Boulder Arts Commission Meeting Agenda
February 16, 2022  6:00 P.M.
Online Video Meeting

1. **CALL TO ORDER**
   Approval of Agenda

2. **MINUTES**
   Approval of the January 2022 Meeting Minutes

3. **PUBLIC PARTICIPATION**

4. **MATTERS FROM GUESTS** (75 min)
   A. Transition to the Community Vitality Department – Cris Jones, Community Vitality
   B. Revision of the Statement on Cultural Equity, Step 3 – Elizabeth Crowe, Human Services

5. **GRANTS PROGRAM** (45 min)
   A. ACTION: 2021 General Operating Support Grant Reports

6. **PUBLIC ART PROGRAM** (15 min)
   A. DISCUSSION: Update on the Nobel Circle Donation

7. **MATTERS FROM COMMISSIONERS** (10 min)

8. **MATTERS FROM STAFF** (5 min)
   A. Questions about the Manager’s Memo

9. **ADJOURNMENT**

**Mission:** The Boulder Arts Commission believes arts and culture are the foundation for a diverse, inclusive, equitable, and accessible community. We work collaboratively with city staff, artists, arts and culture organizations, and the community to support artists and enrich Boulder’s quality of life and economic vitality and to help create a highly innovative, vibrant, and resilient city.
**CITY OF BOULDER**  
**BOULDER, COLORADO**  
**BOARDS AND COMMISSIONS MEETING MINUTES**

<table>
<thead>
<tr>
<th>Name of Board/ Commission:</th>
<th>Boulder Arts Commission</th>
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<tbody>
<tr>
<td>Date of Meeting:</td>
<td>January 19, 2022</td>
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<tr>
<td>Contact information preparing summary:</td>
<td>Celia Seaton</td>
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<td>Commission members present:</td>
<td>Kathleen McCormick, Eboni Freeman, Maria Cole, Caroline Kert, Devin Hughes, Georgia Schmid <em>(Hughes and Schmid arrived during Item 4A)</em></td>
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<td>Commission members absent:</td>
<td>Bruce Borowsky</td>
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| Library staff present:     | Matt Chasansky, Office of Arts & Culture Manager  
|                           | Lauren Click, Coordinator, Grants  
|                           | Mandy Vink, Coordinator, Public Art  
|                           | Celia Seaton, Administrative Specialist |
| City staff present:        | Elizabeth Crowe, Human Services Investment Senior Project Manager |
| Members of the public present: | Mary Wohl Hahn, Elaine Schnabel |
| Type of Meeting:           | Regular/Remote |

**Agenda Item 1: Call to order and approval of agenda**  
The meeting was called to order.  McCormick provided an introductory orientation around the virtual procedure, as this meeting was held through Zoom videoconference.  She asked the group for any addendums to the agenda.  Item 6A will concern response to the Marshall Fire.  Commission provided a nod of approval for the amended agenda.

**Agenda Item 2: Review of Minutes**  
**Item 2A, Approval/Review of December 2021 Meeting Minutes**  
McCormick asked the commission for changes or addendums regarding these minutes.  Freeman moved to approve the minutes as presented.  Kert seconded, and the motion was unanimously approved.

**Agenda Item 3: Public Participation**  
None.

**Agenda Item 4: Matters from Guests**  
A. Revision of the Statement on Cultural Equity, Part Two – Elizabeth Crowe presented on the City of Boulder *Racial Equity Plan’s* Racial Equity Instrument (REI) and Rapid Response Equity Assessment (RREA) to aid the commission in evaluating and planning equity in its grant work.

Vink discussed equity consideration in the Public Art Program process.  She highlighted these touchpoints from the first steps of project implementation to the final fabrication and installation.  The players were clarified: Technical Review Committee, Selection Panel, community engagement, city manager, and staff.  Areas of focus involve site, scale, community engagement, selection process, participation, artist engagement, asset management, and ongoing programming.  The group will explore biases and vulnerabilities.

Chasansky invited exploration around the equity implications of the *Community Cultural Plan* and efforts to strengthen the relevant strategies.  He noted an unexpected implication for equity inherent in the plan’s structure – focus tends to favor downtown, retail areas, and city land.  He stressed the importance of acknowledging the different ways that different communities use the city and investment for neighborhoods outside the concentrated civic arena with an eye on “authenticity.”  He lauded the success of the temporary mural program, while emphasizing that much work is still to be done with the neighborhood strategy.
Crowe: the instrument is intended to be used as consistently as possible across the city structure. Priority areas for actual implementation include COVID-19 vaccine response and recovery work and Housing and Human Services programming.

Crowe stressed the importance of a 3–4-hour long training to provide foundation and interactive exercises for grounding in the strategy. The tool involves 6 steps for participants to 1) establish outcomes, 2) collect data, 3) determine benefit and burden, 4) develop strategies, 5) implement and evaluate, and 6) report back.

Crowe discussed emergency use of the RREA when time does not allow for formalized training and planning; the assessment is not meant as a replacement of the tool but rather to provide other options. Four levels of inquiry involve: 1) what is the policy, activity, or budget decision that could impact racial equity, 2) who is or will experience racial burden based on the decision, 3) who is or will experience benefits, and 4) what strategies might mitigate or avoid unintended consequences for people of color.

Cole spoke about the issue of organization size and looking at every group through the same lens regardless of size. Crowe suggested use of the RRA to uncover benefits and burdens inherent in the criteria and tasked commission with recognizing assumptions that may be carried forward depending on how a group applies for grant funding.

Staff inquired whether commission feels that the Statement on Cultural Equity should be updated, revised, or replaced; the group supported updating the statement to align with the city’s Racial Equity Plan. Freeman suggested shortening the language in the interest of accessibility. Kert agreed with the need for brevity but cautioned against losing the current version’s “weight and importance.”

Freeman noted that the application of an equity lens for the commission is not “changing glasses or switching out the contacts,” but rather just “updating the prescription a bit so we can see things clearly.”

Staff will develop an update to the statement for further robust discussion at February’s commission meeting.

