Application Form

Grant information and confirmation

Si prefiere leer esta información en español, por favor haga clic aquí. Se puede responder a la solicitud en español. Un miembro del personal de la Oficina de Artes y Cultura traducirá sus respuestas para que sean revisadas por el panel.

DESCRIPTION: Community Project Grants encourage innovation and exploration in order to achieve progress on the Community Priorities from Boulder’s Community Cultural Plan.

PURPOSE: The Community Cultural Plan identifies a set of “Community Priorities” derived directly from the hopes and aspirations of Boulder’s residents:

- Support the resiliency and sustainability of cultural organizations to enhance their ability to benefit the community.
- Create a supportive environment for artists and creative professionals, while fostering innovative thinking and leadership among them.
- Prioritize the civic dialogue about the ability of culture to positively contribute to the economy, social offerings, the environment, and the authentic expression of diversity.
- Develop Boulder’s creative identity in becoming an innovative world leader in cultural matters and projects that identity to the region and the world.
- Focus on the expression of culture and creativity in the public realm through public art, the urban landscape, culture in the neighborhoods, and serendipitous encounters with the arts.
- Amplify the vibrancy of Boulder’s cultural destinations: the lively mix of museums, performance venues, events, districts, studios, maker spaces, and other facilities that make Boulder an enticing place to visit, live, play, and work. Fill in the gaps and address issues of access and affordability.

These complex issues are the most important initiatives we can work on as a cultural community in the coming years. The purpose of the Community Projects Grant is to encourage innovation and exploration in order to achieve progress on these Community Priorities.

Awards: Organizations $60,000 @ maximum $10,000 each

Details: The award amount of $10,000 for organizations. Smaller requests will be accepted.

Cycle: Annually.

DEADLINE TO SUBMIT APPLICATIONS – ORGANIZATIONS: Monday, February 17 at 11:59 p.m.

TIMELINE

- Monday, February 17 at 11:59 p.m. – Deadline for applications
- February 18 to 24 – Review by staff for eligibility and revision by applicants if necessary
- February 24 to March 9 – Preliminary review and score by panel (15 days)
• March 9 to 13 – Score processing by staff
• March 13 – Preliminary scores and comments sent to applicants via email
• March 13 to March 20 – Applicants prepare and send written responses to the panel’s questions. The written response should be emailed to Lauren Click at clickl@boulderlibrary.org by Friday, March 20, 2020 at 11:59pm.
• March 20 to 25 – Response processing by staff
• March 25 – Responses sent to panel
• March 25 to April 8 – Final review and score by panel (15 days)
• April 8 to 13 – Processing of final scores
• April 13 – Final scores sent to applicants via email
• April 15 – **Arts Commission meeting.** Discussion and final decisions on grants

**ELIGIBILITY REQUIREMENTS**


• Open to all. Anyone may apply once the general eligibility requirements are met, including individuals, artists, non-profit organizations, organizations with pending non-profit status, fiscally sponsored organizations and for-profit organizations with a community focus. Organizations not headquartered in Boulder may be considered (refer to Panel Evaluation question entitled Boulder Focus).

• Service area and programming. Projects must have a significant component of public programming that takes place within the city limits of Boulder. This programming must meet the criteria described in the [https://www.municode.com/library/co/boulder/codes/municipal_code?nodeId=TIT14AR](https://www.municode.com/library/co/boulder/codes/municipal_code?nodeId=TIT14AR)Chapter 14-1-2 of the City of Boulder Revised Code.

• Projects must take place after the grant funding decision and be completed by June 30, 2021.

**MORE INFORMATION**
General Eligibility Requirements
2020 Grant Application Schedule
2020 Scoring System
General Grant Guidelines & Process
Grant FAQs

**REVIEW PROCESS**

• Deliberation. Applications are reviewed by the Boulder Arts Commission grants panel. Final funding decisions are made at public Boulder Arts Commission meetings. See schedule.

• Evaluation criteria.
  o Community priorities (Maximum 8 points)
  o Cultural offerings (Maximum 8 points)
  o Cultural equity (Maximum 8 points)
  o Proposed outcomes and evaluation strategy (Maximum 8 points)
  o Boulder focus (Maximum 4 points)
Encouragement points (Maximum 4 points)

- The complete scoring system and rubric for the Community Project Grants can be found here.

GRANT AWARDS

- **Notifications and dispersal of funds.** Staff notifies all applicants if their Application has been successful and begins the process of securing supporting information and issuing payment for successful applicants. Grantees must contact the grant coordinator to arrange for payment. Checks are sent by mail or electronically to bank accounts designated by the applicant.

