonfly Giraffe, donations) utilizing the Accessible Signage Framework. Work anticipated to be complete in the Spring of 2023.

Murals/Paint the Pavement Projects:
- The mural artist roster is in progress on the website. It is slated to be complete early December.

In Attachment Five please find the status of the five-year public art commissioning budget.

Grants and Programs for Organizations

Work continues to support applicants and panelists for the current grant categories and 2023 Grant Program.

A sponsorship of $2,000 was approved to support an artwork by master carver Bruce Cook of the Arapaho and Haida tribes through Creative Nations.

The following Artist Hiring Incentive Grants were awarded in advance of the meeting.
- Boulder Chamber Orchestra, Beethoven Mass in C with the Boulder Chorale, $3,000
- Boulder Opera, Hiring local soprano Sabina Balsamo, $3,000
- Frequent Flyers Productions, Cafe des Trois Amis: Live Music and Aerial Dance, $3,000
Musical Ambassadors of Peace, World Music and Dance Concert, $3,000
Parlando School for the Arts, Visda Carson, Artist-in-Residence, $3,000
The Cultural Caravan, The Cultural Caravan's 2023 Season, $3,000

The following Cultural Field Trip Fund grants were approved in advance of the meeting:
- Columbine Elementary (4th grade classroom of Stephanie Fida), to Macky Auditorium for the Boulder Philharmonic's Discovery Concert, $661
- Escuela Bilingüe Pioneer (3rd grade classroom of Ana Cox), to the Dairy Arts Center for Hansel and Gretel by the Boulder Opera, $2,000
- Escuela Bilingüe Pioneer (music students of Wanda Vasquez Garcia), to the Dairy Arts Center for Hansel and Gretel by the Boulder Opera, $1,350
- Columbine Elementary (3rd grade classroom of Jeanette Scotti), to the Dairy Arts Center for Hansel and Gretel by the Boulder Opera, $1,145

The following Venue and Event Affordability Fund Grant reports were approved in advance of the meeting:
- Luciana da Silva Dance, Viva Brazil – a story of resilience, courage and adaptation, Dairy Arts Center, $707.50
- Sans Souci Festival of Dance Cinema, Season Premiere, Museum of Boulder, $1,000
- NoBo Art District, Sanitation and PPE at the NoBo Art District Galleries for First Fridays, $1,000
- Block 1750, PPE & Livestream classes at Block 1750, $1,000
- T2 Dance Company, in/Visible, Dairy Arts Center, $1,000

The following Professional Development Grant reports were approved in advance of the meeting:
- Belgin Yucelen, Sculpture Workshop by Grzegorz Gwiazda in Mapstone and Vouzeron Studios, Vouzeron, France, $500
- Merlyn Holmes, Ngoni music lessons in Boulder, Colorado, $500
- Adriana Paola Palacios Luna, Denver Art Museum Acrylic Painting with Mediums, Denver, Colorado, $500
- Ellen Allen, StartUp to ScaleUp Yampa Valley by the Colorado SBDC (Small Business Development Center) workshop, Hayden, Colorado, $482

The following extensions were granted in advance of the meeting:
- Rebecca Folsom, Sanctuary CD Release Event, eTown, $1,000
- Circle of Care Project, Arts on Call Project – A Virtual Performing Arts Center for Vulnerable Boulder Seniors, $10,000
- Feet Forward, “Lived Experience”, $8,175
- Creativity Alive, Sound Journey Series & Improvisational Music & Movement Series, Yoga Loft, $1,000
- Laurie Dameron, Spaceship Earth: What Can I Do?, $3,000

In Attachment Six please find a current grants program budget.

> Programs for Artists

Work is on hold for the Indigenous Artist Fellowship focused on climate adaptation.

> Creative Neighborhoods

Staff has updated self-guided tours of the 2018 and 2020 Creative Neighborhoods Mural Program. To learn more and download the maps, visit https://boulderarts.org/public-art/murals/creative-neighborhoods-mural-program/
Staff is supporting colleagues in the district support office of the Community Vitality Department on the permitting of continued outdoor dining in the pedestrian right-of-way and parking spaces. This may include the addition of artwork to the barriers surrounding these dining areas.

> **Venues**

Staff is supporting Create Boulder in a consulting project about the feasibility of a performing arts center.

Work continues to support the Finance Department for the Community Cultural Resience and Safety Tax.

Work continues in support of the Finance Department on the proposal from the Boulder Museum of Contemporary Art (BMoCA) to relocate their facility to a new location in the NoBo Art District.

> **Civic Dialog, Boulder Arts Week, Boulder Arts Showcase**

Work continues on the Arts and Economic Prosperity 6 study. Staff will be gathering 1,000 surveys from now until April 2023. We currently have 450 surveys completed.

Work continues on the Cultural Asset Map project. The initial review has been completed.