B. Equity Implications for the 2022 Grant Decisions – McCormick suggested using this upcoming cycle as a prism to assess potential changes for the next year; it would be unfair to create new criteria for applicants at this point in the current cycle. Cole would like to resurface this question after the upcoming Grants Training Info Session on January 27th. Kert is interested to reflect on the weight of various criteria in the scoring matrix. Hughes cautioned against predisposition toward one’s own field of art. Schmid pointed out that despite intention to provide a balance, commission “can’t control who applies for the grants.” She advises adherence to the rubric for guidance. Freeman suggested practicing equity conversations with friends and family to develop comfort with the language in future commission discussion.

Agenda Item 5: Grant Program

A. ACTION: Report, Landlocked Films, This is [Not] Who We Are, $10,000 – Kert “cannot wait to see the final cut of this film, it looks so good.” Cole was impressed by the dialogue after the screening she attended.

Cole made a motion that the report by Landlocked Films be approved. Kert seconded, and the motion passed unanimously.

B. ACTION: Report, Street Wise Arts, 2021 Street Wise Boulder “Artivism” mural festival, $10,000 – Freeman praised the report. McCormick: “kudos to Leah Brenner Clack” and her volunteers.

Freeman made a motion that the report by Street Wise Arts be approved. Hughes seconded, and the motion passed unanimously.

C. ACTION: INTION: Report, University of Colorado at Boulder Graduate Certificate in Arts Administration Scholarship 2020, Elaine Waterman, $5,561.50 – Cole noted Waterman’s recent application; she “appeared to learn a lot.”
Cole made a motion that the report by Elaine Waterman be approved. Hughes seconded, and the motion passed unanimously.

D. ACTION: Program Change Request, Boulder Chorale, “Origins: The Fertile Crescent,” First United Methodist Church of Boulder, $1,000.00

Hughes moved to approve the change in program request. Freeman seconded, and the motion passed unanimously.

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<tr>
<th>Agenda Item 6: Matters from Commissioners</th>
<th>[1.46.18 Audio min.]</th>
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<td>A. Commission discussed community support for those impacted by the recent Marshall Fires. <a href="#">Boulder County Arts Alliance</a> website has gathered links to many opportunities and proven to be a valuable resource for impacted artists looking to rebuild. Cole noted the holistic organization among several agencies including <a href="#">Colorado Creative Industries</a> in the relief effort. McCormick noted several GoFundMe sites and urged people to help wherever they can.</td>
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<th>Agenda Item 7: Matters from Staff</th>
<th>[1.50.42 Audio min.]</th>
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<td>A. Manager’s Memo: see <a href="#">packet</a>. Chasansky welcomed questions.</td>
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<tr>
<th>Agenda Item 8: Adjournment</th>
<th>[1.53.15 Audio min.]</th>
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<tr>
<td>Date, time, and location of next meeting:</td>
<td>The next Boulder Arts Commission meeting will be at 6 p.m. on Wednesday, February 16, 2022, on Zoom.</td>
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APPROVED BY: ____________________________ ATTESTED: ____________________________

Board Chair ____________________________ Board Secretary ____________________________

Date ____________________________ Date ____________________________
1. Due to the COVID-19 Pandemic emergency orders, this meeting of the Arts Commission:

> Will ensure that participants can safely follow social distancing guidelines by convening the meeting online using a video conference.

> Includes public observation and comment. To join the video conference, members of the community must make a request by email to rsvp@bouldercolorado.gov by Wednesday, February 16 at 12:00 P.M.

2. Notes on the February Meeting Agenda

> 4B, Revision of the Statement on Cultural Equity – In Attachment One, please review the draft revisions to the Statement on Cultural Equity. During the meeting, staff will ask Commission members to give feedback for further refinement of the draft.

> 5A, 2021 General Operating Support (GOS) Grant Reports – Staff will ask commissioners to vote on a motion to approve the final reports on the following 2019 - 2021 GOS grants:

1. 3rd Law Dance/Theater
2. Art Parts Creative Reuse Center
3. Band of Toughs
4. Block 1750
5. Boulder Bach Festival
6. Boulder Ballet
7. Boulder International Film Festival
8. Boulder Metalmшивing Association
9. Boulder MUSE
10. Boulder Museum of Contemporary Art
11. Boulder Philharmonic Orchestra
12. Boulder Samba School
13. Butterfly Effect Theatre Colorado
14. Cantabile Singers
15. Colorado MahlerFest
16. Creativity Alive // Mmmwhah!
17. Dairy Arts Center
18. eTown
19. Frequent Flyers Productions, Inc.
20. Greater Boulder Youth Orchestras
21. KGNU Community Radio
22. Local Theater Company
23. Motus Theater
24. Museum of Boulder
25. NoBo Art District
26. Open Studios, Inc.
27. Parlando School of Musical Arts
28. Sans Souci Festival of Dance Cinema
29. Studio Arts Boulder
30. The Catamounts, NFP

Commissioners have the options to:
   a. Approve all reports,
   b. Approve individual reports,
   c. Not approve individual reports, and/or
   d. Postpone approval of individual reports pending the answers to specific questions.
6A. Nobel Plaza Project – This project was introduced to all impacted Boards and Commissions: Arts Commission, November 2021; Library Commission, December 2021; Parks and Recreation Advisory Board, January 2022. In Attachment Two, a summary of feedback from these presentations is available. Generally there was overall support for the concept, feedback on the design, questions related to maintenance and durability, and questions in regards to fundraising.

The Arts Commission will be asked to determine a recommendation for the City Manager in regards to the potential term extension of an Letter of Intent (LOI) with Project Endorser, Artist Team, and City of Boulder (Attachment Three). The current LOI is tracking to expire on March 13, 2022. Its terms were for four years from the date of execution of the LOI, March 13, 2018 and specifies all parties agree that failure to complete fundraising or fulfill the requirements of the Public Art Policy by the end of the term will result in termination of all City obligations herein, unless the Parties agree otherwise, in writing. A staff recommendation of a minor extension with fixed terms will be presented to the Arts Commission for discussion, which acknowledges the impact of the COVID pandemic on fundraising. Regardless of the Arts Commission’s recommendation, the decision to extend the terms of the LOI is a decision that lies solely with the City Manager. Additional discussion related to design, process, site, etc., will not be discussed at this time as it the next part of the process, and dependent on renewal of the LOI.

3. Commission Correspondence

In Attachment Four, please find copies of email correspondence received by the Boulder Arts Commission during the period between the publication of the January and February 2022 meeting packets.

