1. **CALL TO ORDER**
   Approval of Agenda

2. **REVIEW OF MINUTES**

3. **PUBLIC COMMENT**

4. **PUBLIC ART PROGRAM** *30 minutes*
   - A. DISCUSSION: Site of the Sculpture Donated by Mark Addison

5. **GRANT PROGRAM** *45 minutes*
   - A. ACTION: Right Relationship Boulder, Celebrate Boulder’s Native Peoples, $10,000
   - B. ACTION: Funding Structure of the 2020 Grants Cycle
   - C. ACTION: 2020 Grants Panel
   - D. DISCUSSION: Update on Equity Fund, Martin Luther King, Jr. Day Awards
   - E. DISCUSSION: Disposition of Unspent 2019 Grant Funds

6. **MATTERS FROM COMMISSIONERS** *45 minutes*
   - A. Annual Priorities Letter to City Council – Mark
   - B. First Discussion of Historical Data on Community Funding – Mark

7. **MATTERS FROM STAFF** *60 minutes*
   - A. Questions about the Manager’s Memo – Matt
   - B. 2020 Work Plan – Matt and Staff

8. **ADJOURNMENT**
CITY OF BOULDER
BOULDER, COLORADO
BOARDS AND COMMISSIONS MEETING
MINUTES

<table>
<thead>
<tr>
<th>Name of Board/ Commission:</th>
<th>Boulder Arts Commission</th>
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<tbody>
<tr>
<td>Date of Meeting:</td>
<td>October 16, 2019 at the Boulder Museum of Contemporary Art, 1750 13th St.</td>
</tr>
<tr>
<td>Contact information preparing summary:</td>
<td>Celia Seaton, 303-441-3206</td>
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<tr>
<td>Commission members present:</td>
<td>Mark Villarreal, Kathleen McCormick, Erica Joos, Devin Hughes, Bruce Borowsky (note: Joos arrived at 3:14 PM)</td>
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<tr>
<td>Commission members absent:</td>
<td>none</td>
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<tr>
<td>Library staff present:</td>
<td>Matt Chasansky, Office of Arts &amp; Culture Manager</td>
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<td>Lauren Click, Coordinator, Grants</td>
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<td>Mary Haan, Coordinator, Programs for Artists</td>
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<td>Mandy Vink, Coordinator, Public Art</td>
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<td>David Farnan, Director</td>
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<td>Celia Seaton, Administrative Specialist</td>
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<td>City staff present:</td>
<td>Jane Brautigam, City Manager</td>
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<td>Members of the public present:</td>
<td>Stephanie Swartz (Phoenix Asylum), Kari Palazzari and Aaron Winston (Studio Arts Boulder), Robert Sher-Machherndl and Jenifer Sher (Lemon Sponge Cake), Leah Brenner Clack, Yvette Bowden (Parks and Recreation Director), Amanda Berg Wilson (The Catamounts), Cynthia Sliker, Jasmine Baetz, and Sarah Braverman</td>
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<tr>
<td>Type of Meeting:</td>
<td>Retreat</td>
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<tr>
<td>Agenda Item 1: Call to order and approval of agenda</td>
<td>[0:00:19 Audio min.]</td>
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<td>The meeting was called to order. Villarreal asked the group for any addendums or changes to the agenda. Discussion on the Community Cultural Plan moved to follow Public Art discussion. Hughes moved to approve the agenda as amended. McCormick seconded, and all were in favor.</td>
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<tr>
<td>Agenda Item 2: Review of Minutes Item 2A, Approval/Review of September 2019 Meeting Minutes</td>
<td>[0:01:18 Audio min.]</td>
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<td>The approval of this item was moved down until Joos arrived to provide a quorum. [04:30:00] Villarreal asked the commission for changes or addendums regarding these minutes. Being none, Borowsky moved to approve the September minutes. Joos seconded, and the motion was unanimously approved. McCormick and Hughes abstained due to absence.</td>
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<tr>
<td>Agenda Item 3: Public comment</td>
<td>[0:02.02 Audio min.]</td>
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| Palazzari, the executive director of Studio Arts Boulder, expressed appreciation for general operating support monies awarded to her organization in the commission’s 2019 cycle. Facility’s historical function as fire station retained high value to “serve the community” as the largest pottery lab in the area; she expressed gratitude to the City for helping to maintain the space. Noting current process of renegotiating lease for the Pottery Lab facility, some issues have arisen “spark[ing] concern” about future. As a program of Parks and Recreation, City’s short-term leasing regulations necessitate public process every 5 years. Palazzari “felt like jumping through hoops that maybe didn’t need to be there,” blaming the constraint on City regulation, not on City staff. Hopped to provoke commission to have a conversation with the City about “where the Pottery Lab should be.” Villarreal noted that he forwarded the letter to all of commission and staff so that it will be public record. Expressed empathy for Palazzari’s desire to streamline the “onerous and obtuse” mechanisms within the city. He advised Palazzari contact City Council. McCormick asked how The Dairy and BMoCA arrange their leasing relationships, wondering whether the Pottery Lab could similarly be protected as a “city jewel.” Farnan explained that City of Boulder Facilities Asset Management maintains these leases which are all subject to renegotiation allowing cost neutrality for City. Villarreal: “How will [unfavorable renegotiation of the lease] impact your ability to support Community Cultural Plan (CCP)?” Palazzari explained that the program has transitioned over recent years to no longer operate at a deficit, achieving self-sustainability for regular fee-based adult programs. Simultaneously grown outreach which is free and reduced rate. These outreach programs are the ones that would be impacted first - around 2,700 people and 225 classes. Villarreal: “it is unreasonable… that you would have no impact to the CCP” if the City’s leasing negotiation makes it
financially untenable to provide these outreach programs. As his last year serving the commission, Villarreal declared his “battle cry going down: ‘why is this [City regulation] so hard?’”

Sher-Machherndl, artistic director of Lemon Sponge Cake Contemporary Ballet, appealed to the commission for “artistic excellence” to return as a criterion on applications. Spoke to the “quality of [his] work” which has achieved grant funding in other parts of the world, yet not in Boulder. Urged reexamination, allowing this principle to be upheld. Villarreal remarked that the standard of “artistic excellence” has been an ongoing debate between he and staff. “We are the moat between self-identified creatives and those that have committed to their discipline in hours in life, money, and education” acknowledging the difference. Hughes: these comments will be taken into consideration during discussion tonight.

Agenda Item 4: Matters from Staff

A. DISCUSSION: Questions About the Manager’s Memo

B. Update on the 2020 Budget – Farnan reported that City Council approved the budget in the second reading on Oct. 15th. No direct discussion of the Office of Arts and Culture. One-time funding of $250,000 has been made continual. One-time capital funding of north Boulder library in place of the municipal building door at Broadway and Canyon. In response to a query regarding the additional amount for the new north Boulder library and whether it entails artwork, Farnan clarified that funding for arts has already been set aside. $700,000 was put toward the “nebulous” shortfall. Fundraising campaign will assist with the gap. Creative Neighborhoods also got a $15,000 increase. “This is good news,” Villarreal.

C. ACTION: Approve Arts Commissioner Application for 2020 – draft in packet. Seaton incorporated McCormick’s suggestions, requesting further input. With no other adjustments, commission approved the application with a nod.

Agenda Item 5: Public Art Program

A. DISCUSSION: 2019-2020 Public Art Implementation Plan – biennial work plan to guide staff in initiating/coordinate public art projects. “Public art” defined as municipally funded projects on City property, whereas “art in public places” is unbound to City dollars and may be initiated by private/quasi-governmental agencies.

Vink presented 2018-2019 accomplishments including a funding mechanism for percent for art, 1 permanent installation, 6 temporary installations, 2 donations, 22 mural installations, 3 community-initiated installations, and 9 community engagement events. She updated progress of several programs/projects in the works including those of Kuby, Dowell, Sparks, Fivian/Beegles, Braaksma, University Hill, Daily tous les jours, BCH, and McElwain/Huang.

Kuby project necessitated coordination with many other departments and engineering groups. FEMA approval of park still pending. Villarreal clarified that only local government approvals needed post-FEMA. North Boulder Corridor Project by Sharon Dowell on hold. Vink explained that once the library site was determined, roadway construction project scope changed as well. Quarterly check-in with artist, no fabrication yet. Regarding budget, Vink explained that transportation funds were tied to federal monies which don’t allow for artwork whereas CCS tax provides flexibility. Villarreal clarified that “the dollar amount hasn’t changed, just the source.”

Discussion of ad hoc, community-initiated projects and maintenance. In attendance was Leah Brenner Clack who reported on success of Street Wise mural festival and art experience (https://www.streetwiseboulder.com/) which has produced 10 new pieces around town in partnership with private businesses, art organizations, and City of Boulder. With an exhibit opening on Friday at the Canyon Gallery, project marries public art with social activism. Borowsky admired the visibility of Armando Silva’s work on the Boulder Chamber. Villarreal praised the new mural in his neighborhood on Wendy’s at 27th & Baseline. He commended the completion of these murals, achieved even without funding through commission.

Villarreal consulted Chasansky for Vink’s current workload: 12 active projects. Though noting target of only 6 projects per project manager at any time, no current path exists to eliminate 6. Contract assistant has taken on some of Vink’s workload. Vink and Chasansky consult regularly about what can be put on hold. Though noting willingness to cancel projects, Chasansky can’t guarantee this targeted limit for next year. Villarreal: “none of this
is sustainable... the burrow is going to give up.” He recommended not accepting any new community projects (murals, donations, or public art commissions) until workload becomes manageable either through attrition or increased staffing. Borowsky “100% supports” Villarreal’s statement. Farnan noted responsibility to evaluate and provide feedback to Planning & Development Services for review by Planning Board and City Council to provide the needed process improvements. “Not only a heavy lift for Chasansky and Vink, it will be a heavy lift for Development Services [to rewrite code.]” Chasansky relayed difficulty in rallying artistic cultural community in the same unified way as prairie dog activists and other unified community campaigns. Farnan advised commission “scrutinize donations rife with politics.” “And ego,” Villarreal.