Work continues on Boulder Arts Week 2023 taking place April 7 to 15. Events may be added to the 2023 calendar at boulderartsweek.org.
## 2023 AGENDA OUTLOOK

Unless otherwise noted, all meetings will take place from 6:00 – 8:00pm and be conducted hybrid: online or at the Penfield Tate III Building.

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November 21, 2022

Boulder Arts Commission

Dear Commissioners,

Thank you for the extension you granted me on the professional development grant that I was awarded just before the beginning of the pandemic. The grant I received would’ve allowed me to attend the National Conference for Community Arts Education produced by the National Guild for Community Arts Education in New York City. After cancelling the conference in 2020 and 2021 due to the pandemic, there was much uncertainty surrounding whether they would produce another conference in 2022 until fairly recently. It has been announced, however, that for the foreseeable future there will no longer be a conference of this kind. Their website notes:

“The Guild has historically held an annual Conference for Community Arts Education which brings together leaders and educators from a range of backgrounds to share knowledge, build relationships, and advance a common vision: a nation where arts education is accessible and embraced as essential for human development and healthy communities. Due to the COVID-19 pandemic, the 2020 and 2021 conferences were canceled. There will be no conference in 2022, because the Guild is currently in a Portal of transformation.”

As a result, I would like to change the nature of my project. I would like to propose that I spend the money I’ve already received on online professional development courses that will also benefit the organization I work for: Rocky Ridge Music. Specifically, I’d like to enroll in several courses on Coursera in the areas of Strategic Planning and Marketing. We as an organization have recognized that these are two areas where we could see improvement. In fact, we have recently discussed the need to engage in professional strategic planning activities. The expense involved in soliciting a professional strategic planning firm was deemed to be too great. If I can educate myself on the ins and outs of basic strategic planning, I believe I can be very useful to the organization as it navigates future growth.

Coursera is an ideal option for the type of professional development I believe will be very useful to me at this stage in my career. It offers high-quality education from high-ranking universities and professors along with the flexibility of online learning. I am not looking for another diploma or certification (although those are available on Coursera). I am simply looking for the knowledge that will give both my organization and myself the tools to improve and succeed in the future. Coursera offers a subscription model for $79 a month. The lengths of the courses I’m interested in vary, so I intend to spend approximately the whole of 2023 completing as many courses as I can.

Please let me know if I can offer any further information.

Kind regards and thanks,

Megan Quilliam
Assistant Director, Rocky Ridge Music
National guild for Community Arts Education - 2020 Conference

2020 Professional Development Scholarships, Round One

Quilliam

Ms Megan Quilliam

Ms Megan Quilliam
Application Form

Grant information and confirmation / Información de la subvención y confirmación

Si prefiere leer esta información en español, por favor haga clic aquí. Se puede responder a la solicitud en español. Un miembro del personal de la Oficina de Artes y Cultura traducirá sus respuestas para que sean revisadas.

PURPOSE: Encouraging leadership and the sharing of good practices through professional development will advance our creative economy, support professionals and businesses, and enhance cultural dialog.

Total funds: $18,000. Round one: $10,000. Round two: $8,000.

Cycle: Twice annually. Opportunities must take place in the calendar year the application is submitted.

Maximum Amounts for Scholarships: The costs of registration, travel and expenses up to $500 for programs which take place in Colorado, or up to $1,000 for programs that take place out-of-state, or $500 for on-line opportunities.

Professional Development Grant applications are awarded on a first-come, first-served basis to those who have met all the requirements of application. Staff may take applications to the Arts Commission for review should they have questions.

Details: Individuals may apply for any professional development opportunity they wish. In addition, we encourage participation in one specific program:

Americans for the Arts Annual Convention
Colorado Creative Industries Summit

TIMELINE
Professional Development Grants, Round One
- January 1, 2020 – applications open
- Monday, February 17 at 11:59 p.m. - Deadline for applications
- February 17 to March 3 – Staff review of applications (15 days)
- March 3 - Notification of decisions

REVIEW PROCESS
1. Deliberation. Proposals for Professional Development Scholarships are approved through administrative review by staff of the City of Boulder Office of Arts Culture and awards are announced at the next meeting of the Boulder Arts Commission following the deadline.

2. Evaluation of applications. Professional Development Grant applications are awarded on a first-come, first-served basis to those who have met all the requirements of application. Staff may take applications to the Arts Commission for review should they have questions.

3. Evaluation criteria.
   - Contribution to Boulder culture
   - Professional experience (resume)
ELIGIBILITY REQUIREMENTS
- General eligibility. Meets all general eligibility requirements.
- Open to all. Anyone may apply once the general eligibility guidelines are met.
- Professional development opportunities must take place after the grant funding decision and within the calendar year the grant is awarded.
- Award Limitations. One scholarship per individual will be awarded each year. Consideration will be given to maximize the number of organizations participating.

APPEALS PROCESS
The deadline for a written appeal is 14 days after funding decisions have been made by the Boulder Arts Commission. The appeals process can be found on our website.