4. Staff Updates

Staff continues to monitor pandemic restrictions and support the arts community in accommodating the requirements.

Work continues to prepare for the second step in the process to improve the permitting of public art.

Staff participated in the 90% review of the East Boulder Subcommunity Plan.

The discussion about proposals for the American Rescue Plan Act has been moved to City Council’s regular meeting on Feb 15.

> Grants and Programs for Organizations

Staff is finalizing a new two-year agreement with our grant management system provider: Foundant.

These Venue and Event Affordability Fund Grants were awarded in advance of the meeting:
- Joanna Rotkin, Dog Dance Classes, FloorSpace Studio, $1,000
- Venus Victrola, The Bouldy Rainbow Rocky Shadowcast, The Spark, $200

These Grant Writing Fund Grants were awarded in advance of the meeting:
- Andrew Novick
- east window
- Empathy Theatre Project
- Judy Nogg
This Rental Assistance // Venue and Event Affordability Fund Grant report was approved in advance of the meeting:
- Boulder Opera, Family Series: L’enfant et les Sortileges by Ravel, Dairy Arts Center, $1,000

These Macky Free Rental & Supplemental Funds reports were approved in advance of the meeting:
- Greater Boulder Youth Orchestras, 2022 Spring Concert, Macky Auditorium

These grant extensions were approved in advance of the meeting:
- Community Project Grants, El Centro AMISTAD, Dia de Muertos, $5,000
- Celia Tewey, Bear, $5,000

In Attachment Five please find a current grants program budget.

Public Art Program

Staff is working with the following departments for opt-in public art opportunities: Stormwater for raingarden opportunities, Open Space and Mountain Parks for storytelling, healing opportunities with the Marshall Fire.

Staff continues to support #BoulderStrong memorial considerations and needs.

Public Art Commissioning Updates:
- Urban Design - 30th and Colorado Underpass (Rosie Fivian and Ransom Beegles): Final Design/Construction. The parent project has entered construction while exploring cost-saving options in final production, including the urban design components. The parent project covers all urban design implementation: Form liner work will be complete by the contractor; all paint and mural applications are under review. Anticipated parent project construction schedule: Feb 2021 – Aug 2022
- NoBo Library (Daily tous les jours): Final Design. Updated design and budget review will occur once parent project receives Schematic Design (SD) approval. Anticipated parent project construction schedule: Summer 2022 – Winter 2024 [www.dailytouslesjours.com](http://www.dailytouslesjours.com);
- Urban Design - 19th and Upland (Anthony Garcia): Final Design. Parent Project design nearing 90% completion for new underpass at 19th and Upland on the Fourmile Canyon Creek; Anticipated parent project construction schedule: Fall 2022 – Spring 2024
- George Reynolds Branch Mural: On hold.
- University Hill (ENVD 3300 Praxis): On hold. Staff is open to explore alternative funding or a rescaled project. [http://www.monthofmodern.com/community-livingroom/](http://www.monthofmodern.com/community-livingroom/)
- Alpine Balsam Pavilion: The project launch is projected for early 2023.
- Valmont Park: The project launch is projected for 2023.
- Transportation CIP Percent for Art: On Hold
- Experiments in Public Art: On Hold
Community-Initiated and Donation Projects Updates:
- **Temple of Tranquility**: Pre-approval. Staff is working with project team to explore review process and feasibility and best schedule.
- **Los Seis de Boulder**: Permitting and Contracting. Favorable feasibility for new location at 28th and Canyon – permitting review is underway; temporary installation for BMoCA’s Inside Out exhibition has been extended. Permanent installation is tracking for Oct. 23, 2022.
- **Rotary Club Donation**: Permitting and contract negotiations are underway. The donors are finalizing drawings, information for permit application. The project was approved by the Landmarks Board in October 2021.
- **Nobel Circle Donation**: Pre-approval. Donors are in the fundraising phase; the project completed its initial tour with impacted Boards and Commissions – an update to the Arts Commission will occur February 2022 in regards to possible renewal/extension of the Letter of Intent.

Maintenance and Conservation:
- With restoration of the maintenance budget, backlog maintenance projects are underway including new signage aligned with the Accessible Signage Framework.

Murals/Paint the Pavement Projects:
- Mural locations and budget considerations for 2022 are underway.
- **Vision Zero Innovation Program**: Over the course of 2021 and working with GO Boulder, a handful of locations across town now host artist-designed crosswalk and curb extensions as part of the Vision Zero implementation.
  - **Outstanding** - Angela Beloian at 9th Street – Design and contracting is underway. This project will occur in Spring 2022.

In Attachment Six please find a budget status for the five-year public art commissioning budget.

> Creative Neighborhoods

- **#BoulderCharacters**: Project Development. Staff is working with community on a city-wide storytelling and mural scavenger hunt opportunity.

> Venues

Staff is participating in the leadership team to coordinate the Community, Culture, Resilience and Safety Tax. The next step is a presentation to City Council in the first quarter of 2022.

Staff continues to monitor the pandemic restrictions for impacts on arts venues.

> Civic Dialog, Boulder Arts Week, Boulder Arts Showcase

Work continues on the ongoing television program: Boulder Arts Showcase. In this month’s episode, Jan. 26 to Feb. 16, 2022, the Showcase features the 2020 Trash the Runway – Recycled Couture and recordings from the Boulder Symphony. Please help spread the word about the program which can be viewed on Comcast’s Channel 8 or livestream on Wednesdays from 1 to 3 p.m. or online. Links are available for this episode and past on our website.


Staff continues to support Denver Arts and Venues to present the next in a series of webinars about the role of equity and racial justice in cultural nonprofits entitled ‘How to be an Anti-Racist Organization’. The next date is yet to be determined.