- **Communications.** All official communications and notifications will be made to the named individual applicant or person designated as the organization contact. It is this person’s responsibility to communicate Boulder Arts Commission requirements of the grant award to collaborators or other participants. This includes, but is not limited to, requirements for compliance with grant agreements, identifying Boulder Arts Commission sponsorship on publicity materials, and reporting.

- **Implementation.** Grantees shall implement programs / projects as outlined in the grant application. Any change to the project, venue, Grantee address, schedule, or staff / team members must be reported to culturegrants@boulderlibrary.org.

- **Award amount.** The Boulder Arts Commission reserves the right to adjust the amount of a grant award offered to an Applicant.

- **PERA impacts.** Retirees affiliated with the Colorado Public Employees Retirement Association (PERA) will be impacted by a withholding requirement enacted by the Colorado State Legislature if awarded an arts grant. Details are available on the PERA website. See "Disclosure of Compensation."

- **Vendor forms.** Grantees must submit a City of Boulder vendor form and current IRS W-9 form in order to receive the grant award. The W-9 must be in the same name as the Grantee named on the grant application. Individual Grantees must also submit an Immigration Status Affidavit and Determination of Independent Contractor / Employee Status for Payment document. Colorado law requires proof of legal residency prior to payment. Applicants will receive the appropriate forms from payments@colorado.gov. Failure to supply a proper W-9 may invalidate the grant award.

- **IRS taxation.** Grant awards are non-transferable, taxable and are reported to the federal government.

- **Agreement.** When a grant award is made by the Boulder Arts Commission, the successful Applicant will be contacted by staff to sign a Grant Letter of Agreement. In that agreement, the Grantee will indicate the completion date of the project and the date a grant report will be submitted.

- **Issuance of funding checks.** Once the agreement is signed, staff of the Office of Arts and Culture will submit it to City Finance along with the invoice. Funds/checks are delivered within the next three weeks. Grants are initially funded at 80 percent of the grant amount awarded. The remaining 20 percent of the grant awarded is paid out upon receipt and Boulder Arts Commission approval of the grant report. Failure to submit a final grant report will result in ineligibility to apply for future grants.

- **Acknowledgment of Boulder Arts Commission funding.** All publicity for Boulder Arts Commission-funded projects must include the following credit line: *This project is funded (or funded in part) by a grant from the Boulder Arts Commission, an agency of the Boulder City Council.* In lieu of the credit line, the Boulder Arts Commission Logo may be used. The Grantee must sign a release form and submit photographs and/or videos of the project that the Office and Arts and Culture may use on its website, social media, printed materials or for any other publicity purpose.
- **Thanking City Council.** It is suggested that all grant recipients write the Boulder City Council members to thank them for supporting the Boulder Arts Commission and the Office of Arts and Culture. Please let them know how this grant will be used, and the difference it will make to your organization. Please also invite them to attend your events and programs. Visit the City Council website page to find out more about contacting City Council members.

**REQUIRED REPORTING**

- **Timeframe for reporting.** The grant report is due one month after the project is completed.
- **Method.** Submit the report through the online system access through the boulderarts.org website. Log in with the same user name and password utilized to submit the application. After logging in, go to the 'Dashboard', then you’ll see a ‘Follow Up’ section for the grant. On the far right is the ‘Edit’ button. That will take you to complete the final report.
- **Extension requests for reporting.** If circumstances delay the Grantee’s ability to complete the project and/or the report, the Grantee must notify the Boulder Arts Commission before the original report deadline by submitting an email addressed to the Boulder Arts Commission at culturegrants@boulderlibrary.org with the following information:
  - an update on the project status,
  - a request to change the project completion date, and
  - new report due date.
- **Responsibility.** The Grantee is responsible for submitting a report by the due date. The Boulder Arts Commission recommends reviewing the online report form well in advance. There is no grace period for the report.
- **Consequence of Delinquent Report.** Unless an extension request is approved by the Boulder Arts Commission in advance of the due date, all individuals or organizations / businesses attached as collaborators on the project will no longer be eligible to apply for Boulder Arts Commission grants until the delinquent report has been received.

**Certification***

I certify that I have read the above information and that this project meets the Boulder Arts Commission’s eligibility requirements and, if a funding award is made, will continue to comply with the Boulder Arts Commission’s requirements and meet with guidelines for high artistic quality, community impact, inclusiveness, funding acknowledgment and reporting.