Staff recommended the following:
- selection panel approval by Arts Commission as means to initiate new projects
- CIP projects: set aside % of budget for permitting
- donations: seasonally, show the math
- community engagement scalable to projects
- workload of no more than 6 projects at any time
- request maintenance budget rollover

Looking forward, staff indicated a 2019-2021 schedule involving community outreach (Canyon Ramp engagement - between the Canyon Gallery and Seeds café, website, programs, tours, signage and plaques, artist/community relationships, and ongoing commission updates), proposed projects/holds (Percent for Art), and program planning.

Next steps: drafting the plan, community outreach and engagement, Arts Commission approval of the draft 2020 plan in December 2019, and Arts Commission approval of the draft 2020 plan in January 2020 with approval from city manager to follow. Chasansky invited input from commission re: outreach questions for the community.

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**Agenda Item 6: Cultural Plan Discussion**

Staff presented commission with the following inquiries:
- The Community Cultural Plan (CCP) is a strategic plan for changing the way our municipal government acts. It is not about outcomes. Given that approach, and what commissioners know about the community, what does the Commission anticipate for the arts community through the year 2024? How does the Commission support that trajectory?
- The CCP began implementation on January 1, 2016. What has changed since then? Does the Arts Commission need to consider new circumstances?
- What is the personality of the Arts Commission? How does that support, or perhaps distract from, the success of the CCP?

Borowsky relayed recent experience at a party among some people who comprised his network as a young Boulder artist in 1990. Majority now do not live in Boulder due to affordability issues. Housing for artists has become more untenable, “impossible” since 2016. McCormick observed that affordable housing/studio space have been items in the annual letter to council in past years and agreed to ongoing advocacy for affordable housing for artists. Villarreal noted that the Bus Stop Apartments complex (on two-acre site, formerly the location of a gentleman’s club) is the only project currently addressing artist housing in Boulder - “very small step.” Prepared to see an organization leave town before his time serving on commission is up. McCormick referenced Boulder Dinner Theater’s recent letters concerned about space affordability. Joos emphasized importance of apprising council of commission outreach efforts with these organizations. Villarreal, citing Council Member Weaver’s recent reference to “work-studio space,” views an encouraging shift of thought. Hughes suggested partnering with the Boulder Affordable Housing Program – the “infrastructure already exists.” Hughes remarked that he utilized this program himself to garner housing in Boulder.

Villarreal spoke to a phenomenon whereby local artistic community grows with continual influx of artists from both coasts. These artists bring inventory to the affordable “smaller ponds” within the country, Denver bring one of them. A local gallery is then tasked with the effort to sell either a $20,000 painting with coastal reputation or a $2,000 local painting. These new neighbors change the character of the art scene that is already present. McCormick: “artists are siloed… it would be great to have more social events,” encouraging inclusion of all the community, not just “leaders” like the anchor group.
Joos sees “energy shifting” with the six City Council seats open. Spoke to relevancy of commission conversations about equity and social issues. Villarreal commented that commissioners are united in their concern about social equity and share awareness of colonial criteria. He’s observed commitment to equity issues in local organizations’ staffing, programming, and content. Appreciated the genuine level that the arts community has responded. He emphasized that equity can be achieved even with the criterion of “artistic excellence” in place. Joos suggested 4 “I”s: “Integration and intersection” as first two essential parts of the commission personality. “Integrity” – focusing on transparency in its methods. “Inquiry” – continually asking the community how we can do better. Chasansky remarked that commission “spend[s] a lot of time discussing things that have already been decided.” McCormick: “we should be better at letting things go,” though recurrence may signify need for further discussion. Joos suggested finding some consensus of flexible tenets.

Agenda Item 7: Grant Program

A. ACTION: Grant Reports


B. ACTION: 2020 Grant Cycle Blueprint – commission was asked for final input before approving the final budget, scoring system, and schedule. Staff will then implement the program, publicizing the first applications. Click presented grant program structure, process improvements, the 2020 grant schedule, and upcoming items.

Regarding 2020 cultural grants funding structure options, staff recommends partnership with HRC for an equity grant, creating a sponsorship program in collaboration with the HRC grant process for Indigenous People’s Day, Martin Luther King, Jr. Day, and another event. Equity funds can be dedicated to other options. Villarreal and McCormick want to ensure continued funding for Indigenous Peoples Day.

Based on 2019 levels, staff recommends reconsidering the following quantities:

- CU Boulder Scholarships (either one full scholarship or 3 at $2,000 each) – group favorable to one full $6,000 scholarship and integration of need-based component into application’s criteria.
- Community Projects for Individuals (increase)
- Professional Development (increase)

Regarding $250,000 ongoing per recent council decision, staff recommended funding extra-large and large GOS applicants who were above the threshold but were not funded in 2019. Commission would review updated applications. Hughes suggested including the mid- and small-sized organizations that were above the threshold. Villarreal, though preferring basis of budget vs. real estate, suggested restriction to larger as more aligned with original council intention funding facilities-based organizations. Hughes expressed desire to “spread it around,” not favoring the Special Facilities Grant process. Villarreal: “let’s see how many we can fund that were above the threshold to see how the math works with both scenarios.” Staff invited further feedback by email.

Suggested process improvements include:

- Blind scoring in both rounds
- Improved training for commission and panel
- Staff sending comments to applicants individually versus in one large document
- Reporting not shortened (Click will investigate alternative 1-page reporting, suggested by McCormick)
- Not impacting encouragement points due to small grants (less than $1,000) – though still aware of trends
- Professional Development applications limited to one per person annually (every two years suggested Hughes. Villarreal suggested that for the potential future, one per year is a good start)
- Application checkbox for public art
- Annual mixers before a Cultural Organizations Summit or face-to-face time with grantees.

Note: City Manager Brautigam arrived at this time; grant discussion resumed after she spoke and the commissioners took a break for dinner. Discussion resumed at 4:04:40.

Grant Schedule – professional development grants on administrative approval. Discussion of LOI process (letter of intent) or written response (see handouts). Staff recommended written response; LOI process would require more
staff time. Joos agreed with the written response. Discussion surrounding the concept of rescoring followed, which came about in response to 2015 criticism of an absence of commission back-and-forth. In the remedy, compromise with unintended consequences. Villarreal noted that a commissioner can miss something in an application; rescoring allows for correction. Acknowledged “fatigue” element of judging these applications. Joos reminded commission that the written response is novel element; she isn’t in favor of changing too many variables at once by also discarding the rescore. Commission gave a nod of approval to written response.

GOS liaison positions only for commissioners. Commission or grantee may reach out as necessary to their liaison, but reports are not required. Staff will offer calendar of events at each meeting for commission to plan to attend.

Villarreal made a motion to approve the budget structure, process, schedule, and scoring system for the 2020 Boulder Arts Commission Grants Cycle with the discussed changes. Joos seconded, and the motion was unanimously approved.

Villarreal made a motion that final approval for the following categories be delegated to staff: Professional Development Grant, Rental Assistance Grant, Macky Fee Waiver and Supplementary Funds, and Cultural Field Trip Funds. Joos seconded, and the motion was unanimously approved.

Commissioners volunteered for grant info sessions planned on Nov. 14th (McCormick and Joos) and Dec 11th (Villarreal, tentatively).

**Agenda Item 8: 2020 Work Plan**

Chasansky tabled this item until the November meeting due to time restriction.

**Agenda Item 9: Q&A with City Manager Jane Brautigam**

Commission and staff welcomed Brautigam. She remembered the “small” art program she inherited her first day as city manager in Boulder 11 years and 3 days ago, noting one of the Office of Arts and Culture’s first achievements creating inventory of city-owned art. Previous experience with Loveland, CO and Ohio’s art scene. She feels that the Boulder Arts Commission “has taken it to a whole other level with the Cultural Plan” and “wishes there was more funding.”

Villarreal: “I champion you all the time,” appreciating Brautigam’s work with the budget indicating “genuine support of the arts.” Due to learning curve, he proposed increasing the Arts Commission membership from 5 to 7 so that each would then only contribute 1/7 as opposed to 1/5 of the power in their initial decisions. Brautigam believes this is “doable” – she recommends including this request in the annual letter to City Council.

McCormick suggested a transition to stable support for larger organizations year to year – perhaps initially competitive and then more like a recertification process. Jane believes that if the funding was there, council would likely love to offer more stable revenue. Council Member Young intends a deep dive into the budget in early 2020. She noted the upcoming expiration of CCS tax and intention to recommend to them that next time it be on a 20-year lifespan as opposed to 3 or 4-year.

Brautigam relayed her overall impression that City Council has confidence in the work of the Arts Commission. Council’s recent allocation of $250,000 was fueled by dismay that larger organizations weren’t funded enough. She asked commissioners to relay pressing needs. Joos: finding affordable working/living space. Brautigam suggested recommending to council that they designate percentage of affordable housing units to artist residency. City Council focusing more on affordable commercial; idea of affordable work/studio space might get attention. East Boulder Sub Community Plan (concerning warehouse area east of Foothills Parkway) seems “ripe” for this opportunity; she suggested commission presence in the conversation to advocate for artist studio/workspace there.

Villarreal remarked on the unmet need of grants funding; based on scoring rubric, another ~$700,000 would be needed to do an “adequate job,” to award all that met the threshold for funding.