Boulder Arts Week returns March 25 to April 2, 2022. Please help us spread the word and encourage leaders in your network to submit their event today.
Attachment One
Draft Revised Statement on Cultural Equity

2021 STATEMENT ON CULTURAL EQUITY
BOULDER ARTS COMMISSION

Adopted by City Council in 2021, the City of Boulder Racial Equity Plan is designed to adapt internal infrastructure and communication. And describes steps the city must take to eliminate systemic and institutional racism in its policies and practices. (Learn more: City of Boulder Race Equity Plan)

DEFINITION OF RACIAL EQUITY
Racial equity is a process of eliminating racial disparities and improving outcomes for everyone. It is the intentional and continual practice of changing policies, practices, systems, and structures by prioritizing measurable change in the lives of people of color. (Learn more: Race Forward)

TWO DEFINITIONS OF CULTURAL EQUITY
> Cultural Equity is the role that arts and culture plays in community progress on Race Equity. Race Equity impacts every aspect of society. It is a generational project that involves every person in the City of Boulder. And it is a project that requires shifts not only in policy and regulation, but also in our language, the stories that we tell, and the heroes we celebrate. Because of these factors, the work of artists and cultural leaders are foundational for progress on Race Equity.
> Cultural Equity is the way in which race equity is critical to the viability and success of the arts sector. It embodies the values, policies, and practices that ensure that all people are represented in the development of arts policy; the support of artists; the nurturing of accessible, thriving venues for expression; and the fair distribution of programmatic, financial, and informational resources.

CULTURAL EQUITY STARTS WITH RACE
Race is often the greatest predictor of access to success in our current system. The creation and perpetuation of racial inequities is embedded into government at all levels. Initially focusing on racial equity provides the opportunity to introduce a framework, tools and resources that will then be applied to other marginalized groups based on gender, sexual orientation, ability, class, and age, among others.

FUELING FIELD PROGRESS
> Encourage and celebrate cultural competency, pro-equity policies and practices, and representation in the leadership of nonprofits, businesses, among artists, and in cultural audiences generally.
> Improve the ability of artists and arts leaders of color to thrive in Boulder, including progress on the cultural leadership pipeline.
> Lead from behind to leverage the policies and criteria of public funding, especially in grants and public art, to accelerate equity advancement in the cultural community.

EQUITY PRACTICES IN MUNICIPAL CULTURAL AFFAIRS
> Everybody Gets It: pursue cultural competency of our staff, commission members, and collaborators through substantive learning, transparent policies, and use of the Race Equity Instrument and Rapid Response Tool.
> Justly Do It: acknowledge and dismantle structural inequities in our policies, programs, and services. Conduct research related to equity to make incremental, measurable progress toward cultural equity more visible.
> Community Commitment: partner with organizations and leaders to advance our work. Listen to and value the experience of those leaders working with and for communities of color.
> Power to All People: address barriers to access, improve the quality of community engagement, and purposefully expand outreach.
> Representation Matters: Commit time and resources to expand more diverse leadership on our staff, among commission members, and in our panels and advisory groups.
Attachment Two
Nobel Plaza Boards and Commissions Feedback – Summary

Preliminary Feedback from Arts Commission 11.17.21

- Generally Arts Commission members expressed support for the concept of the Nobel Plaza project
  - Appreciate that it invites greater public awareness of high concentration of scientific community; incredible labor of love
- Fundraising – what is the total project estimate and how much has been raised to-date? Raised $130K and estimated at $2.5-3M
  - Why is the cost what it is?
  - Discussed 75%+ of funds need to be earmarked to earnestly move forward into donation process
- Maintenance
  - Will the donation include funds to support ongoing maintenance?
- Locations
  - Was CU considered as a location; how does it benefit beyond what’s already acknowledged on campus?
  - If we extend LOI, what are the implications of Library use of site moving forward?
- Process
  - When does the Commission weigh in on the art? When the project is far enough along to run through the public art process as a donation
  - Extension of LOI – what is the Arts Commissions responsibility in this? Arts Commission will help weigh in on recommendation to CMO, ultimately decision lies with CMO.
- Design
  - How to incorporate future Nobel Laureates? Did the team consider a single monument to honor all recipients? There may be some means to add 1-2 as needed, and no one monument was not considered.

Preliminary Feedback from the Library Commission 12.1.21

- Concept – Commissioners expressed support for the concept of the Nobel Plaza project
  - Great opportunity to bring these accomplishments into the public sphere, greater Boulder community
  - Concept idea in front of the library makes sense as the library is a destination for learning, knowledge
  - Could explore ongoing educational opportunities with POE staff
- Design
  - How will the project evolve with additional prize winners?
  - Feel somewhat cold, sterile; disruptive entry/exit experience
  - Could it be shifted in placement? Scaled down? Not as stoic? Desire to use materials other than flagstone?
- Maintenance – Collective concern on ongoing maintenance related to video displays; concern (from shared experience) that the video displays will be down more than successfully working
- Video screens are in conflict with entry/exit experience; disruptive and deters from the artwork
- Donor “need to bring the Nobelists to life” – could this be explored through other means?

Preliminary Feedback from PRAB 1.24.22

- Generally PRAB members expressed support for the concept of the Nobel Plaza project
  - Appreciate that it invites greater public awareness of high concentration of scientific community
  - Cool idea
- Design – How to make the concept more understandable? Design and placement to consider diversity of participants: ages, abilities, cultural perspectives. Could education on the project continue within the library? Perhaps another story-telling robot, specific to this project?
- Location
  - Lots of art in this area – have additional locations been explored?
  - Considerations around touchscreen in park setting
    - Video screens feel in conflict with park/plaza experience; disruptive
    - Donor “need to bring the Nobelists to life” – could this be explored through other means? QR codes, partnership with Library?
- Maintenance
  - Lots of feedback related to the screen components – needs further design exploration
  - Maintenance perspective: some touchscreen, exterior (harsh environment) placement concerns; desire to not have it fail upon installation
  - Collective concern on vandalism
  - Encouraged an ongoing maintenance budget as part of the donation
  - Ongoing maintenance related to video displays; concern (from shared experience) that the video displays will be down more than successfully working
City of Boulder
P.O. Box 791
Boulder, Colorado 80306

Larry Kirkland
Lead Artist
Lkstudio@aol.com

Don McDonald
Nobel Laureate Project Team
don@nobelcircle.org

Date: February 22, 2018
Regarding: Nobel Laureate Public Art Project

This letter serves as a declaration of the intent ("Letter of Intent" or "LOI") of the City of Boulder ("City"), Larry Kirkland on behalf of the Artist Team ("Artist Team") and Don McDonald on behalf of the Nobel Laureate project team ("Project Endorser") (collectively "Parties") to pursue a Nobel Laureate-inspired public art experience ("Project") at the Main Boulder Public Library Plaza.