I certify

**Applicant information**

**Discipline***

Select your discipline. If multi-discipline, please check all that apply.

- Music
- Dance
**Tax status***
Cultural organizations/businesses are eligible. Nonprofit status is not required for this category.

  Nonprofit

**Date established***
Add the date your organization was established. If not applicable write N/A.

  January 2004, as a 501c3 Nov. 2015

**Mission statement***
If not applicable write N/A.

  Through the richness of West African arts and culture, BaoBao Foundation strives to create an inclusive community here in the USA, while providing opportunities for communities in Ghana, West Africa.

**Annual budget**
If applying as an organization.

  $27,000.00

**Geographic area served***
If not applicable write N/A.

  Boulder County, Denver, Front Range

**For individuals: organizational affiliation**
Even if an organizational affiliation is stated, awards will be made to the individual whose account is associated with this application. If no organization affiliated, please state 'none'.

**Number of full time employees***
If not applicable write 0.

  0

**Number of part time employees***
If not applicable write 0.

  0
**Number of volunteers**
If not applicable write 0.

25

**Project information**

**Project title**
Sankofa - Return to Your Roots

**Amount requested**
The maximum award amount offered is $10,000 for organizations. Smaller requests will be accepted.

$10,000.00

**Project summary**
Provide a brief overview of the project.

Our project will be titled,"Sankofa", which means "return to your roots" in the Twi language of Ghana. Our show will focus on deconstructing the roots of modern dance and comparing and contrasting it with traditional West African music, dance and song. The work will be a collaboration of modern dancers from Boulder and professional, local and guest African dancers and musicians. Rehearsals will take place at Streetside Studios. The project will include a 6 week dance workshop and a day of arts and culture at the Dairy Center on September 26th. For 6 weeks prior to the show a group of dancers will be involved in collaboratively choreographing and practicing a piece that will demonstrate the African roots and origins of many elements of modern dance. The dancers will perform separate pieces that display the transitions dance has gone through on the journey from its African roots to modern dance forms. The final production will take place at the Dairy Center in Boulder with two shows on September 26th.

**Project calendar**
Projects must take place after the grant deadline and be completed by June 30, 2021.

August 9-September 20,2020, Rehearsals for the collaborative Afro-modern dance piece
September 26, 2020, Two shows at the Dairy Center for the Arts.

**Project location**
Where do your projects take place?

Dairy Center for the Arts and Streetside Studios
Collaboration*
Describe your and/or your organization's most significant interactions with other organizations and efforts. If this is a solo project with no partners beyond the applicant, respond with "None."

We will be collaborating with Rico Changeux and dancers from Streetside Studios, Mokomba Ensemble (Local African Dance Ensemble, Led by Adjei Abankwah) local African artists (Adjei Abankwah, Mohammed Alidu, Nii Okai Aryeetey, Selasee Atiase, Nana Boakye, Garlise Boni, Fodey Coley, Georgina Kotoka, Nii Armah Sowah) and guest artists.

Art in Public Places
By checking this box, I consider this project to include an art in public places component (for example, a public sculpture, mural, projection, or performance in the public realm). I have contacted publicart@bouldercolorado.gov and received feedback from staff which inform my understanding of project review, permitting, and timing considerations.

[Unanswered]

Project completion date*
This is the last day of any public event related to the project. Project must be completed by June 30, 2021.

09/27/2020

Date grant report is due*
One month after the project completion date.

10/27/2020

Panel evaluation
Community Priorities. The City of Boulder’s Community Cultural Plan is a visioning and strategic document that describes how the people of Boulder will align efforts, with the support of the municipal government, to achieve our collective vision: Together, we will craft Boulder’s social, physical, and cultural environment to include creativity as an essential ingredient for the wellbeing, prosperity, and joy of everyone in the community. The Community Priorities are six points that summarize the community’s most common responses in answer to the question, “What is your vision for Boulder’s culture and creative economy?” Reference: Cultural Plan and Community Priorities.

Community Priorities*
Examples of ways to demonstrate impact on the Community Priorities may include descriptions of how your project or organization:

- Supports artists and creative professionals by providing professional development programming.
• Contributes to Boulder’s creative identity and creates a vibrant cultural destination through high artistic merit and excellence in the practice of a medium or discipline.

• Engages the community in civic dialogue about the arts through interactive outreach in the neighborhoods.

• Adds creativity in the public realm by engaging underserved populations in art making for their community.

In what way will this project contribute to one or several of the Community Priorities described in the Community Cultural Plan? Does the project contribute to one priority thoroughly?