McCormick wondered when arts and culture will become a part of the community benefits? Brautigam: potentially 2020; council retreat will form workplan for the next two years.
In response to Borowsky’s query, Brautigam relayed her experience judging on a panel for the Loveland High Plains Arts Council regarding sculptural placement on park grounds. Borowsky feels sometimes lacking in the ability to discuss aspects of art in a private situation as opposed to sunshine law arena. How mandatory are public transparent meetings? Joos: it is taxpayer money. Brautigam suggested consulting with CAO. Farnan noted that he brought this up a couple months ago and was told there was no acceptable method for such private conference.

Brautigam emphasized the “great job” that the Arts Commission is doing with equity and inclusion. She referenced an equity tool that will be brought in early 2020 to assist council with upcoming decisions in early 2020.

### Agenda Item 10: Matters from Commissioners

| A. DISCUSSION: Position of the Arts Commission regarding Dance Organizations – Villarreal: this discipline got the “short end of the stick” in recent grant funding. He would appreciate resolution by the end of 2019. Commission requested metrics on the unfunded organizations who scored above threshold. Chasansky suggested gathering dance community perspective. |

| B. DISCUSSION: Annual Priorities Letter to City Council – Villarreal volunteered a first draft, invited input. |

### Agenda Item 11: The commission took a break at this time for a tour of BMoCA and dinner.

### Agenda Item 12: Grants Panel Interviews

Click noted that Rothenberg declined to continue with this round in order to concentrate on his work. Returning applicants Belgin Yucelen and Katherine Reece not available this evening – Sarah Braverman was present. New applicants are Cynthia Sliker and Jasmine Baetz. Nominees answered each commissioner’s query in turn. Due to absence of two applicants, Click will procure their email responses for commission consideration.

### Agenda Item 13: Adjournment

There being no further business to come before the commission at this time, the retreat meeting was adjourned.

**Date, time, and location of next meeting:**

The next Boulder Arts Commission meeting will be at 6 p.m. on Wednesday, November 20, 2019, in the Boulder Creek Room at the Main Library, 1001 Arapahoe Ave., Boulder, CO 80302.
1. Notes on the November Agenda

> 4A, Site of the Sculpture Donated by Mark Addison – a request was received by staff from Mark Addison, the donor of *Strength from Within* by artist Melanie Yazzie. The donation was approved by the Arts Commission at their January 2019 meeting, and staff has been working diligently since that time with Mr. Addison, the gallery which held the sculpture, the artist, and other city departments on receiving the artwork, permitting the installation, preparing the site, and installing the work. Because this project by its nature takes a very long time, staff agreed to temporarily install the sculpture at a nearby site until the final, permanent site is ready. Mr. Addison requested that the sculpture be kept permanently in this temporary location. At the meeting, staff will ask the members of the Arts Commission if there is any desire on the part of the Commission to reconsider the site that was part of the previously approved donation proposal.

> 5A, Final Discussion of the Funding Structure for the 2020 Grants Cycle – As requested by Commission members at the October meeting, in Attachment One please find a series of scenarios for the funding structure of the 2020 cultural grants program cycle. The chart of scenarios describes options for distributing the unallocated $250,000 to applicants to General Operating Support grant category who achieved a score above the “funding threshold” but did not receive a grant due to limited funding. The chart includes three options for: a) fully funding applicants to the extra large and large categories, b) partially funding applicants in the extra large and large categories, and c) partially funding applicants in all categories.

The staff recommendation is that the Commission approve the first option, to fully fund applicants in the extra large and large categories. Though, staff admits that there are many deserving applicants in the mid-sized and small categories: organizations which are indeed valuable community assets that rightly deserve the high scores that the Commission approved earlier this year. However, this option will best honor the intent of City Council in appropriating these funds to the Cultural Grants Program.

The Arts Commission may discuss other options than those listed in the chart.

During the meeting, staff will request the Commission approve a motion on a final use of these funds. Based on that decision, staff may have follow-up questions on how to structure and criteria for distribution of those funds.

> 5B, Disposition of Unspent 2019 Grant Funds – After calculation of all grant decisions for 2019, there remains an unspent amount of $6,243.34. It is the practice of staff to ask the members of the Commission for advice on how this funding should be allocated. At the meeting, staff will present several recommended options. Also, commissioners are encouraged to bring other ideas for consideration.

> 5C, 2020 Grants Panel – During the meeting, staff will ask the Arts Commission to approval final membership of the 2020 grants panel. In Attachment Two, please find responses from the final two panel applicants who were not present for in-person interviews.

> 6A, Annual Priorities Letter to City Council – In Attachment Three, please find the draft letter to City Council, assembled by Commission chair Villarreal in response to the discussion at the October meeting. This will be the last chance for commissioners to offer changes to the letter. As a reminder, below are the points that were forwarded from the City Clerk’s Office in an email on November 7, 2019, capturing the questions City Council would like to be considered:

  1. What do you think the City’s top three priorities should be for the 2020-2021 work plan?
  2. How do your suggestions connect back to the work of your specific board or commission?
  3. Are there additional boards or commissions that should weigh in on those issues?
6B, First Discussion of Historical Data on Community Funding – At the October meeting, members of the Commission held a detailed discussion about the types of data that will support a full understanding of the background of community funding over the past few years. With this background, staff and commissioners may be able to dig into a renewed strategy on how future grant cycles can be more responsive to Commission priorities. This dive into the data will take several meetings to assemble and discuss. The first step, therefore, is to discuss the sponsorship program.

Important to remember is that the sponsorship program is distinct from the cultural grants. Though both are tools for community funding, the sponsorship program is a specific recommendation in the Community Cultural Plan to fill in gaps for which the grants program should not, be used. From the Cultural Plan, page 50:

Sponsorships / Partnerships are a set of funds dedicated to supporting events and programs which can accelerate the Vision and Strategies of the Community Cultural Plan yet are best executed in partnership with private organizations. There will often be opportunities that arise which are not appropriate for the grants program. When an event, organization, business, or individual can collaborate with the Office of Arts and Culture to achieve the goals of the Community Cultural Plan, but is not a good fit to the grants program, staff will have a process and budget available to offer sponsorships or partnerships. Opportunities often come up for great things to happen for Boulder. The Office of Arts and Culture will take advantage of these opportunities and have the funding and collaborative capacity to follow through and support the organizations that bring these important events, exhibitions, performances, products, initiatives, and support programs to the community.

The process for staff to review proposals for sponsorship is thoughtfully designed. It is of primary importance that, in considering any proposal, staff first considers if the proposal might not be a better fit for the grants program; the stewardship by the Boulder Arts Commission should be the default for any funding. Only when it is determined that the proposal does not fit into the grants program, should staff consider it for sponsorship.

In Attachment Four, please find a list of the sponsorships that have been administered over the past few years. Below are a few notes on the history of this program:

- The sponsorship program is administered by staff. As opposed by the cultural grants, which are by City ordinance administered by the Arts Commission. In 2017, when it was clear that the sponsorships were successful and should be an ongoing program, staff invited two members of the Arts Commission to participate in making the decisions.

- The sponsorships have changed every year, with focus being placed over the years on Boulder Arts Week, regional projects, office space affordability, etc. This turns out to be an advantage. Unlike the grants, which require a significant measure of reliability and do not often change significantly within or over years, the sponsorship program is nimble. Money can be moved from one priority to another. And, funds can be deployed to address specific issues in the community as they arise.

- While flexibility is key to the success of the program, the sponsorships also have a long-term and cross-departmental function. Before the Community Cultural Plan, it was common for arts leaders and nonprofits to appeal for extra funding (outside of the grants) directly with City Council, the City Manager’s Office, and other city departments. As another benefit of the sponsorship program, we can today direct such requests to a coherent program with principles and guidelines. As outside requests for funding may be warranted, the scholarship program will hopefully be an increasingly useful tool for city leadership to field such requests.

2. Final Versions of 2020 Grant Reporting Documents

In Attachment Five, please find the final drafts of documents and instructions for the grant reporting forms. As part of the design of the 2020 grant cycle, approved by the Arts Commission at the October 2019 retreat, these documents required further revision to meet the stated needs of members of the Commission. Specifically, the reporting on grants has been consolidated to a one-page response with significant flexibility for the applicant. With these changes incorporated, final versions are ready for publication.
3. Commission Correspondence

In Attachment Six, please find copies of email correspondence received by the Boulder Arts Commission during the period between the publication of the October 2019 and November 2019 packets.

In Attachment Seven, please also find the preview memo cover page that was distributed to members of the Arts Commission on Nov. 8, 2019. Note that the attachments referenced in that memo are duplicated as attachments to this document, and therefore are not additionally attached to the preview memo.

4. Staff Updates

With emotion staff must update the Arts Commission that Mary Wohl Haan, coordinator of programs for artists, announces her retirement to be effective on Jan 31, 2020. Mary has been with the City for more than 20 years. She was first brought on to establish programs for the dance community, including the Dance Bridge website and newsletter and the inimitable Dance Showcase. Later, Mary was critical to the process of community engagement that was key to the Community Cultural Plan drafting and implementation. Her success with dance translated perfectly to the establishment of new initiatives to support artists of all disciplines. In the past few years, she has become a liaison to the artist community, connecting individual artists, young aspiring leaders, and the small business community to our programs and services. Mary’s leadership and comradery will be deeply missed by all of us.

The process is underway to assess the staff structure of the Office of Arts and Culture with consideration of current imperatives. It is expected that a position will be open for applications in December of this year.

Staff continues to support the city team and the committee at the Boulder Museum of Contemporary Art to explore expansion options.

Staff continues to work with the Climate Commitment Office on a response to the climate crisis. The next conversation on the initiative will take place on Nov. 21 when staff will facilitate a discussion at the quarterly meeting of Colorado arts funders, facilitated by Philanthropy Colorado. This meeting was postponed from Oct. 30 due to weather.

The City Council process to approve the 2020 city-wide budget is complete. Information, and a copy of the budget document, is available at the budget office website.