MORE INFORMATION
- General Eligibility Requirements
- 2020 Grant Application Schedule
- General Grant Guidelines & Process
- Grant FAQs

APPEALS PROCESS
The deadline for a written appeal is 14 days after funding decisions have been made by the Boulder Arts Commission. The appeals process can be found on our website.

SCHOLARSHIP AWARDS
- Registration, Accommodations, Travel, Meals. Attendees are responsible for arranging and paying for their own registration, travel, lodging, meals, etc.
- Notifications and dispersal of funds. Staff notifies all applicants if their Application has been successful and begins the process of securing supporting information and issuing payment for successful applicants. Grantees must contact the grant coordinator to arrange for payment. Checks are sent by mail or electronically to bank accounts designated by the applicant.
- Communications. All official communications and notifications will be made to the named individual applicant or person designated as the organization contact. It is this person’s responsibility to communicate Boulder Arts Commission requirements of the grant award to collaborators or other participants. This includes, but is not limited to, requirements for compliance with grant agreements, identifying Boulder Arts Commission sponsorship on publicity materials, and reporting.
- Implementation. Grantees shall implement programs / projects as outlined in the grant application. Any change to the project, venue, Grantee address, schedule, or staff / team members must be reported to culturegrants@boulderlibrary.org.
- Award amount. The Boulder Arts Commission reserves the right to adjust the amount of a grant award offered to an Applicant.
- PERA Impacts. Retirees affiliated with the Colorado Public Employees Retirement Association (PERA) will be impacted by a withholding requirement enacted by the Colorado State Legislature if awarded an arts grant. Details are available on the PERA website. See “Disclosure of Compensation.”
• Vendor forms. Grantees must submit a City of Boulder vendor form and current IRS W-9 form in order to receive the grant award. The W-9 must be in the same name as the Grantee named on the grant application. Individual Grantees must also submit an Immigration Status Affidavit and Determination of Independent Contractor / Employee Status for Payment document. Colorado law requires proof of legal residency prior to payment. Applicants will receive the appropriate forms from payments@colorado.gov. Failure to supply a proper W-9 may invalidate the grant award.

• IRS taxation. Grant awards are non-transferable, taxable and are reported to the federal government.

• Agreement. When a grant award is made by the Boulder Arts Commission, the successful Applicant will be contacted by staff to sign a Grant Letter of Agreement. In that agreement, the Grantee will indicate the completion date of the project and the date a grant report will be submitted.

• Issuance of funding checks. Once the agreement is signed, staff of the Office of Arts and Culture will submit it to City Finance along with the invoice. Funds/checks are delivered within the next three weeks. Grants are initially funded at 80 percent of the grant amount awarded. The remaining 20 percent of the grant awarded is paid out upon receipt and Boulder Arts Commission approval of the grant report. Failure to submit a final grant report will result in ineligibility to apply for future grants.

• Acknowledgment of Boulder Arts Commission funding. All publicity for Boulder Arts Commission-funded projects must include the following credit line: This project is funded (or funded in part) by a grant from the Boulder Arts Commission, an agency of the Boulder City Council. In lieu of the credit line, the Boulder Arts Commission Logo may be used. The grantee will also be asked to sign a release form and to submit photographs and/or videos of the project that the Office and Arts and Culture will be able to use on their website, social media, printed materials or any other publicity.

• Release form. The grantee will be asked to sign a release form and to submit photographs and/or videos of the project that the Office and Arts and Culture will be able to use on their website, social media, printed materials or any other publicity.

• Thanking City Council. It is suggested that all grant recipients write the Boulder City Council members to thank them for supporting the Boulder Arts Commission and the Office of Arts and Culture. Please let them know how this grant will be used, and the difference it will make to your organization. Please also invite them to attend your events and programs. Visit the City Council website page to find out more about contacting City Council members.

REQUIRED REPORTING

• Timeframe for reporting. The grant report is due one month after the project is completed.

• Method. Submit the report through the online system access through the boulderarts.org website. Log in with the same user name and password utilized to submit the application. After logging in, go to the “Dashboard,” then you’ll see a “Follow Up” section for the grant. On the far right is the “Edit” button. That will take you to complete the final report.

• Extension requests for reporting. If circumstances delay the Grantee’s ability to complete the project and/or the report, the Grantee must notify the Boulder Arts Commission before the original report deadline by submitting an email addressed to the Boulder Arts Commission at culturegrants@boulderlibrary.org with the following information:
  1. an update on the project status,
  2. a request to change the project completion date, and
  3. new report due date.
• Responsibility. The Grantee is responsible for submitting a report by the due date. The Boulder Arts Commission recommends reviewing the online report form well in advance. There is no grace period for the report.