The purpose of this LOI is to articulate the expectations of all parties toward the goal of a Nobel Laureate-inspired public art project. It is not intended to create any obligations, contractual or otherwise, on the part of the Parties, understanding that any art installation or acquisition on public property is subject to the Policy on Acquisition and Maintenance of Public Art by the City¹ ("Public Art Policy"), a copy of which is attached to this LOI.

The City will, in good faith, acknowledge the Main Boulder Public Library Plaza, confined to the paved approach to the main entrance of the Boulder Public Library at 1001 Arapahoe Avenue and bounded by the parking lot and Arapahoe Avenue, in Boulder, Colorado ("Site") as an agreed location for future placement of the Project, if approved, and if all parties agree to and meet the requirements identified in the Public Art Policy.

The term of this LOI shall be for four years from the date of this LOI. All parties agree that failure to complete fundraising or fulfill the requirements of the Public Art Policy by the end of the term will result in the termination of all City obligations herein, unless the Parties agree otherwise, in writing. The

parties agree that the City reserves the right to use and/or improve the Site for any purpose whether or not related to the Project.

The City agrees to provide Project and Site-related information within a reasonable time, if requested by the Artist Team or the Project Endorser, to help inform their work. Final approval and acceptance of the Project, realized in a physical work of art, as a donation to the City is at the City’s sole discretion.

The Artist Team and the City will work cooperatively to develop a concept that meets the rules, regulations and expectations of the City. The Artist Team acknowledges the City’s Public Art Policy as a controlling document for development and approval of the Project, including but not limited to the following Project components: Provenance, Maintenance Recommendations, Site Specifications, development of Images and/or Renderings.

When applicable, the Artist Team and City will work cooperatively with the Project Endorser to engage with the community related to the Project and its development. The Project Endorser acknowledges the Public Art Policy as a controlling document for donation approval of the Project. The Project Endorser understands that the Project Endorser will be solely responsible for generating funds necessary to accomplish the Project. The Project Endorser understands the Public Art Policy requires the Project Endorser to present concept development to the following entities as an aspect of obtaining community feedback: Boulder Arts Commission (Arts Commission), Boulder Library Commission, and the Parks and Recreation Advisory Board (PRAB). The method(s) in which this information is presented will be determined cooperatively by the City, Artist Team and Project Endorser. The Project Endorser and Artist may identify additional stakeholders to help inform concept development, including but not limited to, Nobel Laureates and potential funders.

The Parties will participate in regular meetings to discuss: a budget that is realistic for the Site, the Project, and fundraising efforts; and a project timeline that includes clear and feasible milestones for the Project, including for fundraising efforts, design, fabrication, and installation. The parties will collectively develop a communications plan and protocol outlining expectations, including general correspondence and meetings.

The Parties recognize that, once all aspects of the Project have been identified, the Project concept will be reviewed and considered by a Selection Panel and a Technical Review Committees, Boulder Arts Commission, and City Manager, as required by the Public Art Policy. If approved by the City Manager, the Artist Team, Project Endorser, and City will enter into a formal agreement acknowledging the donation and transfer of ownership of the Project, in accordance with the procedures established in the Public Art Policy.

The City does not preclude the Artist and Project Endorser to enter into a two-party contract prior to entering into a contract with the City.

This LOI benefits and burdens the Parties, their successors, and assigns. Except as expressly set forth herein, the Parties agree that this LOI is not otherwise assignable.

This LOI will not be construed as creating any obligations, contractual or otherwise, on the part of the Parties. Actions taken by any of the Parties, including but not limited to, expenditure of funds, incurring or canceling other commitments or acts taken to implement any of the provisions of this LOI, will not be construed as part performance of the terms and conditions contained herein, nor with the party taking
such action be regarded as having changed its position in reasonable reliance on the terms and conditions contained herein, so as to give rise to a claim of promissory estoppel or other equitable claims.

By signing below, the parties agree to this LOI.

[Signature]  
Artistic Team Representative (Signature)

[Signature]  
Artistic Team Representative (Printed)

2/22/18  
Date

[Signature]  
Project Endorser Representative (Signature)

[Signature]  
Project Endorser Representative (Printed)

3/6/18  
Date

City of Boulder City Manager's Office (Signature)

Jane S. Brautigan 3/13/2018  
City of Boulder City Manager's Office (Printed)  
Date

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Thanks, Celia!

Commissioners—

I have again set aside some time if you would like to talk through anything on the agenda. Let me know if you would like to schedule a call for Tuesday after 1pm or Wednesday before 11am.

Thanks!

—Matt

From: Seaton, Celia <SeatonC@boulderlibrary.org>
Sent: Thursday, January 13, 2022 4:29 PM
To: Bruce Borowsky <bruce@boulderdigitalarts.com>; Caroline Kert <carolinekert@gmail.com>; Chasansky, Matthew <ChasanskyM@boulderlibrary.org>; Click, Lauren <ClickL@boulderlibrary.org>; Devin Hughes <devin@devinpatrickhughes.com>; Eboni Freeman <ebonifree4545@gmail.com>; Georgia Schmid <georgiamichelle@hotmail.com>; Kathleen McCormick <fonthead1@gmail.com>; Maria Cole <m.cole205@gmail.com>; Vink, Mandy <VinkM@boulderlibrary.org>; Farnan, David <FarnanD@boulderlibrary.org>
Subject: 1.19.22 Arts Commission Packet

Good Evening Commissioners and Staff –

Attached you will find our packet for next week’s meeting. Zoom information on the meeting invite, as well as at the bottom of this message.

Please send any questions you have to Matt (ChasanskyM@boulderlibrary.org) by 5pm on Monday, 1/17.