Public engagement is ongoing for alternatives of the Alpine Balsam area plan. More information can be found at the project website.

Work continues on the East Boulder Subcommunity Plan. More information can be found at the project website.

Public Art Program

Staff is working with various departments, including the budget office, on new percent for art projects associated with the 2020 city budget and associated projects. These will be identified in the 2020 Public Art Implementation Plan.

Engagement for the Public Art Implementation Plan will be showcased on the Canyon Ramp of the Boulder Public Library, and will be installed by Dec 1. This will be an in-depth opportunity for the community to learn about, share their thoughts on, the public art program. A web-based survey of the same content will be featured on our website.

Public Art Commissioning Updates:
- Diagonal Highway (Christian Muller/Totems): Installation.
- Civic Area 11th St. Spine Signature Artwork (Adam Kuby): Final Design. Floodplains permit submitted; staff continues to review potential budget adjustments. www.adamkuby.com
- University Hill (ENVD 3300 Praxis): Final Design. Permit resubmittal is underway and project installation timeline will be determined once permitting feedback is received; anticipated install 2020 spring semester or 2020 Maymester. The following options may still be considered: cancelling the project, redesign to meet zoning and
permitting regulations, or re-siting the work to CU’s campus. [http://www.monthofmodern.com/community-livingroom/]

- North Broadway (Sharon Dowell): Preliminary Design/HOLD –Dowell is building a project timeline based on concurrent construction projects: Broadway construction tracking for completion Spring 2022, library construction tracking for completion early 2022.
- Urban Design - Foothills Underpass (Carolyn Braaksma): Fabrication complete. Parent project team in construction and identifying best budget use. [https://www.braaksmadesign.com/]
- NoBo Library (Daily Tous Les Jours): Contracting. [www.dailytouslesjours.com]
- Main Library Restroom Renovations (Monica McElwain and Chris Huang): Fabrication is complete with restroom schedule anticipated completion and mural installation late November 2019. [https://mcervonem.myportfolio.com/projects][http://www.yellowlotusdesigns.com]
- Scott Carpenter Park: Pre-selection.
- Fire Station 3: Pre-selection.
- CAGID Garage Art Public Art Program: On Hold.

Community-Initiated Projects Updates:
- **Bear Hugs** by Scy Caroselli Downtown Boulder Partnership Donation: Contracting; Dedication anticipated for Jan. 2020
- **Strength from Within** by Melanie Yazzie, Mark Addison Donation: Temporary installation complete; permanent install: permit application is on hold with Development Services. This project will be discussed at the November 2019 meeting.
- Tim Eggert Memorial Donation: Pre-approval Process. Project is anticipated to be presented to the Arts Commission in December 2019 or January 2020.
- Nobel Circle Donation: Pre-approval. Fundraising, project development, working to understand permitting requirements for proposed artwork.
- Rotary Club Donation: Pre-approval Process. Project is anticipated to be presented to the Arts Commission in December 2019 or January 2020.
- Gordon Gamm Donation: Pre-approval Process. Working with preliminary committee and Parks and Recreation to understand scope of donation (location, budgets, timeline).

Maintenance and Conservation:
- The public art collection will be featured on the [www.boulderarts.org](http://www.boulderarts.org) website this fall; this has been delayed a bit due to other workloads.
- Beehive (city-wide asset management system for maintenance coordination): On hold due to capacity.
- 2019 Condition Report is complete; review of conditions and anticipated costs to conduct maintenance and conservation for 2019-2020.
- RFP’s for conservation and maintenance will be distributed in Q4 2019 based on budget availability.
- Relocation and condition report of 2D collection: On hold as budget needed to be reallocated to other projects; hope to revisit in Q4.
- **Dragonfly Giraffe** (John King): conservation, permitting, and subcontractor solicitation underway.
- **Untitled** and unattributed sculpture park sculpture: Successfully reinstalled with new foundation/footers.
- Collection Open Source: On hold due to capacity.

Staff continues to support Urban Design of Broadway reconstruction.

Staff is working with other departments to investigate the Bloomberg Asphalt Art Grant opportunity.
In Attachment Five, please find a current five-year program budget for public art commissioning. Please note that a handful of projects are anticipated to have a fund gap. Staff is working with finance and budget offices to identify possible budget support while also exploring reductions in project scope to meet available budget.

> Grants and Programs for Organizations

The following Professional Development reports were approved prior to the meeting:
- Camila Montoya, SATE Conference (Story + Architecture + Technology = Experience), Seattle, WA, $1,000
- Alex Milewski, Floor Flow Level 2 Teacher Training, Boulder, CO, $500

The following Rental Assistance reports were approved prior to the meeting:
- Greater Boulder Youth Orchestras, GBYO Season Finale concert and GBYO 10th Season Fall Concert, Macky Auditorium, $1,000
- Flatirons Food Film Festival, Canyon Theater at the Boulder Public Library, $1,000

All reports and applications which have been approved by staff are available for commissioners’ review.

In Attachment Eight, please find a current grants program budget.

Below are reports from the Cultural Field Trip Fund Grant Recipients.
- University Hill Elementary (classroom of Jenny Magee), to the Dairy Arts Center for Kids at the Dairy (KATD), $2,000
  Trip destination: Dairy Arts Center
  Number of students that attended: 76
  Number of adults that attended: 12
  What occurred at during the trip? Was it successful, in your opinion? The students listened to and asked questions of French Horn and Trumpet players, they made their own percussion instruments (tambourines), they listened to several songs played live by the French Horn and Trumpet players, they learned how to conduct and segment words into syllables. The trip was very successful and a lot of fun
  Tell us why the funds were important and helpful to executing your cultural field trip: The funds were very important to executing the field trip. The Dairy Arts Center was able to provide a book to each child after the field trip to help them remember and revisit the experiences they had with musical instruments. The funds covered our bus fees as well - without buses, there can be no field trip!
  Would you have taken this field trip without funds from the Boulder Arts Commission? We would not have taken this trip without funding from the Boulder Arts Commission. In the past, the Dairy Arts Center has been able to cover the costs for these field trips, but were unable to this fall. We do not have the budget to pay for another field trip besides the ones we had already planned on taking and take every year.
  Thank you again for helping my kindergartners, and all the kindergartners at our school, share in a fantastic day immersed in music!

> Programs for Artists

Staff attended The Dance Archive celebration of 2019 Colorado Legends in Dance honorees o the University of Denver campus. The Dance Archive was formerly the Carson Brierly Giffin Dance Library.

The annual Dance is for Every Body! weekend showcases took place on Nov. 2 and 3 in the Canyon Theater. Once again, the program was a rousing. With 40 different dance groups, over 200 dancers participating, and audience of close to 800, the showcases were a wonderful outreach opportunity for our community of dance artists and served as a forum for new dancers wanting an experience in front of an audience and for experienced artists to test new works. Mark your calendars for the 2020 dates: Saturday and Sunday, Nov 7 and 8, 2020.

Staff attended Dance/USA 2020 Conference Host Committee meeting. The national conference will take place June 17 – 20, 2020 in downtown Denver.

Staff continues to collect information and update the Dance Bridge page, www.boulderarts.org/dance-bridge, and send e-newsletters on resources and opportunities at least once per month.
Creative Neighborhoods

The 2019 Mural Artist Roster is complete and available; Creative Neighborhoods Mural Program residential application to open during Boulder Arts Week, 2020.

The sponsored mural by Jason Graves at 4949 Broadway in the NoBo Art District is complete.

The sponsored mural by LMNOPI, part of the Street Wise Boulder event, is complete.

Upcoming neighborhood mural and paint-the-pavement projects are being supported by staff including in the San Juan del Centro neighborhood, at the 30th Underpass on BCP, and on 13th between North and Portland.

Programs for Youth Leadership

Staff is evaluating the sponsorship of youth programming during Open Studios for possible expansion.

Civic Dialog and Boulder Arts Week

The quarterly meeting of the Front Range Executive Directors of Local Arts Agencies will take place in Boulder on Dec. 5 with discussion topics on cultural planning.

Planning for the 2020 Boulder Arts Week continues.

Work continues on the division newsletter and social media.

Creative Economy and the NoBo Art District

Staff, with support from two members of the Arts Commission, approved an Office Relocation Sponsorship for the Boulder Symphony to relocate offices to Novel Coworking located at 1495 Canyon Ave, Boulder, CO, in the amount of $300.00. Next steps will be to complete a “letter of intent” that states the terms between all three parties.

The campaign committee working on a business improvement district in the NoBo Art district continues work in anticipation of putting the proposal on the ballot in November 2020. In the past month, the committee has conducted outreach to introduce more members of the community to the initiative.
### Attachment One
### Options for the 2020 Grant Cycle Funding Structure

The following are options for different uses of the as yet unallocated funds, totaling $250,000, in the 2020 Cultural Grants Program funding structure. This information is provided in response to conversation by commissioners at the October 2019 meeting.