• Consequence of Delinquent Report. Unless an extension request is approved by the Boulder Arts Commission in advance of the due date, all individuals or organizations / businesses attached as collaborators on the project will no longer be eligible to apply for Boulder Arts Commission grants until the delinquent report has been received.

Certification // Certificación*
I certify that I have read the above information and that this project meets the Boulder Arts Commission's eligibility requirements and, if a funding award is made, will continue to comply with the Boulder Arts Commission’s requirements and meet with guidelines for high artistic quality, community impact, inclusiveness, funding acknowledgment and reporting.

Certifico que he leído la información anterior y que este proyecto cumple con los requisitos de elegibilidad de la Boulder Arts Commission y, si se otorga una adjudicación de fondos, continuará cumpliendo con los requisitos de la Boulder Arts Commission y cumpliré con las pautas de alta calidad artística, impacto comunitario, inclusión, reconocimiento de fondos e informes.

I certify / Certifico

Applicant information / Información del aplicante

Discipline / Disciplina*
Select your discipline. If multi-discipline, please check all that apply.

Elija su disciplina. Si es multidisciplinar, indique qué disciplinas están incluidas.

Music / Música

Organization affiliation / Afiliación a la organización*
To be completed by individual applicants. Even if an organizational affiliation is stated, checks will be made out to the individual whose account is associated with this application. If no organization affiliation, please state “none.”

Para ser completado por los solicitantes individuales. Incluso si se establece una afiliación organizacional, los cheques se extenderán a la persona cuya cuenta está asociada con esta aplicación. Si no hay una afiliación a la organización, indique “ninguno”.

Rocky Ridge Music Center

Title or role within organization / Título o rol dentro de la organización
Assistant Director
Organizational budget / Presupuesto organizacional
If affiliation with a local arts organization is specified, the organization’s annual budget is required here.

Sí se especifica la afiliación con una organización de arte local, aquí se requiere el presupuesto anual de la organización.
$900,000.00

Program information / Información del programa
Title of professional development opportunity / Título de oportunidad de desarrollo profesional*
National guild for Community Arts Education - 2020 Conference

Location of professional development opportunity*
Specify the city/state/country where the opportunity takes place, or if it is online.

Ubicación de la oportunidad de desarrollo profesional. Ciudad/Estado en que toma lugar la oportunidad de desarrollo profesional; oportunidad en línea.
New York City, NY.

Website of the professional development opportunity (if available)
Sitio web de la oportunidad de desarrollo profesional (si está disponible)
https://nationalguild.org/conference/2020conference

Scholarship amount requested*
The costs of registration, travel and expenses up to $500 for programs which take place in Colorado, or up to $1,000 for programs that take place out-of-state and up to $500 for an online opportunity.

Cantidad de la beca solicitada. Los costos de inscripción, viajes y gastos de hasta $ 500 para programas que tienen lugar en Colorado, o hasta $ 1,000 para programas que tienen lugar fuera del estado y hasta $500 para una oportunidad en línea.
$1,000.00
Please give a breakdown of your expenses.*
Expenses may include: registration cost, hotel, mileage, meals, other expenses. When possible please use actual costs or you may use this federal per diem rate calculator.

Proporcione un desglose de sus gastos que incluye: costo de registro, hotel, millaje, comidas, otros gastos. (Cuando sea posible, utilice los costos reales o puede usar esta calculadora federal de tasas de diarias)

Date of professional development opportunity*
If multiple dates note the last date of the series. Note that the opportunity must fall after the decision date.
Fecha de oportunidad de desarrollo profesional. Si hay varias fechas, anote la última fecha de la serie. Tenga en cuenta que la oportunidad debe ocurrir después de la fecha de decisión.
11/18/2020

Date grant report is due*
30 days after the convention, workshop, etc.
Fecha de finalización del informe final - 30 días después de la convención, taller, etc.
12/18/2020

Contribution to Boulder culture.*
How do you participate in cultural life in Boulder? How will this program help you enhance your contribution?
Contribución a la cultura de Boulder, ¿Cómo participas en la vida cultural de Boulder? ¿Cómo te ayudará este programa a mejorar tu contribución?

1,250 characters, including spaces.
One year ago I began a transition out of academia into arts administration driven by my enthusiasm for nurturing the arts and seeing them thrive. In my new role as Assistant Director at Rocky Ridge Music Center, my biggest goal is to grow our community music academy here in Boulder and to expand our ability to help all students to learn music, regardless of background or financial ability. While my eagerness to build a strong, diverse, dedicated community of students here in Boulder is determined, I can already attest to the limitations of my knowledge, experience, and ability. I am forced to admit that I am still new to this field and would cherish the opportunity to learn from like-minded community arts educators at the National Guild for Community Arts Education. This organization’s mission is directly aligned to my own needs as an emerging arts education administrator. Their annual conference in 2020 will be a gathering where the experienced in our field hope to share with the inexperienced how they have found measurable success, how to build genuinely diverse communities, how they have tackled oppressive systems in the arts, and how to strengthen our impact in making affordable arts education available to everyone.
**Required attachments / Archivos adjuntos**

**Attachment / Adjunto**
The following attachment is required. Please title the attachments according to the heading listed below:

- Resume.