Have a good weekend,
Celia

Celia Seaton
Administrative Specialist II
Topic: Boulder Arts Commission Meeting
Time: Jan 19, 2022 06:00 PM Mountain Time (US and Canada)

Join Zoom Meeting
https://zoom.us/j/96896689616?pwd=TjhjM2FBbUZtRjJ1YjdOZktjbTIzQT09

Meeting ID: 968 9668 9616
Passcode: 150182
One tap mobile
+13462487799,,96896689616#,,,,,*150182# US (Houston)
+16699006833,,96896689616#,,,,,*150182# US (San Jose)

Dial by your location
+1 346 248 7799 US (Houston)
+1 669 900 6833 US (San Jose)
+1 253 215 8782 US (Tacoma)
+1 312 626 6799 US (Chicago)
+1 929 205 6099 US (New York)
+1 301 715 8592 US (Washington DC)

Meeting ID: 968 9668 9616
Passcode: 150182
Find your local number: https://zoom.us/u/annNNZYX8
Hello Commission,

A reminder to please watch the videos below in advance of our training session on Thursday.

Two of you have indicated that you’re unavailable; I’ll be recording the session for review when you’re able.

Thank you! Lauren

----------
Lauren Click
she/her/hers
clickl@boulderlibrary.org

Cultural Grants Program
Office of Arts + Culture
Library & Arts Department
1001 Arapahoe Avenue | Boulder, CO | 80302
www.boulderarts.org

Sign up for our newsletter, and follow us on Twitter and Instagram for updates on Boulder’s rich arts and culture scene.

From: Click, Lauren
Sent: Tuesday, January 18, 2022 2:21 PM
To: Kathleen McCormick (fonthead1@gmail.com) <fonthead1@gmail.com>; Eboni Freeman <ebonifree4545@gmail.com>; Devin Hughes <devinpatrickhughes@me.com>; Bruce Borowsky <bruce@boulderdigitalarts.com>; georgiamichelle@hotmail.com; carolinekert@gmail.com; Maria Cole <m.cole205@gmail.com>
Cc: Chasansky, Matthew <ChasanskyM@boulderlibrary.org>; Seaton, Celia <SeatonC@boulderlibrary.org>
Subject: Prep for Grant Training on 1/27

Dear Commission,

Thank you for joining us on Thursday, January 27 at 4pm for the Grants Training Info Session. Zoom access information is below.

In order to spend more time at the training session discussing points of interest to the group, I’ve
recorded background on the grant program for you to watch in advance. If you have questions about the information covered in the recordings, please email me and we will respond at the session.

Please review these in advance of the meeting:

- 2022 Cultural Grants Info Session (30 minutes)
- Using the Grant Software as a panelist (4 minutes)
- Attached are the PowerPoints used for these two presentations

In the meeting we will discuss:

- Questions about the above
- Cultural Plan and Mission
- Grants Ordinance
- Statement on Cultural Equity
- Scoring System
- Sequestration
- Talking to the media
- Conflict of interest and abstentions

Cheers, Lauren

Zoom Access Information:

**Topic: Commission Grants Training Session**  
**Time: Jan 27, 2022 04:00 PM Mountain Time (US and Canada)**

Join Zoom Meeting https://zoom.us/j/98458474570?pwd=bGpBTnVlWlhkdW0xbnMxWk95MGF FaUT09

Meeting ID: 984 5847 4570  
Passcode: 332641

One tap mobile  
+16699006833,,98458474570#,,,,*332641# US (San Jose)  
+12532158782,,98458474570#,,,,*332641# US (Tacoma)

Dial by your location  
+1 669 900 6833 US (San Jose)  
+1 253 215 8782 US (Tacoma)  
+1 346 248 7799 US (Houston)  
+1 929 205 6099 US (New York)  
+1 301 715 8592 US (Washington DC)  
+1 312 626 6799 US (Chicago)

Meeting ID: 984 5847 4570  
Passcode: 332641

Find your local number: https://zoom.us/u/acFC7z07O1
Lauren Click
she/her/hers
clickl@boulderlibrary.org

Cultural Grants Program
Office of Arts + Culture
Library & Arts Department
1001 Arapahoe Avenue | Boulder, CO | 80302
www.boulderarts.org

Sign up for our newsletter, and follow us on Twitter and Instagram for updates on Boulder's rich arts and culture scene.
Hello Commission,

Thank you all who could join our Arts Commission grant program training last Thursday, January 27! I look forward to working with you through this year’s grants season.

I have follow up information for you. Please feel free to contact me any time via email or my cell (660-553-7289) should you have questions or concerns.

Please find linked or attached:

- [A recording of the 2022 grants panel training session through this link](#) (1 hour 24 minutes)
- Attached is the Commission Training Document that Matt refers to during the training session
- [A recording of the Cultural Grants Info Session - talking through each grant category](#) (30 minutes)
- [A recording on how to use the grant software as a panelist](#) (4 minutes)
- [Boulder Arts Commission online grant portal](#)
- [2022 Grant and Meetings Schedule](#)
- [2022 Grant Scoring System and Rubric](#)

I’d like to point out that we have quite a few grants left still in the [Grant Writing Fund](#) for first time or never-awarded applicants. I’d appreciate it if you could please spread the word!

Cheers, Lauren

-----------
Lauren Click
she/her/hers
clickl@boulderlibrary.org

Cultural Grants Program
Office of Arts + Culture
Library & Arts Department
1001 Arapahoe Avenue  |  Boulder, CO  |  80302
[www.boulderarts.org](http://www.boulderarts.org)

[Sign up for our newsletter](#), and follow us on [Twitter](#) and [Instagram](#) for updates on Boulder’s rich arts and culture scene.
FYI

From: Rivera-Vandermyde, Nuria <Rivera-VandermydeN@bouldercolorado.gov>
Sent: Tuesday, February 1, 2022 12:56 PM
To: Kathleen McCormick <fonthead1@gmail.com>
Cc: Bruce Borowsky <bruce@boulderdigitalarts.com>; Caroline Kert <carolinekert@gmail.com>; Devin Hughes <devinpatrickhughes@me.com>; Eboni Freeman <ebonifree4545@gmail.com>; Georgia Michelle <georgiamichelle@hotmail.com>; Maria Cole <m.cole205@gmail.com>; Jones, Cris <JonesC@bouldercolorado.gov>; Chasansky, Matthew <ChasanskyM@boulderlibrary.org>
Subject: RE: Exciting announcement about the Office of Arts & Culture

Kathleen – thanks so much for the kind note. I am feeling great energy from this synergy already and trust Cris and Matt to continue to keep us challenged as we lift up arts and cultures across all our city endeavors.

Be well.

Nuria Rivera-Vandermyde
City Manager
(pronouns: she/her/ella) What’s This?