<table>
<thead>
<tr>
<th>2019 GOS Applicants who achieved scores above the funding threshold</th>
<th>GOS Grant Category</th>
<th>2019 GOS Grant</th>
<th>If Fully Funding Ex Large and Large</th>
<th>If Distributing Funds Across Ex Large and Large</th>
<th>If Distributing Funds Across All GOS Categories</th>
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<tr>
<td>Colorado Chautauqua Assoc.</td>
<td>Extra Large</td>
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<td>50,000</td>
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<td>Colorado Music Festival</td>
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<td>47,750</td>
<td>37,500</td>
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<tr>
<td>Museum of Boulder</td>
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<td>50,000</td>
<td>47,750</td>
<td>37,500</td>
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<tr>
<td>JLF Colorado</td>
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<td>20,000</td>
<td>19,100</td>
<td>15,000</td>
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<tr>
<td>Boulder Bach Festival</td>
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<td>20,000</td>
<td>20,000</td>
<td>19,100</td>
<td>15,000</td>
</tr>
<tr>
<td>Boulder Ballet</td>
<td>Large</td>
<td>20,000</td>
<td>20,000</td>
<td>19,100</td>
<td>15,000</td>
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<tr>
<td>Boulder Chorale</td>
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<td></td>
<td>7,500</td>
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</tr>
<tr>
<td>Lemon Sponge Cake</td>
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<td>Boulder Chamber Orchestra</td>
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<tr>
<td>Moon &amp; Stars Foundation</td>
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<tr>
<td>Cindy Brandle Dance Co.</td>
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<td>Flatirons Food Film Festival</td>
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<td>Art Sticks / Clark</td>
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<tr>
<td>Historic Boulder, Inc.</td>
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<td>6,000</td>
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</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
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<td><strong>260,000</strong></td>
<td><strong>248,300</strong></td>
<td><strong>249,000</strong></td>
</tr>
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</table>
Responses by Belgin Yucelin

What are your priorities for arts funding?

I would support the funding of the minorities, and underserved populations. I would want to see more projects similar to the eTown project where they requested funding for living quarters and music education for the homeless youth in Boulder. Visual arts in a city portray the sophistication of a city. I would fund individual artists to create more public art - temporary and permanent, especially art with meaning or a message. I would fund projects that concern society, environment, current social problems and art that would spread messages and raise awareness in the community. As an artist, I do strongly believe that art has the potential to influence people’s behavior. Art forms a connection and gives meaning to any topic, making it personally relevant.

At the same time, since the future depends on our youth, I would support any educational programs for students related to arts. I would also want to fund the individuals or organizations which would provide space to create and have exhibitions. I would also fund projects that would bring in diversification and introduce to the Boulder community remote cultures.

The Commission lacks knowledge in some areas. What is your background knowledge that could add to the Commission’s work? Your knowledge of what communities in Boulder would add to your work as a panelist?

I am an artist, curator, poet and an activist. At the inspiring intersection of art and activism, I speak out on behalf of children in war, women with no rights, and refugees. I also talk about current social and global issues. I mostly create a series of artwork under a certain theme. For example, I created a series of sculptures on the analysis of how the self is shaped over time and another series about the frailty of each moment and time. A series of prints was on the issue of women’s rights in Islamic countries. An audiovisual installation was aimed to encourage people to listen more. In another installation, I collaborated with a photojournalist to talk about the fragility of children in war – by displaying photographs of Syrian children on transparent fabric. Now I am working on a project about the replacement of the traditional ways of communication by technology mediated human-to-human interaction and a separate multi-city project about climate change. For another project, I collaborate with the poet Anne Waldman on feminism. As a result, I work not with a specific community but with a wide range of communities and people through my artwork and collaborations and my efforts on raising awareness. I am also a board member at the Dairy Arts Center and I am involved with their Outreach and Education, Boedecker and Exhibitions Committees.

What do you like about the Cultural Plan and what things would you change for the better from it?

The Cultural Plan is a detailed and broad in scope. It covers major areas that are important for the city of Boulder. In addition to all that it includes, I would want to see that the city of Boulder supports performing or visual arts projects that intend to raise awareness. The Cultural Plan should talk about funding projects that concern society, climate change, and current social problems or projects that raise awareness in the community. I also would encourage the City of Boulder to start allocating funds for small artist stipends and to start aligning themselves with W.A.G.E. standards-this could be for exhibitions or projects that take place within the library or other city venues.

As previous panelists with extensive knowledge of the grants program, what three things would you change right now about it (no permission needed to change them!)

Some of the applicants do not realize that it would raise their score if they answer the panel’s and commissioner’s questions. In the application guidelines, this should be made more clear for the 3 minute presentation or the written format. The 3 minute presentation itself is stressful on both sides and it seemed to work last time better with written responses. It is stressful for the applicant to rush though their responses. It is stressful for me as a panelist to decide whether if the response was sufficient especially when they repeat what is already in the application with very minor changes.

For the training of a panelist, I would suggest that the panelist should see the arts commissioner’s comments for the first few rounds to get familiar with the expectations of the committee. And in fact I don’t see a reason why the scoring should be blind for any of the grants.
Response from Katharine Reece

What are your priorities for arts funding?

I shared this last year, but my personal priority in terms of arts funding remains supporting work that includes a education or engagement component for students from low-income communities in Boulder County, or that focuses on creating opportunities for artists/students who have been historically underrepresented in the arts. I am also very interested in art that is inextricably tied to social justice, anti-racism, and anti-oppression work, or that takes us outside of our own heads/experiences and creates empathy for others or another way of thinking/existing. As I also mentioned last year, I am interested in furthering the priorities of Boulder’s Cultural Plan, and align with those priorities (mostly—more on this below in Kathleen’s question).

The Commission lacks knowledge in some areas. What is your background knowledge that could add to the Commission’s work? Your knowledge of what communities in Boulder would add to your work as a panelist?

I think I am acutely aware of what Erica is saying—that the Commission lacks knowledge in some areas. I think my understanding of what I do not know is what I add to the Commission's work—this encompasses my awareness of whiteness and what voices are missing in our decision-making process, namely those voices that have been historically underrepresented in the arts and particularly underrepresented in Boulder's art world. I always want to hold space for those voices, and actively work to get them represented in the room. As such, I want to note that if there is someone else who represents those communities in a stronger way than I do (which would be quite easy!), I will gladly accept not being selected as a panelist in 2020. Getting those voices in the room should be the priority as you make your decision.

In my work as a fundraiser with the "I Have A Dream" Foundation of Boulder County, I believe that I am very much aligned with our applicants. I know what many of their struggles are, I know how many of them think when they approach our applications, and I am intimately aware of how hard they are working to serve Boulder (as I’m sure we all are). I know a lot about how wealth works in our community—and now as a foster parent, I also am getting a small taste of what poverty looks like here as well. Perhaps most importantly at "I Have A Dream," I work directly with those who are largely underrepresented in our decision-making process at the Commission. As a white cisgendered heterosexual female, this simply means that I’m constantly learning from people of color and people from disadvantaged economic backgrounds how little I know and WHY it is extremely important for diverse voices to be represented at every decision-making table. "I Have A Dream" is reckoning with equity and anti-oppression work internally right now, and that work is hard and messy. But I'm learning so much and I would also bring that knowledge (or again, knowledge of what I have to learn and what voices are missing in decision-making) to the Commission.

What do you like about the Cultural Plan and what things would you change for the better from it?

I applied to be a panelist on the Commission because I was drawn to the Cultural Plan’s focus on equity. However, I think the Plan would be stronger if it emphasized even more how to correct inequity in Boulder's arts community. The plan does a fine job of pointing our where Boulder has work to do in terms of diversity in the arts, but I think there is an opportunity for the Commission to be even more of a leader in moving the needle on this incredibly important issue. I wish that the Cultural Plan could more openly acknowledge systemic inequity in the arts (which is tied in with affordable housing, of course), and how that is perpetuated in Boulder, and set clear goals for how the grants program can address it. I recognize that this is easier said than done, but each time I leave a Commission meeting, I feel grateful to have been in the presence of such brilliant, creative, compassionate, resourceful individuals. Which is to say, if anyone can do it, we can.

As previous panelists with extensive knowledge of the grants program, what three things would you change right now about it (no permission needed to change them!)

1. I would immediately create a paid Commission position for an artist in Boulder County that comes from a community (or communities) that has been historically underrepresented in the arts. The payment would be considered a stipend that honors the knowledge this person would bring and rightfully prioritizes the importance of this person’s voice. The stipend would be a corrective for the economic privilege that is required to participate in such a time-intensive volunteer opportunity, while also bringing much-needed perspectives to the Commission. Also...I’m only saying I would create one stipend-paid position because that seems feasible at this point. Ideally, I’d create two or three, which could be split between the Commissioners and volunteer panelists, with the stipend amount weighted to reflect the amount of responsibility/time involved.

2. It’s too easy to say I would allocate more money to the grants program. Certainly, I think we would all do that. But I also would want to take a deeper dive into how inequity is baked into the grants program itself, and how various systems that City Council has set up unfairly disadvantage smaller organizations that are still doing excellent, important work.
Once those systems were examined, ideally with focus groups from grant applicants and artists, and other data-collecting measures, I would make changes without City Council’s approval required.

3. Along those lines, I would give the Commission more decision-making power, especially over the selection process of Commissioners. I do not think City Council is in the best position to make those choices, or at the very least, 1-2 Commissioners or staff such as Matt Chasansky should be allowed to having voting rights on selecting future Commissioners. Given the extremely long term limit, the relatively high power of a Commissioner, and City Council's whiteness (and the Commission’s whiteness), I think more diversity of input in the selection process is imperative.

It is worth noting that I did not mention changing the re-scoring process to a blind process because my understanding is that that is already changing. Additionally, I would have requested equity and anti-oppression training for the panel, but that’s already happening, too!

Thank you for considering my application and for all the work you’re doing!
Dear Members of the Boulder City Council,

We, the members of the Boulder Arts Commission look forward to working together on cultural issues in 2020. The decision to continue additional funding for the pillar arts & cultural organizations of Boulder is a most welcome example of the city council's commitment to prioritize arts funding in 2020. We acknowledge this was accomplished while making difficult city-wide budget decisions. There are five topics that we are forwarding for your consideration in planning for 2020. These five items are determining factors in the success of phase two of Boulder’s Community Cultural Plan. These items will be instrumental to the foundation work for phase three of Boulder’s cultural plan beginning in 2022.