Se requiere el siguiente archivo adjunto. Por favor, marque los archivos adjuntos de acuerdo con el encabezado que se enumeran a continuación:

- Curriculum.

ARMS ADMIN CV Jan 2020.pdf

**Submission and signature / Presentación y firma**

**Certification / Presentación**
I certify that all information contained in this application and attachments is true and accurate. All funded activities must provide equal access and equal opportunity in employment and services and may not discriminate on the basis of disability, color, creed or religion.

Certifico que toda la información contenida en esta aplicación y los archivos adjuntos es verdadera y precisa. Todas las actividades financiadas deben proporcionar igual acceso e igualdad de oportunidades en el empleo y los servicios, y no pueden discriminar por motivos de discapacidad, color, credo o religión.

I certify

**Full name / Nombre completo**
Megan Quillian

**Submission date / Fecha de presentación**
01/04/2020

TO COMPLETE AND SUBMIT YOUR APPLICATION
All required fields must be filled in with the appropriate information and/or attachments. Click on the "Submit Application" button and an email notification that your application has been received will be sent. If you do not receive a confirmation email, please notify staff immediately. Note that once the application is submitted, it...
PARA COMPLETAR Y PRESENTAR SU APLICACIÓN
Todas las campos obligatorias se deben completar con la información y/o los archivos adjuntos apropiados. Haga clic en el botón “Submit Application” y se enviará una notificación por correo electrónico de que se recibió su solicitud. Si no recibe un correo electrónico de confirmación, notifique al personal inmediatamente. Tenga en cuenta que una vez que se envía la solicitud, no se puede revisar ni agregar. Asegúrese de haber incluido toda la información y los archivos adjuntos antes de enviarlos.
File Attachment Summary

Applicant File Uploads

- ARTS ADMIN CV Jan 2020.pdf
Megan Quilliam’s Curriculum Vitae

PROFESSIONAL SUMMARY
I am currently Assistant Director at Rocky Ridge Music Center. I am finishing a PhD in ethnomusicology and have completed the graduate certificate in arts administration at the University of Colorado Boulder.

HIGHLIGHTS and SKILLS
• Strong writing and oral communication skills.
• Donor and ticket database experience (Tessitura and Choice).
• Event planning skills.
• Excellent public speaking and teaching experience.
• Program note writing and pre-concert lecture skills.
• Financial acumen and budget management.
• Presentations at international conferences.
• Social Media advertising.
• Highly proficient with Microsoft Office (including Excel), Google Drive, Prezi, Quickbooks, Constant Contact, Wordpress, My Music Staff.
• Strategic planning experience.
• Supervisory and leadership experience.

EDUCATION
• PhD, Musicology. Currently ABD Status. CU Boulder. Advisor: Austin Okigbo, PhD.
• Bachelor of Music (Musicology), Advanced Honors II. Conservatorium of Music, University of Sydney, 2012.

PROFESSIONAL EXPERIENCE
Assistant Director August 2019 -
Rocky Ridge Music Center

Graduate Assistant and Graduate Part-Time Instructor 2013 -
University of Colorado at Boulder, College of Music

Administrator May 2019 - November 2019
The Renaissance Project

Administrative Intern March 2019 - August 2019
The Boulder Philharmonic

Box Office Assistant 2016 - 2018
CU Presents - University of Colorado at Boulder

Music Administrator 2011
Our Lady of Mercy College, Parramatta, Australia
Attachment Three
LOI between the Office of Arts and Culture and the Nobel Monument Team

City of Boulder
P.O. Box 791
Boulder, CO 80306

Larry Kirkland
Lead Artist
lkstudio@aol.com

Don McDonald
Nobel Laureate Project Team
Don.1934@icloud.com

Date: April 11, 2022
Regarding: Nobel Laureate Public Art Project

This letter serves as a declaration of the intent (“Letter of Intent” or “LOI”) of the City of Boulder (“City”), Larry Kirkland on behalf of the Artist Team (“Artist Team”) and Don McDonald on behalf of the Nobel Laureate project team (“Project Endorsers”) (collectively “Parties”) to pursue a Nobel Laureate-inspired public art experience (“Project”) at the Main Boulder Public Library Plaza.

The purpose of this LOI is to articulate the expectations of all parties toward the goal of a Nobel Laureate-inspired public art project. It is not intended to create any obligations, contractual or otherwise, on the art of the Parties, understanding that any art installation or acquisition on public property is subject to the Policy on Acquisition and Maintenance of Public Art by the City¹ (“Public Art Policy”), a copy of which is attached to this LOI.