City of Boulder
City Manager’s Office
O: 303-441-3090
riveravandermyden@bouldercolorado.gov
City Manager’s Office
1777 Broadway | Boulder, CO 80302
BoulderColorado.gov

From: Kathleen McCormick <fonthead1@gmail.com>
Sent: Tuesday, February 1, 2022 11:58 AM
To: Rivera-Vandermyde, Nuria <Rivera-VandermydeN@bouldercolorado.gov>
Cc: Bruce Borowsky <bruce@boulderdigitalarts.com>; Caroline Kert <carolinekert@gmail.com>; Devin Hughes <devinpatrickhughes@me.com>; Eboni Freeman <ebonifree4545@gmail.com>; Georgia Michelle <georgiamichelle@hotmail.com>; Maria Cole <m.cole205@gmail.com>; Jones, Cris <JonesC@bouldercolorado.gov>; Chasansky, Matthew <ChasanskyM@boulderlibrary.org>
Greetings Nuria,

Thank you for letting the Arts Commission know about these exciting new plans for the Office of Arts and Culture. I see great value in this new alignment for the City and the arts and culture community, as well as for Community Vitality and Arts and Culture.

I’m glad to hear that all our staff and programs will be intact and flourish. I look forward to our new future together, with Matt and the Arts and Culture staff and the staff of Community Vitality as our close partners.

I’ve so appreciated that the office and commission have been linked to the Library Services and the excellent leadership of David Farnan, and I also look forward to continuing our cultural work together.

We are honored to continue to work through our grants and public art to enhance the lives of everyone in Boulder. I look forward to hearing about the commission can help with this transition.

Kind regards,
Kathleen McCormick, Chair
Boulder Arts Commission
303.817.2088; fonthead1@gmail.com

On Tue, Feb 1, 2022 at 10:15 AM Rivera-Vandermyde, Nuria <Rivera-VandermydeN@bouldercolorado.gov> wrote:

Dear Arts Commission members,

I am writing to make you aware of a change coming up for the Office of Arts and Culture. Later today, I will be making a public announcement that the Arts Division of the Library & Arts Department will be incorporated into the Community Vitality Department. There are many reasons for this decision that will benefit the division and its new department, which I will explain below. Before going into that, however, I wanted to reassure you that this is no snap decision. Staff have been evaluating the best options ever since the discussion began about the proposed Library District. Though that initiative started this conversation, the move at this time is about much more.

There is a strong affinity between the mission and goals of the Community Cultural Plan and the potential of the Community Vitality Department. This alignment of the arts with our efforts on districts and the new addition of special events will strengthen the connections of the creative community with our major community activity centers, enhance the incorporation of public art in our urban landscape, and improve the connections of arts venues, cultural organizations, and artists with our centers of cultural tourism.

In addition, the Community Vitality Department is beginning a strategic planning process. Adding the Office of Arts and Culture to that mix now will add significantly to the success of that effort. This is a great time for the arts division as you and your staff colleagues will soon begin the process to revise or replace the Community Cultural Plan.
At the same time, I will be announcing that Yvette Bowden will be transitioning from her position as director of Community Vitality to devote herself fully to her work in the City Manager’s Office including economic vitality, public private partnerships, and strategic initiatives in her role as assistant city manager. Yvette was named assistant city manager under my predecessor but also remained the director of Community Vitality. She performs double duty with skill and grace. As cross-organizational needs increase and our partnerships become more complex, however, I believe now is the time to ask Yvette to focus her work and apply her expertise citywide. This will allow her to focus her time and energy on strategic economic partnerships.

Cris Jones, on cc to this email, has agreed to fill the role as interim director and will be working closely with Matt.

I want to thank David Farnan for his leadership in cultural affairs over the years. I know he will continue to be a strong partner to you.

Matt will be following up with a lot of details as this transition takes place. Though there will be some changes, please know that the programs and policies of the Office of Arts and Culture will remain intact. Your work, especially on public art and grants, is valued by the community and an impressive example of the best work we do at the City of Boulder. I am excited to engage with you on how to reinforce the important work that you do.

I am excited about the possibilities for this transition. If you have any questions or concerns, please feel free to reach out. As always, thank you so much for the hard work you do for our community.

Sincerely,
Nuria

Nuria Rivera-Vandermyde
City Manager
(pronouns: she/her/ella) What’s This?

City of Boulder
City Manager’s Office

O: 303-441-3090
riveravandermyden@bouldercolorado.gov

City Manager’s Office
1777 Broadway | Boulder, CO 80302
BoulderColorado.gov
Dear Commissioners,

Thank you in advance for your time reviewing these reports! The General Operating Support grants are the largest part of our budget and has been vital for our grantees, which you will see in their reports. Please review the documents in advance of the Boulder Arts Commission meeting on Wednesday, February 16 at 6pm.

To access the folder of documents go to the online portal, then to your Shared Documents folder, then to the appropriate folder. They are also in this Google Drive folder if you'd like to avoid downloading them (you can preview them in the folder). Please find below the list of reports for review.

Of course, feel free to email or call me if you have questions. My cell is 660-553-7289.

Cheers, Lauren

**General Operating Support Grant reports for review**

- 3rd Law Dance/Theater
- Art Parts Creative Reuse Center
- Band of Toughs
- Block 1750
- Boulder Bach Festival
- Boulder Ballet
- Boulder International Film Festival
- Boulder Metalsmithing Association
- Boulder MUSE
- Boulder Museum of Contemporary Art
- Boulder Philharmonic Orchestra
- Boulder Samba School
- Butterfly Effect Theatre Colorado
- Cantabile Singers
- Colorado MahlerFest
- Creativity Alive // Mmmwhah!
- Dairy Arts Center
- eTown
- Frequent Flyers Productions, Inc.
- Greater Boulder Youth Orchestras
- KGNU Community Radio
- Local Theater Company
- Motus Theater
- Museum of Boulder
• NoBo Art District
• Open Studios, Inc.
• Parlando School of Musical Arts
• Sans Souci Festival of Dance Cinema
• Studio Arts Boulder
• The Catamounts, NFP

--------
Lauren Click
she/her/hers
clickl@boulderlibrary.org

Cultural Grants Program
Office of Arts + Culture
Library & Arts Department
1001 Arapahoe Avenue  |  Boulder, CO  |  80302
www.boulderarts.org

Sign up for our newsletter, and follow us on Twitter and Instagram for updates on Boulder’s rich arts and culture scene.
Commissioners—

A quick note that City Council will be discussing two items of interest to your work at their study session on February 8. First, there will be a staff presentation on the second round of proposals for use of American Rescue Plan Act (ARPA) funds, including the proposals for arts programs that were part of our discussions at previous meetings.