Our project will contribute to Boulder’s creative identity and help to create a vibrant cultural destination by bringing African culture and dance to the Boulder community. The BAC grant helps encourage innovative thinking within our organization and promotes our leadership capabilities in the Boulder community. It is through opportunities like these that we can continue to share our talents and ideas, and collaborate with other artists in innovative ways. As a Boulder organization led by minorities, it is important that we have a strong presence and that our ideas and artistic endeavors are included in the landscape of our many cultural offerings. Funding for this project will open up opportunities to not only support us financially but ensure that we have a voice through our ideas and creative expression. When fellow minorities see themselves reflected on the stage as artists, producers and directors, they are inspired and see these possibilities for themselves.

Cultural offerings*
In what way does your project fill a gap in the variety of cultural offerings in Boulder? What is exciting or new about your project?

Our project entitled 'Sankofa' will enrich the cultural offerings in Boulder. Sankofa will share African cultural experiences that are both common and extraordinary. We do not often see cultural offerings like this in Boulder; the diversity, the integration of modern and African movements, and the level of talent will be unprecedented. The artistic leaders in our program are Adjei Abankwah (Dancer/Choreographer, Boulder), Mohammed Alidu (Drummer, Boulder), Nii Okai Aryeetey (Drummer, Boulder), Yesutor Kotoka (Dancer, Boulder), Dr. Habib Iddrisu (Lecturer/Drummer, Oregon) and Akramah Cofie (Storytelling, Utah). These artists are all former members of the prestigious Ghana National Dance Ensemble. We meet throughout the year to discuss creative visions for upcoming projects. The diversity in our performances is reflected in our audience as our typical audience is typically about 30% people of color, and with some events or workshops we have up to 60% people of color. Our outreach efforts will focus on including participants of color in our collaborative Afro-modern dance piece by marketing with organizations we already have close ties to including Streetside, CU Boulder, Metro State University and Cleo Parker Robinson Studio.

Cultural equity*
Among the goals of the Boulder Arts Commission is to encourage the equitable, fair, and just distribution of funds in support of the community. This includes providing support to applicants whose organizational leadership or audience represent groups who are typically underrepresented, i.e. culturally diverse groups, organizations focused on age diversity, etc.) Describe how your project does or does not fulfill one or several of these categories. Describe how your project will address affordability, availability, accessibility, accommodation, and acceptability to diverse groups. For reference, please review the Boulder Arts Commission and Americans for the Arts Statements on Cultural Equity.
Our organization is led by artists of color, and we are excited to be able to share our talents and culture with the Boulder community. Sankofa will provide the opportunity for connections with African people, art and culture, and through these authentic connections cultural competence is built. What is particularly important about the energy of African music and dance is how we engage the audience and immediately make them feel comfortable and involved with something so different and unfamiliar. We are excited about Sankofa- the intersection of modern and African dance- because we will be able to engage an even broader audience, given the appeal of both styles of dance in diverse circles. Our performers are individuals from many different cultural backgrounds, and our audience reflects this diversity.

In order to ensure that underrepresented groups attend our performances, we offer discounted tickets to children, and we do outreach and offer comp tickets to community members that would benefit from engagement in an event where their culture is reflected. We do this by connecting with partners such as Heritage Camp for adoptive families, NAACP, and the African Student Union at CU.

**Proposed outcomes and evaluation strategy**

Describe your evaluation strategy for this project and how you will collect data. Please also include your goals for this project and how the benefit to the community will be measured.

1) For our audience/community members to feel a connection to African music and dance and to the people who display this artistry.
   Measure: Survey and anecdotal information such as clapping, dancing and overall audience engagement with the performance.

2) To provide equitable access and increase the amount of participation from families and people of color.
   Measure: Attendance and survey

4) To create an event that is economically profitable through effective marketing so that our professional artists are well compensated.
   Measure: Sales report

5) Increase cultural competence and encourage dialogue and connection among the diverse groups of people in Boulder.

We will track demographic, age, race/ethnicity, and ask the following:
- Do you feel they have a greater understanding of the arts from the African diaspora?
- Do you have a greater understanding of the African influence of the art and music presented?

A short survey will be given during the intermission and after the show. This will allow them to introduce themselves and share their impressions of the show. We will offer an incentive to encourage responses, and we will also offer other opportunities for feedback via social media and our newsletter.
**Additional Questions**

**Boulder focus**
Are you a Boulder organization/individual serving Boulder or are you an organization/individual outside of Boulder and to what degree do you focus on Boulder programming?