The City will, in good faith, acknowledge the Main Boulder Public Library Plaza, confined to the paved approach to the main entrance of the Boulder Public Library at 1001 Arapahoe Avenue and bounded by the parking lot and Arapahoe Avenue, in Boulder, Colorado (“Site”) as an agreed location for future placement of the Project, if approved, and if all parties agree to and meet the requirements identified in the Public Art Policy.

The term of this LOI shall be for one year from the date of a completed LOI. All parties agree that failure to complete fundraising will result in the termination of all City obligations herein. The Project Endorsers shall provide a fundraising update to the City six months and eleven months from the date of a completed LOI. Fundraising commitments should reach a minimum of 75% by eleven months from the date of a completed LOI. If fundraising needs are met, the Project will formally move into the donation process of the Public Art Policy and the project will be reflected in staff workload via the Public Art Implementation Plan. Should fundraising goals not be met the City may consider inviting the Project Endorsers and Artist Team to design a scaled-down project which meets the

available budget, to formally move into the donation process of the Public Art Policy, and the project will be reflected in staff workload via the Public Art Implementation Plan.

This LOI is specific to the fundraising expectations of the Project Endorser.

This LOI benefits and burdens the Parties, their successors, and assigns. Except as expressly set forth herein, the Parties agree that this LOI is not otherwise assignable.

The LOI will not be construed as creating any obligations, contractual or otherwise, on the part of the Parties. Actions taken by any of the Parties, including but not limited to, expenditure of funds, incurring or canceling other commitments or acts taken to implement any of the provisions of this LOI, will not be construed as part performance of the terms and conditions contained herein, nor with the party taking such action as to be regarded as having changed its position in reasonable reliance on the terms and conditions contained herein, so as to give rise to a claim of promissory estoppel or other equitable claims.

By signing below, the parties agree to this LOI.

(Artist Team Representative)  (Printed)  Date

(Project Endorser Representative)  (Printed)  Date

(City Manager, City of Boulder)  (Printed)  Date
Hi,

I am re-sending this from Create Boulder's email, which I should have done the first time!

Deborah

Begin forwarded message:

From: Deborah Malden
Subject: Arts Complex Visioning Workshop + Save the Date (Dec 1, 1-3 pm)!
Date: November 1, 2022 at 11:46:33 AM MDT
To: Bruce Borowsky, Kathleen McCormick, Caroline Kert, Georgia Schmid, Matthew Chasansky, Eboni Freeman Institute, Maria Cole, Yael Ae, Lauren Click, Mandy Vink, Amy Hoagland
Cc: Deborah Malden, Jan Burton, Nick Forster, Fran Zankowski

Dear Boulder Arts Commissioners and Office of Arts & Culture Staff,

As you know, Boulder has gaps in arts venues, including a year-round performing arts theater space that can accommodate an audience of more than 250 people. Many Front Range communities, such as Denver, Fort Collins, Arvada, Lone Tree, and Parker, have multi-purpose performing arts complexes that are successful and treasured community resources. Some serve their diverse community daily with room for rehearsals, classes, artist studios, or more.

In recent months, several groups and community leaders have expressed that now is the time to establish such a place in our city. A few are considering how to make this happen. Create Boulder has committed to helping the community take the first step by engaging a consultant and guest experts to bring the community together to imagine what may be possible. (Note: Create Boulder does not have plans to develop or operate an arts complex. In addition, no decisions have been made; and no funds, public or private, are yet committed to an arts complex.)

On Tuesday, November 29, the panel of experts (bios attached), assembled by Michael Leccese -- a 30-year Boulder resident and consultant to Create Boulder with substantial prior experience helping communities workshop planning...
options – will interview 40 to 50 Boulder stakeholders. These will include leaders of arts organizations, artists, city council members, city staff and commissioners, CU staff, business owners, and community leaders representing diverse age groups and cultural backgrounds. Some of you will be asked to interview. We hope you’ll say yes!

After two days of interviews, site tours, and fact-finding, the guest panel will present findings and recommendations to the community, followed by Q&A. This ‘Arts Complex Visioning Workshop’ and the culminating community meeting represent the beginning of a discovery process to learn how a new arts facility in Boulder might be funded, built, and operated to become a community gem for generations to enjoy. The guest experts will also advise on several locations where the complex could be built.

**Community Meeting Details:** This is an opportunity to participate and hear from experts what might be possible!

**When:** Thursday, December 1, from 1-3 pm  
**Where:** eTown Hall, 1535 Spruce Street, Boulder

This meeting will be open to everyone interested in advancing Boulder’s arts and culture ecosystem.

Create Boulder is excited to serve as a community catalyst and hopes this Workshop will help the community coalesce around a shared vision based on practical considerations. Please stay tuned for invitations! In the meantime, **please save the date!**

As always, we are available if you have questions.