• Ongoing funding increase: the 2019 Special Facilities grant was a major & positive impact on our Arts community. The Arts Commission will honor our word to City Council. Future qualifying criteria for these funds will be based on the organizations budget size. See attached list of proposed grants for 2020 that the staff and the Arts Commission recommends. These large organizations scored highly in 2019 but grant funds fell short. All are deserving of this financial support. The City Council's recognition of the need for higher levels of arts funding insures that Boulder’s Community Cultural Plan continues to progress forward.

• Opportunity Zones: The Arts commission, the Office of Arts & Culture, and Boulder’s arts & cultural organizations wish to participate in these conversations moving forward. The OZ planning maybe the avenue that provides successful solutions to: affordable housing, studio, performance, maker - workshop, and retail space for all the disciplines included in our arts & culture community. The affordability of housing, office & studio spaces remains a top priority for the individuals / organizations belonging to Boulder’s arts & cultural community.

• Funding for Public Art: Boulder’s 1% for art funding rule is working. This is generating a large number of projects. The time needed to manage these has become overwhelming for the Office of Arts & Culture. Our current Public Art administrator has a workload that is more than double the benchmark for similar positions. In addition to the 12 projects in various phases of development, there are policy, education and advocacy work particular to the newly-introduced percent for art rule, a mural program, maintenance and conservation responsibilities, community projects and donations. This is far more than 2X the national average. **This current workload is untenable.** Filling a full-time position to assist our Public Art administrator is “mission critical”. The Arts Commission is prepared to delay any future approvals on public art projects including murals and community donations until there is adequate staff to properly manage the responsibilities, or the workload decreases to a manageable level. The Arts commission will be assessing this situation in 2020 and will proceed with a public art moratorium in 2021 if there is no progress on the horizon. Please see attachments for in-depth data.

• Review & Permitting: The development of a streamlined review/permitting process for our public art program. Delays and taxes are adding increased labor and material costs that have a severe & negative impact on a commission’s outcome. If we are not successful with these changes the following scenarios are all but assured: 1) The arts community becomes aware of the amount of arts funding being consumed by the city’s permitting and review process. The arts community starts to push back about funding public art. 2) Boulder earns the reputation with local and national talent that a public art commission from the city of Boulder will either end at the design phase, or if completed will be a hollow shell of what could have been. The talent pool starts to wither away. 3) As the talent and potential projects diminish the City will loose the ability to attract a Public Arts administrator with the needed horsepower to be successful. See attachments including original letter to City Council dated 7/25/19.
The Arts Commission wishes to increase the number of commissioners from five to seven. Being on this commission requires a steep learning curve. Having seven commissioners with a five year commitment will reduce this curve and provide a literate commission over an increased period of time. Please see attachments.

With our best regards and appreciation for your work,

[signature]

Mark Villarreal-Chair
and the members of the Boulder Arts Commission:
Kathleen McCormick, Erica Joos, Devin Hughes and Bruce Borowsky
Attachment: Public Art Proposed Project Schedule

Below is a page from the draft 2020-2021 Public Art Implementation Plan which describes the five year outlook for new projects. This does not describe the additional 5 donation/community initiated projects, 3 mural projects, and 3+ maintenance projects that are also part of the proposed work plan.
July 25, 2019

To the Boulder City Council, Jane Brautigam and City Staff,

During the last Boulder Arts commission meeting held on 7-17-2019 there was discussion about the anticipated budget for arts funding in 2020. Additionally, when reviewing the managers memo for this meeting one paragraph was especially concerning for myself, and the commission as a whole:

Civic Area 11th St. Spine Signature Artwork (Adam Kuby): Final Design underway including budget adjustments and potential value engineering (reducing project scope to meet available budget) due to project timeline delays in permitting; updates will be available Oct/Nov 2019. Anticipated installation Spring 2020. [www.adamkuby.com](http://www.adamkuby.com)

University Hill (ENVD 3300 Praxis): Project on hold due to permitting and zoning issues. The project team is currently considering the following options: cancelling the project, redesign to meet zoning and permitting regulations, or re-siting the work to CU’s campus. If project is a go, earliest installation will be delayed to Spring 2020. [https://www.colorado.edu/envd/](https://www.colorado.edu/envd/)

For those unfamiliar with any building project, the term “value engineering” is a euphemism for ripping the guts out of the project so that it is completed on budget. I personally was very vocal about the surreal situation that the city of Boulder’s permitting and review process gives every indication of “value engineering” the city’s Public Art program. The Arts commission wants to work with the city to find a solution to this problem now.

There has to be alternatives that can streamline permitting/review for the above public art commissions and all future commissions. We need to establish a variance policy/procedure that both satisfies the city of Boulder’s codes and allows public art commissions to proceed at an accelerated pace. If we are not successful with these changes the following scenarios are all but assured:

- The arts community becomes aware of the amount of arts funding being consumed by the city’s permitting and review process. The arts community starts to push back about funding public art.
- Boulder earns the reputation with local and national talent that a public art commission from the city of Boulder will either end at the design phase, or if completed will be a hollow shell of what could have been. The talent pool starts to wither away.
- As the talent and potential projects diminish the City will loose the ability to attract a Public Arts administrator with the needed horsepower to be successful.

Speaking of horsepower I asked Mandy Vink, our Public Art coordinator what her current workload is and how it compares with her contemporaries around the country. At this time Mandy’s responsibilities number 12 projects in various phases of development, along with policy, education and advocacy work particular to the newly-introduced percent for art rule, a mural program, maintenance and conservation responsibilities, and community projects and donations. This is far more than 2X the national average. I asked Matt Chasansky if this was the case with everyone in the office of Arts and Culture. He stated that while everyone’s workload is very very high, filling a full-time position to assist Mandy was “mission critical”. This current workload is untenable. At this time the city has remarkable talent working for the office of Arts and Culture. I have concerns that not having adequate staff will hobble the successful completion of our city’s community cultural plan. I believe that we all have the ability and desire to remedy this situation.

In closing, the Arts Commission cannot thank everyone in city government enough for your commitment to the increased levels of stable funding for the Arts in Boulder.

Sincerely,

Mark Villarreal, Chair- Boulder Arts Commission
### Historical Data on the Sponsorship Program

#### 2017

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</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>52,381.00</strong></td>
<td><strong>(actual)</strong></td>
</tr>
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</table>

#### 2018

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>AFTA Boulder Pavilion</td>
<td>3,800.00</td>
<td>Table and activities at the AFTA conference in Denver</td>
</tr>
<tr>
<td>BCAA Business of the Arts</td>
<td>5,000.00</td>
<td>Workshops held by BCAA to educate and support local artists</td>
</tr>
<tr>
<td>NoBo Art District Programs</td>
<td>13,000.00</td>
<td></td>
</tr>
<tr>
<td>GIA Conference</td>
<td>7,500.00</td>
<td></td>
</tr>
<tr>
<td>Office Space Subsidy</td>
<td>7,000.00</td>
<td></td>
</tr>
<tr>
<td>Museum of Boulder</td>
<td>2,000.00</td>
<td>Promoting the grand opening in media outside of Boulder.</td>
</tr>
<tr>
<td>Boulder Creative Collective</td>
<td>3,827.08</td>
<td>Construction of a gallery space in BCC.</td>
</tr>
<tr>
<td>NoBo Art District Committee</td>
<td>868.15</td>
<td>Support the development of the NoBo Art District</td>
</tr>
<tr>
<td>BMoCA</td>
<td>1,000.00</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>43,995.23</strong></td>
<td><strong>(actual)</strong></td>
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</table>

#### 2019

<table>
<thead>
<tr>
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<th>Amount</th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td>NoBo Art District Committee</td>
<td>500.00</td>
<td>Support community meetings.</td>
</tr>
<tr>
<td>BCAA Business of the Arts</td>
<td>5,000.00</td>
<td>Workshops held by BCAA to educate and support local artists</td>
</tr>
<tr>
<td>GIA Conference</td>
<td>5,000.00</td>
<td>Support the GIA Conference in Denver</td>
</tr>
<tr>
<td>Office Space Relocation</td>
<td>13,000.00</td>
<td>Retention and affordability of nonprofits through office subsidy.</td>
</tr>
<tr>
<td>Open Studios Youth Project</td>
<td>7,000.00</td>
<td></td>
</tr>
<tr>
<td>NoBo 10th Anniversary</td>
<td>6,000.00</td>
<td>Booth and programming support for the event.</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>36,500.00</strong></td>
<td><strong>(budgeted)</strong></td>
</tr>
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</table>
Arts Education Project Grant DRAFT
Report

Instructions and deadlines

1. Timeframe for reporting. The grant report is due one month after the project is completed.
2. Method. Submit the report through the online system access through the boulderarts.org website. Log in with the same user name and password utilized to submit the application. After logging in, go to the ‘Dashboard’, then you’ll see a ‘Follow Up’ section for the grant. On the far right is the ‘Exit’ button. That will take you to complete the final report.
3. Extension requests for reporting. If circumstances delay the Grantee’s ability to complete the project and/or the report, the Grantee must notify the Boulder Arts Commission before the original report deadline by submitting an email addressed to the Boulder Arts Commission at culturegrants@boulderlibrary.org with the following information:
   a. an update on the project status,
   b. a request to change the project completion date, and
   c. new report due date.
4. Responsibility. The Grantee is responsible for submitting a report by the due date. The Boulder Arts Commission recommends reviewing the online report form well in advance. There is no grace period for the report.
5. Consequence of Delinquent Report. Unless an extension request is approved by the Boulder Arts Commission in advance of the due date, all individuals or organizations / businesses attached as collaborators on the project will no longer be eligible to apply for Boulder Arts Commission grants until the delinquent report has been received.

[Conditional]

Organization grantees

> Date established
> Mission statement*
> Geographic area served *
> Number of employees (Full time)*
> Number of employees (Part time)*

Individual grantees

> Organization affiliation. Awards will be made to the individual whose account is associated with this application, even if an organization is stated. If you are not affiliated with an organization, please state “none.” *

Project information

> Project title (50 character limit) *

-----
Budget report and attachments

Please title the attachments according to the headings listed below. Required attachments are starred (*).