We are a Boulder based organization. Our organization meets and conducts meetings at our home office location in North Boulder. Mokomba Ensemble, our local African Drum and Dance Ensemble operates out of Streetside Studios in Boulder. We frequently get contract work outside of the Boulder area but most of our work is in Boulder and Boulder County.

**Encouragement points**
Among the goals of the Boulder Arts Commission is to encourage the equitable, fair, and just distribution of funds in support of the community. This includes providing support to applicants who have not yet received a grant in this cycle. Confirm if your organization has received more than $1,000 in funding from the Boulder Arts Commission in the current cycle.

No

**Attachments**

The following attachments are required. Please title your attachments according to the headings listed below.

**Budget summary**
Provide a brief budget summary for this project including all revenue (monetary and in-kind contributions, including this grant) and expenses. Please title the attachment "Budget summary". Permitted file types: xl, xlsx, pdf.

- 2020 BAC Grant Budget Summary - Sheet1 (1).pdf

**Venue confirmation letter**
Attach confirmation from the hosting venue that the project is approved and scheduled. Please title the attachment "Venue confirmation letter". Permitted file types: doc, docx, pdf

- 2020-09 letter of intent BaoBao Foundation.pdf

**Partner/Collaborator List**
Provide a list of each individual / organization that has a significant coordinating role in this project. Please title the attachment, "Collaborator list". Include their name, contact information, and role. Permitted file types: doc, docx, pdf.

- BaoBao Letter.pdf
Letters of support
Attach any letters of support that will be useful in understanding community involvement and enthusiasm for the project. This is optional. Please title the file, "Letters of support". Permitted file types: doc, docx, pdf

Other support materials
Attach any documents that will help the jury fully understand the project, including videos and other materials that may help the commission evaluate artistic quality. This is optional. Please title the file, "Support materials". Permitted file types: doc, docx, xl, xlsx, pdf
Support Materials 2020 BAC.pdf

Submission and signature
Application on the website (optional)
I certify that, if funding is awarded, my application may be presented on the boulderarts.org website. The Office of Arts and Culture staff will send a copy of the document to the applicant listed for approval in advance of posting on the website.
Yes

Certification*
I certify that all information contained in this application and attachments is true and accurate. All funded activities must provide equal access and equal opportunity in employment and services and may not discriminate on the basis of disability, color, creed or religion.
I certify

Full name*
Adjei Abankwah

Submission date*
02/17/2020

TO COMPLETE AND SUBMIT YOUR APPLICATION
All required fields must be filled in with the appropriate information and/or attachments. Click on the "Submit Application" button and an email notification that your application has been received will be sent. If you do not
receive a confirmation email, please notify staff immediately. Note that once the application is submitted, it cannot be revised or added to. Please make certain that you have included all information and attachments prior to submitting.
File Attachment Summary

**Applicant File Uploads**

- 2020 BAC Grant Budget Summary - Sheet1 (1).pdf
- 2020-09 letter of intent BaoBao Foundation.pdf
- BaoBao Letter.pdf
- Support Materials 2020 BAC.pdf
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<td>Logistics and Transport (Airfare, lodging, food)</td>
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<td><strong>TOTAL</strong></td>
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February 11, 2020

To Whom It May Concern,

Bao Bao Foundation has secured the Gordon Gamm Theater at the Dairy Arts Center for the following dates:

Saturday, September 26, 2020

We’re excited to have Bao Bao Foundation back at the Dairy for this special production!

Sincerely,

Allison Toth

Allison Toth
Sales & Client Services Manager
Dairy Arts Center
To whom it may concern-

Streetside Studios has partnered with the BaoBao Festival for the last 13 years. We have provided studio space for the BaoBao Festival dance workshops and rehearsals, as well as, sponsored the BaoBao Festival through donations of goods for fundraising events.

As artists and dancers, Streetside Studios believes in the value of this authentic cultural event. Over the years our dancers have often been a part of the community showcase part of the BaoBao Festival. Through this time, a strong relationship has been formed, out of mutual respect and desire to bring the arts, dance and culture to others.

We are looking forward to collaborating on a new creative piece with BaoBao Foundation this Fall.

We are proud to continue our support of this organization because it is aligned with our mission to bring talented artists to Boulder, to bring people together and encourage education and cross-cultural understanding.

With our highest regard and gratitude,
Mona Simon
Streetside Studios manager

Streetside Studios
6681 Arapahoe Road • Boulder, Co 80303 • 303-449-6789