Heartfelt thanks,

Jan Burton, Deborah Malden, Nick Forster and Fran Zankowski  
*Create Boulder Board of Directors*

Create Boulder  
[www.createboulder.org](http://www.createboulder.org)  
[info@createboulder.org](mailto:info@createboulder.org)
Dear Boulder Arts Commissioners,

As you know, we were unsuccessful in motivating City Council to modify the city-recommended budget to include more funding for the arts at the October 6 meeting. Council voted 7-2 to accept the city’s recommended budget with few modifications.

We’re very disappointed, but Council did discuss availability of ARPA dollars, and both Matt Benjamin and Bob Yates expressed support for additional arts funding. As a result, ARPA funding could potentially be ear-marked for the arts. As a community, we should advocate for that to happen.

While our Call-to-Action resulted in a number of e-mails to Council, we had only one speaker at the October 6 Council Meeting. We need to improve upon that for the next Public Hearing on the 2023 Budget, which will be held this Thursday October 20. Here’s a link to the City Council Agenda. This is a unique opportunity for Council to hear from many about the value of the arts and the need for additional support! (Because this is a Public Hearing, there is no limit on the number of speakers.)

We hope you will join us in this advocacy effort by signing up to speak. We do not anticipate that Council will request adjustments to the recommended budget this week. Still, they must hear from arts leaders that additional funding is needed in 2023 to bolster the case for incremental funding from two sources:

1. ARPA dollars: $500K is available, but the arts must compete with other priorities. Decisions will likely be made this November. We need several more City Council members to support this in addition to Bob and Matt.
2. Likely increases in the 2023 Budget when the budget is adjusted in April 2023 to spend down anticipated excess year-end reserves and other monies.

Note: Create Boulder is planning to organize speakers at subsequent meetings, but because those speakers will need to present during the Open Comment period, and the City limits the number of speakers per meeting to 20, there is no assurance that the arts will be represented. A strong speaker turnout this Thursday is critical!

To register to speak for two minutes: Click here (scroll down to #2). We encourage you to sign up by Tuesday as registration closes at 2 pm Wednesday! After registering, you will receive a confirmation e-mail verifying your form has been received. If you do not receive this confirmation e-mail within 15 minutes of submitting your form, please contact the City Clerk’s Office before the form closes to ensure you will have time to resubmit your form.

Key messages (please select ones that most resonate): after thanking the Council for supporting the arts and the excellent work of the Office of Arts & Culture:
1. The arts are important to you and this community. Please better align the City’s spending with the public’s stated values.

2. While the City has funded the amounts specified in the Community Cultural Plan, the world has changed since 2016!

3. Not all goals in the Plan have been met (support for artists, venue availability and affordability, etc.), and GOS grant amounts have proven insufficient. More funding is needed now!
   - Multiple ‘worthy’ and, in some cases, foundational organizations did not receive GOS funds due to a lack of funds.
   - The arts are not out of the woods yet from the pandemic and are experiencing significant inflationary pressures at a moment when COVID-relief funding is no longer available.

4. Artists need employment. Look at programs that will put them to work.

5. Share a personal message about the ROI of arts & culture and examples of programs that provide significant benefits to the community.

6. Emphasize that funding for the arts is an investment, not a handout!

7. For council members concerned about whether monies spent have the intended impact, support for the arts is a proven, successful strategy. Arts organizations can execute!

Please reach out if you have questions. We are cautiously optimistic that if Council hears from the community this Thursday and over the next few months, the City will allocate additional funding for the arts in the months ahead.

Thank you so much for your efforts!

Jan, Deborah, Fran, and Nick
Create Boulder Board of Directors
Dear Arts Commission Members and Staff,

It is my pleasure to invite you to an online program presented by Right Relationship Boulder in honor of Indigenous Peoples Day. We are very grateful to the Arts Commission and the Human Relations Commission for supporting this program with a grant.

At 6:30 pm on Monday, October 10, we will present an online program, "Fort Chambers: Boulder's Role in the Sand Creek Massacre." A 30-minute slide presentation will be followed by discussion with our honored guests: Fred Mosqueda (Southern Arapaho), Chester Whiteman (Southern Cheyenne), and Stephen Fasthorse (Northern Arapaho). These tribal representatives will share their thoughts about how the Fort Chambers Open Space property -- where Boulder volunteers trained to carry out the Sand Creek Massacre -- can best be protected and developed to honor the Arapaho and Cheyenne people whose ancestors perished at Sand Creek. Your questions and comments will be most welcome.

Please register here in advance: https://cuboulder.zoom.us/meeting/register/tJ0kf-yurzkoHtx_L2O77AMUT9BK76MKBaT7

We look forward to seeing you during this and other Indigenous Peoples Day events.