> Attach a one-page summary responding to these questions about your project. If you would like to review your responses on the application, click on the Application tab under your contact information at the top of the Follow Up page.*
  
  o Project outcome. Provide a brief description of the completed project. How successful were you in achieving your goals for this project? Did you experience any obstacles that kept the project from meeting its objectives? If so, what changes did you make that were successful? If the final outcome(s) of the project differed from your description in your original grant, please give details.
  
  o Updated project calendar. If your calendar differed from what you proposed in your application, please tell us how.
  
  o Benefit to students. How many unique students benefited from your project and how does that compare to what you projected in your original grant application? Describe at least one anecdote of how a student benefited in a meaningful way from one of your activities.
  
  o Complementing curriculum and offerings. Were you successful in implementing the curriculum in the classroom? Please explain why. Did you experience any obstacles that kept the program from meeting any of its objectives? If so, what changes did you make and were they successful?
  
  o Outcomes and evaluation strategy. How did your evaluation strategy work? Did you collect data? What did the data tell you? How successful was this project in benefiting the community? Describe briefly how someone benefited in a meaningful way from your project. If you would like to provide a table or chart regarding the results of your project instead of writing text here, please include in the attachments section.
  
  o Takeaways. Please tell us what you learned—the big ideas or breakthroughs for you, your organization, the arts in Boulder, and/or the community.

> Financial statement for the project. Please resubmit a copy of your original project budget from the grant proposal and add columns for and information detailing: “Actual income”, “Actual expenses”, “Variance” (or difference between the two).*

> Evaluation materials. Include here a concise data report with a table or chart showing the results of your project. This is required only if you did not explain your outcomes in the one-page summary.

> Collateral materials. Please provide proof that you’ve given credit to the Boulder Arts Commission for grant funding (proof could be a mention of grant support with the Commission’s official logo in advertising, schedules, news/media clippings, programs, etc.).*

> Media files. Please submit at least three and up to 10 photographs (jpegs) documenting your grant project. Include a Word document listing: name of the event, date, and photo credits. Upload any audio or video files onto YouTube or a similarly accessible social media site and submit a document (Word or pdf) with a list of website links.*

Agreement

> I grant the City of Boulder Office of Arts and Culture, its representatives and employees the right to use these photographs / videos / audios with proper attribution for any lawful purpose, including for publicity, illustration, advertising, newsletters, publications social media and Web.
Grant report certification and submission

> I certify that the information contained in this grant budget report is true and correct to the best of my knowledge.
> I certify our use of the Boulder Arts Commission credit line and/or logo in project advertising, signage and programs.
> First name
> Last name
> Title
> Date
Community Project Grant - DRAFT

Report

Instructions and deadlines

1. Timeframe for reporting. The grant report is due one month after the project is completed.
2. Method. Submit the report through the online system access through the boulderarts.org website. Log in with the same user name and password utilized to submit the application. After logging in, go to the 'Dashboard', then you'll see a 'Follow Up' section for the grant. On the far right is the 'Exit' button. That will take you to complete the final report.
3. Extension requests for reporting. If circumstances delay the Grantee’s ability to complete the project and/or the report, the Grantee must notify the Boulder Arts Commission before the original report deadline by submitting an email addressed to the Boulder Arts Commission at culturegrants@bouldercolorado.org with the following information:
   a. an update on the project status,
   b. a request to change the project completion date, and
   c. new report due date.
4. Responsibility. The Grantee is responsible for submitting a report by the due date. The Boulder Arts Commission recommends reviewing the online report form well in advance. There is no grace period for the report.
5. Consequence of Delinquent Report. Unless an extension request is approved by the Boulder Arts Commission in advance of the due date, all individuals or organizations / businesses attached as collaborators on the project will no longer be eligible to apply for Boulder Arts Commission grants until the delinquent report has been received.

[Conditional]

Organization grantees

> Date established
> Mission statement
> Geographic area served
> Number of employees (Full time)
> Number of employees (Part time)

Individual grantees

> Organization affiliation. Awards will be made to the individual whose account is associated with this application, even if an organization is stated. If you are not affiliated with an organization, please state "none." *

Project information

> Project title (50 character limit) *
Attachments

Please title the attachments according to the headings listed below. Required attachments are starred (*).

> Attach a one-page summary responding to these questions about your project. If you would like to review your responses on the application, click on the Application tab under your contact information at the top of the Follow Up page.
  > Project outcome. Provide a brief description of the completed project. How successful were you in achieving your goals for this project? Did you experience any obstacles that kept the project from meeting its objectives? If so, what changes did you make that were successful? If the final outcome(s) of the project differed from your description in your original grant, please give details.
  > Community Priorities. How successful were you in addressing the Community Priorities contained in the Cultural Plan? How have you measured success?
  > Outcomes and evaluation strategy. How did your evaluation strategy work? Did you collect data? What did the data tell you? How successful was this project in benefiting the community? Describe briefly how someone benefited in a meaningful way from your project. If you would like to provide a table or chart regarding the results of your project instead of writing text here, please include in the attachments section.
  > Cultural equity and opportunity. Describe how your project provided an opportunity for cultural equity and/or opportunity.
  > Takeaways. Please tell us what you learned—the big ideas or breakthroughs for you, your organization, the arts in Boulder, and/or the community.

> Financial statement for the project. Please resubmit a copy of your original project budget from the grant proposal and add columns for and information detailing: "Actual income", "Actual expenses", "Variance" (or difference between the two).*

> Evaluation materials. Include here a concise data report with a table or chart showing the results of your project. This is required only if you did not explain your outcomes in the one-page summary.

> Collateral materials. Please provide proof that you've given credit to the Boulder Arts Commission for grant funding (proof could be a mention of grant support with the Commission's official logo in advertising, schedules, news/media clippings, programs, etc.)*

> Media files. Please submit at least three and up to 10 photographs (jpeg) documenting your grant project. Include a Word document listing: name of the event, date, and photo credits. Upload any audio or video files onto YouTube or a similarly accessible social media site and submit a document (Word or pdf) with a list of website links.*

Agreement

> I grant the City of Boulder Office of Arts and Culture and its representatives and employees the right to use these photographs / videos / audios with proper accreditation for any lawful purpose, including for publicity, illustration, advertising, newsletters, publications, social media, and Web use.

Grant report certification and submission

> I certify that the information contained in this grant budget report is true and correct to the
best of my knowledge.
> I certify our use of the Boulder Arts Commission credit line and/or logo in project
  advertising, signage and programs.
> First name
> Last name
> Title
> Date
General Operating Support Grant - DRAFT
Report

Instructions and deadlines

1. Method. Submit the report through the online system access through the boulderarts.org website. Log in with the same username and password utilized to submit the application. After logging in, go to the ‘Dashboard’, then you will see a ‘Follow Up’ section for the grant. On the far right is the ‘Edit’ button. That will take you to complete the final report. Please complete the whole grant report form and the Cultural Organization Index Survey. Reporting for must be completed no later than February 1, 2020, at 11:59 p.m. The report is in two parts:
   - The online report form
   - The Cultural Organization Index Survey, which is to be completed and emailed directly to culturegrants@boulderlibrary.org. This survey is intended to establish an index of operational sustainability/resiliency among Boulder’s Cultural organizations. Though the Boulder Arts Commission will be briefed on this survey, the information will not be used in the evaluation of grants. It is understood that not all organizations will be able to complete all fields; please provide as many accurate and verifiable points of data as is possible. Use the data for your organization’s fiscal year. Pop-up definitions have been provided in most fields. If you have any questions, please contact Lauren Click at clickl@boulderlibrary.org or 720-564-2355.

   If a report is not approved, staff will notify you with questions regarding your report.

2. Extension requests for reporting. If circumstances delay the Grantee’s ability to complete the project and/or the report, the Grantee must notify the Boulder Arts Commission before the original report deadline by submitting an email addressed to the Boulder Arts Commission at culturegrants@boulderlibrary.org with the following information:
   a. an update on the project status,
   b. a request to change the project completion date, and
   c. new report due date.

3. Responsibility. The Grantee is responsible for submitting a report by the due date. The Boulder Arts Commission recommends reviewing the online report form well in advance. There is no grace period for the report.

4. Consequence of Delinquent Report. Unless an extension request is approved by the Boulder Arts Commission in advance of the due date, all individuals or organizations/businesses attached as collaborators on the project will no longer be eligible to apply for Boulder Arts Commission grants until the delinquent report has been received.

*****

Updated institutional narrative

- Final institutional narrative. Please provide any changes or progress to the organizational information that was provided in the application. Include any institutional changes or progress that are the result of this grant. (10,000 character limit)*

ATTACHMENTS
Grant evaluation report, budget report and attachments
Please title the attachments according to the headings listed below. Required attachments are starred (*).