After that, there will be a discussion of next steps for the formation of a Library District. Not only has this been a part of our conversation, this should interest you as the libraries have historically been the most highly attended cultural venue in Boulder.

You can read the staff memos for both these items at this website. Details about the meeting can be found here.

Let me know if you have any questions.

—Matt

Matt Chasansky
Manager,
Office of Arts and Culture
he/him/his

City of Boulder
Library & Arts

303-441-4113
chasanskym@boulderlibrary.org
boulderarts.org

Library & Arts Department
Commissioners—

A quick update that about tomorrow’s study session: the discussion of ARPA proposals has been moved to the regular meeting on February 15. Council will still be discussing the Library District tomorrow.

—Matt

Commissioners—

A quick note that City Council will be discussing two items of interest to your work at their study session on February 8. First, there will be a staff presentation on the second round of proposals for use of American Rescue Plan Act (ARPA) funds, including the proposals for arts programs that were part of our discussions at previous meetings.

After that, there will be a discussion of next steps for the formation of a Library District. Not only has this been a part of our conversation, this should interest you as the libraries have historically been the most highly attended cultural venue in Boulder.

You can read the staff memos for both these items at this website. Details about the meeting can be found here.

Let me know if you have any questions.
Tanja—

Thanks for your email. Best of luck with the event!

Please note that, due to the Arts Commission’s transparency rules, any email to four or more commissioners is published in the public record. We will include your email in the next meeting packet. Please let me know if you have any questions.

—Matt

Matt Chasansky  
Manager,  
Office of Arts and Culture  
he/him/his

City of Boulder  
Library & Arts

303-441-4113  
chasanskym@boulderlibrary.org  
boulderarts.org

Library & Arts Department  
1001 Arapahoe Avenue | Boulder, CO 80302  
bouldercolorado.gov
Hello!  
Thank you so much for giving your rental assistance grant to our organization! We are excited to have the show on Thursday, February 17 at Macky Auditorium. After having to cancel our live show (pivoting to a virtual show) and then taking a year off due to COVID it is so exciting to be able to put on a live show again this year!

Our event is supported by many companies and individuals in Boulder and has become a part of the community. This will be our 12th year, the 3rd show as a stand alone non-profit. We would not have been able to get this far without your support!

Please let me know if you would like to attend the show. I have set aside a number of tickets and can email them to you prior to the event.

Best wishes,
Tanja Leonard
Exec. Dir & Mentor
Hello Commission,

Just sending along two quick reminders.

1. Please be reminded that the first round of Community Project Grant application reviews are due this Friday, February 11. Let me know if you’d like me to resend you the information.
2. Below the list of General Operating Support reports to review for the meeting next Wednesday, February 16. Instructions on accessing the reports is below.

Thank you!! Lauren

----------
Lauren Click
she/her/hers
clickl@boulderlibrary.org

Cultural Grants Program
Office of Arts + Culture
Library & Arts Department
1001 Arapahoe Avenue | Boulder, CO | 80302
www.boulderarts.org

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From: Click, Lauren
Sent: Wednesday, February 2, 2022 3:35 PM
To: Kathleen McCormick (fonthead1@gmail.com); Eboni Freeman; Devin Hughes; Bruce Borowsky; georgiamichelle@hotmail.com; carolinekert@gmail.com; Maria Cole
Cc: Chasansky, Matthew; Seaton, Celia
Subject: Reports to review for Boulder Arts Commission meeting 2/16/22

Dear Commissioners,

Thank you in advance for your time reviewing these reports! The General Operating Support grants are the largest part of our budget and has been vital for our grantees, which you will see in their reports. Please review the documents in advance of the Boulder Arts Commission meeting on
Wednesday, February 16 at 6pm.
To access the folder of documents go to the online portal, then to your Shared Documents folder, then to the appropriate folder. They are also in this Google Drive folder if you'd like to avoid downloading them (you can preview them in the folder). Please find below the list of reports for review.

Of course, feel free to email or call me if you have questions. My cell is 660-553-7289.

Cheers, Lauren

General Operating Support Grant reports for review

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- Boulder Bach Festival
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- Boulder International Film Festival
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- Boulder MUSE
- Boulder Museum of Contemporary Art
- Boulder Philharmonic Orchestra
- Boulder Samba School
- Butterfly Effect Theatre Colorado
- Cantabile Singers
- Colorado MahlerFest
- Creativity Alive // Mmmwhah!
- Dairy Arts Center
- eTown
- Frequent Flyers Productions, Inc.
- Greater Boulder Youth Orchestras
- KGNU Community Radio
- Local Theater Company
- Motus Theater
- Museum of Boulder
- NoBo Art District
- Open Studios, Inc.
- Parlando School of Musical Arts
- Sans Souci Festival of Dance Cinema
- Studio Arts Boulder
- The Catamounts, NFP

----------
Lauren Click
she/her/hers
Sign up for our newsletter, and follow us on Twitter and Instagram for updates on Boulder’s rich arts and culture scene.
### Current Cultural Grants Program Budget as of February 10, 2022

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<th>GRANT CATEGORY</th>
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There are 15 free rentals still available for the Macky Auditorium.

*These are estimates. The number of General Operating Support Grants in each category will vary depending on the number of applicants in order to ensure that levels of competition are similar in each category.*
### Attachment Six
Current Public Art Program 5 Year Budget as of February 10, 2022

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<th>FUNDING SOURCE</th>
<th>PROJECT/ARTIST</th>
<th>TOTAL Appropriated</th>
<th>AMOUNT PAID TO DATE</th>
<th>BALANCE REMAINING</th>
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</tbody>
</table>

CCS: Community Culture and Safety Tax; CCRS: Community Culture Resiliency and Safety Tax

*Multiple funding sources.
Additional maintenance projects are not represented.