With warm greetings,
Paula Palmer (on behalf of the Land Working Group of Right Relationship Boulder

--
Paula Palmer
Toward Right Relationship with Native Peoples
Website: https://friendspeaceteams.org/trr
Office: 303 443-0402
Cell: 240 595 5993
Email:

I acknowledge that I live in the territory of Hinono'eino’ (Arapaho) and Tsitsistas (Cheyenne) nations, according to the 1851 Treaty of Fort Laramie, and that Colorado's Front Range is home to the Nuciu (Ute) and many other Indigenous nations.
## Attachment Five
### Current Public Art Program 5 Year Budget as of November 23, 2022

<table>
<thead>
<tr>
<th>FUNDING SOURCE</th>
<th>PROJECT/ARTIST</th>
<th>TOTAL APPROPRIATED</th>
<th>AMOUNT PAID TO DATE</th>
<th>BALANCE REMAINING</th>
<th>2022 PROJECTED SPENDING</th>
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<td>CCS v2</td>
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<td>$0</td>
</tr>
</tbody>
</table>

**TOTAL** | $1,392,464.02 | $254,310.17 | $1,138,153.85 | **$440,000.00**

CCS: Community Culture and Safety Tax; CCRS: Community Culture Resiliency and Safety Tax

*Multiple funding sources.

Additional maintenance projects are not represented.
## Attachment Six
### Current Cultural Grants Program Budget as of November 22, 2022

<table>
<thead>
<tr>
<th>GRANT CATEGORY</th>
<th>ASSIGNED BUDGET</th>
<th>ACTUAL BUDGET</th>
<th>GRANTS AWARDED</th>
<th>BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>GOS: Extra Large Orgs</td>
<td>$400,000</td>
<td>$400,000</td>
<td>$400,000</td>
<td>$0.00</td>
</tr>
<tr>
<td>GOS: Large Orgs</td>
<td>$180,000</td>
<td>$180,000</td>
<td>$180,000</td>
<td>$0.00</td>
</tr>
<tr>
<td>GOS: Mid Orgs</td>
<td>$80,000</td>
<td>$80,000</td>
<td>$80,000</td>
<td>$0.00</td>
</tr>
<tr>
<td>GOS: Small Orgs</td>
<td>$96,000</td>
<td>$96,000</td>
<td>$96,000</td>
<td>$0.00</td>
</tr>
<tr>
<td>Community Projects: Indv.</td>
<td>$25,000</td>
<td>$25,000</td>
<td>$24,200</td>
<td>$800</td>
</tr>
<tr>
<td>Community Projects: Orgs.</td>
<td>$60,000</td>
<td>$64,000*</td>
<td>$58,175</td>
<td>$5,825*</td>
</tr>
<tr>
<td>Arts Education</td>
<td>$30,000</td>
<td>$30,000</td>
<td>$21,000</td>
<td>$9,000</td>
</tr>
<tr>
<td>Venue and Event Affordability Fund</td>
<td>$10,000</td>
<td>$10,000</td>
<td>$9,181.50</td>
<td>$818.50</td>
</tr>
<tr>
<td>Equity Fund</td>
<td>$10,000</td>
<td>$10,000</td>
<td>$0.00</td>
<td>$10,000</td>
</tr>
<tr>
<td>Prof. Dev. Scholarships</td>
<td>$8,000</td>
<td>$8,000</td>
<td>$6,267</td>
<td>$1,733</td>
</tr>
<tr>
<td>Certificate Scholarships</td>
<td>$6,000</td>
<td>$6,000</td>
<td>$6,000</td>
<td>$0.00</td>
</tr>
<tr>
<td>Cultural Field Trips</td>
<td>$10,000</td>
<td>$10,000</td>
<td>$8,855</td>
<td>$1,145</td>
</tr>
<tr>
<td>Assistance for Grant Writing</td>
<td>$8,000</td>
<td>$8,000</td>
<td>$3,500</td>
<td>$4,500</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$925,000</strong></td>
<td><strong>$929,000</strong></td>
<td><strong>$893,178.50</strong></td>
<td><strong>$33,821.50</strong></td>
</tr>
</tbody>
</table>

There are 11 free rentals still available for the Macky Auditorium.

*This includes $4,000 that were returned from a declined 2021 grant.

### AMERICAN RESCUE PLAN ACT FUNDS

<table>
<thead>
<tr>
<th>GRANT CATEGORY</th>
<th>ASSIGNED BUDGET</th>
<th>ACTUAL BUDGET</th>
<th>GRANTS AWARDED</th>
<th>BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arts Administration Rehiring Grants</td>
<td>$879,000</td>
<td>$879,000</td>
<td>$879,000*</td>
<td>$0*</td>
</tr>
<tr>
<td>Artist Hiring Incentive Grants</td>
<td>$36,000</td>
<td>$36,000</td>
<td>$36,000</td>
<td>$0</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$915,000</strong></td>
<td><strong>$915,000</strong></td>
<td><strong>$897,000</strong></td>
<td><strong>$0</strong></td>
</tr>
</tbody>
</table>

*The total funds committed is $879,000 which will be paid over three years. The zero-dollar balance does not show an amount of funds being held for future disbursements.