> Attach a one-page summary responding to these questions about your project. If you would like to review your responses on the application, click on the Application tab under your contact information at the top of the Follow Up page.*
  > Final capacity building narrative. Please provide an update on the progress that your organization has made on “Capacity building” since your application.
  > Final Community Priorities narrative. Please provide an update on the progress that your organization has made on “Community Priorities” since application.
  > Final narrative on impact of grant funds. This is a general operating grant. Keeping this in mind, how have you spent these funds and how have they impacted your organization as far as encouraging innovation and helping your organization to be resilient? What if anything has changed since your application?
> Grant evaluation report. Please provide a concise updated report in the attachments section that covers (a) a restatement of the “outcomes and evaluation” question from the application, (b) the data that you have recorded this year including tables, charts, graphs, etc., and (c) your interpretation of the findings. This may be more flexible and allow you to respond directly to what was in the application.*
> Year-end financial statements.*
> Collateral materials. Submit supplementary materials displaying credit of Boulder Arts Commission grant funding (such as advertising, schedules, news/media clippings, programs, etc.).*
> Media files. Submit up to 10 photographs (jpegs) documenting your grant program. Please include a Word document listing: name of the event, date and photo credits. Audio and video files are not requested as direct submissions. To provide access to video or audio files, please upload them onto YouTube or similarly accessible social media sites and submit a document (word or pdf) with a list of website links.*

Agreements

> I grant the City of Boulder Office of Arts and Culture, its representatives and employees the right to use these photographs / videos / audios with proper accreditation for any lawful purpose, including for publicity, illustration, advertising, newsletters, publications social media and Web.
> I certify that I have emailed the completed Cultural Organization Index Survey to culturegrants@boulderlibrary.org.

-----

Grant report certification and submission

> I certify that the information contained in this grant budget report is true and correct to the best of my knowledge.
> I certify our use of the Boulder Arts Commission credit line and/or logo in project advertising, signage and programs.
> First name
> Last name
> Title
> Date
For the packet - lmcc

Lauren Click
she/her/hers
Cultural Grants Program
Office of Arts + Culture
720-564-2355
clickl@boulderlibrary.org
www.boulderarts.org

Library & Arts Department
1001 Arapahoe Avenue | Boulder, CO | 80302
www.bouldercolorado.gov

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From: Jerilyn DeCoteau <decoteau_jerilyn@hotmail.com>
Sent: Friday, November 15, 2019 11:19 AM
To: Click, Lauren <ClickL@boulderlibrary.org>; fonthead1@gmail.com; devin@devinpatrickhughes.com; ekrjoos@gmail.com; flynvartranch@comcast.net; bruce@boulderdigitalarts.com
Cc: paula palmer <paularpalmer@gmail.com>; Jake Matlak <jake@philanthropiece.org>
Subject: Gratitude for Support for Right Relationship Boulder's Indigenous Peoples Day 2019

Dear Lauren Click, Chairman Mark Villarreal and Commissioners Bruce Borowsky, Kathleen McCormick, Devin Hughes and Erica Joos,

On behalf of Right Relationship Boulder, I want to extend our sincere thanks and appreciation for the support the Boulder Arts Commission has provided again this year for our program for Indigenous Peoples Day 2019, “Celebrating Boulder’s Indigenous Peoples—Past and Present.”

We have filed our report, which we think provides a good idea of the breadth and depth of our program. We believe we made good progress in continuing to build relationships between the City of Boulder and Indigenous people through interactive performances and presentations by both visiting Arapaho and local Indigenous people on art, dances, games, films, storytelling and education, including cultural offerings and allyship training. Over 400 attended our events held at Boulder High. 100 attended the allyship training. More than 100 Arapaho and Cheyenne came from Wyoming and Oklahoma. There were 60 Right Relationship Boulder volunteers who worked on Indigenous Peoples Day and many more who helped in the months and weeks before.

Without doubt, we could not have presented this program without the generous support you have provided. We know there are many worthy projects and that you carefully and fairly consider the
merits of each. And we understand the frustration when you cannot fund even more than can be
selected. We appreciate the work and care you invest in awarding grants.

We also cannot do our project without the commitment to long hours and the hard work of all our
amazing volunteers. We are committed to continuing to build relationships between the City of
Boulder and Native people, but it may not look the same next year. For one thing, we realize that
our event competes with the three day pow wow. We want to work to have events complement,
and not compete, so that the community gets the most from the experiences offered. We will be
giving that our attention for next year.

We can’t fail to mention the City’s 2016 Indigenous Peoples Day Resolution, because that is in large
part what has motivated us to do this work. We hope the City will continue to work to implement
the specific commitments made, and the spirit of the resolution as well. We would like to see a
greater commitment in terms of staff and resources because without a foundation of resources, this
work will not have the support it requires and deserves under the Resolution.

In closing, I want to share this a link to a video from our event, which is also attached to our report:
https://youtu.be/XULFleMUUt0. We expect to have a longer video in the coming months and will
share that with you as well.

I appreciate your reading this lengthy message. Please feel free to ask us any question or offer any
feedback you may have.

Sincerely and in gratitude,

Jerilyn DeCoteau
Paula Palmer
Jake Matlak
Co-ordinators for Right Relationship Boulder
303 551 3771 (Jerilyn’s cell)
Good Morning Commissioners and Staff – the email below from the City Clerk office lists the
questions from City Council for your annual letter.

Please note the due date of Thursday, December 12 for submission of the final letter to me – I will then relay for council’s retreat packet.

Thank you,
Celia

From: Beck, Lynnette <BeckL@bouldercounty.gov>
Sent: Wednesday, November 6, 2019 10:44 AM
To: Beck, Lynnette <BeckL@bouldercounty.gov>
Subject: Board and Commission Feedback for 2020 City Council Retreat

Dear Boulder Board and Commission Members:

At the end of each year, the Boulder City Council requests input on next year’s goals and objectives from the city’s boards and commissions. Your input is considered in setting the council and city staff’s annual work plan at their January retreat. As appointed officials of our community, you are necessarily aware of a spectrum of topics and issues.

Below, please find this year’s questions. You need not limit your responses to the area of expertise of your board/commission. Each board/commission may provide a single set of responses or, if preferred, each member can provide an individual response (if the latter, please submit all of the member responses in a single packet).

In order for council to benefit from your input, please provide your input via your board secretary, no later than the close of business on Thursday, December 12.

Thank you for your service to our community.

Sincerely,

Mary Young
Bob Yates
Council Retreat Committee
1. What do you think the City’s top three priorities should be for the 2020-2021 work plan?
2. How do your suggestions connect back to the work of your specific board or commission?
3. Are there additional boards or commissions that should weigh in on those issues?
Commissioners—

Please see a request, below, from Mark Addison regarding the location of the sculpture by Melanie Yazzie: Strength from Within. Mr. Addison is asking us to consider keeping the sculpture permanently in its current, temporary location. This would be instead of the location that was approved by the Standing Selection panel on Dec 17, 2018 and by you on Jan 16, 2018 as part of the approval of the donation.

Your chair, Mark Villarreal, has not requested that this be on the agenda for a meeting, as this has already been discussed and decided. However, he wishes everyone to consider the proposal in good faith. If there is any commissioner who wishes to discuss this in the November meeting, we will put it on the agenda.

Thus, our question to you is this: is there anyone who wishes to discuss the proposal to keep the sculpture permanently at the site on Pearl Street at 15th?

Things to consider:

1. Attached is a map of both sites, for your reference.

2. The sculpture is currently installed with a temporary foundation. In order to accept this proposal, staff will need to work with other city departments and our construction contractor to price, design, permit, and schedule installation of a permanent foundation. There is no guarantee we will be able to get approval for this work. And, if approved, we expect only minor cost savings over the current permanent location. The cost of the move to the current permanent location is approximately $6,500.

3. Among the notes from the Standing Selection Panel for the recommendation to approve this donation are that: a) the work content lends itself well to placement along the east end of Pearl Street known as the “maker end” of Pearl, b) this is an area of Pearl Street that does not currently have artwork, and c) the work serves as a visual transition between the different visual environments along Pearl. The notes from the Standing Selection Panel are attached.

4. Mr. Addison believes that the current location is better for the reasons described in the email, below. Following that email, he added that he believes the permanent location might run the risk of making the sculpture look like “plop art”. He recommended that commissioners visit both sites.

It is staff’s recommendation that we continue with the plan for a permanent installation at 16th and Pearl.

Please respond to this email (only to myself, Mark Villarreal, and Celia) with your individual preference to a) have Mr. Addison’s proposal to reconsider the site be added to the agenda of the November meeting for discussion, or b) prefer that staff continues with the current plan based on the previous decision of the Arts Commission. Please send your email by Thursday, 10/24/2019.

Mandy and I are happy to answer any questions you have.

–Matt
Hello Matt - It is good to see "Strength from Within" installed - even temporarily.

The photo is great. Seeing Melanie's sculpture on the Mall surrounded by plantings is perfect.

Why on earth would you move it?
There are fewer pedestrians on 16th Street. It would be exposed to traffic. There's no greenery. The sculpture would be naked.

You have correctly pointed out that moving art subjects it to damage.

It will cost many more taxpayer dollars to prepare 16th Street, to move and re-install the piece, and then repair and restore the 15th Street site.

Melanie's "Strength from Within" is perfect where it is.

Keep it there permanently.

Mark P. Addison
358 Arapahoe Ave.,
Boulder, CO 80302
C + 970 409 8482
Group email - lmc

Lauren Click
ClickL@boulderlibrary.org
W: 720-564-2355
C: 660-553-7289

Begin forwarded message:

From: Daniel P Sher <daniel.sher@colorado.edu>
Date: October 31, 2019 at 7:59:06 PM MDT
To: "flynvartranch@comcast.net" <flynvartranch@comcast.net>,
"bruce@boulderdigitalarts.com" <bruce@boulderdigitalarts.com>,
"fonthead1@gmail.com" <fonthead1@gmail.com>,
"devin@devinpatrickhughes.com" <devin@devinpatrickhughes.com>,
"ekrjoos@gmail.com" <ekrjoos@gmail.com>
Cc: "Click, Lauren" <ClickL@boulderlibrary.org>, Joan Mclean Braun
<joan.braun@colorado.edu>, John S Davis <john.s.davis@colorado.edu>,
"Jeffrey C. Nytch" <jeff.nytch@colorado.edu>
Subject: Scholarship

Dear Boulder Arts Commission Members,

I have just learned from Lauren Click that you made the decision to offer a single scholarship to a deserving applicant in the amount of $6000 for this next award cycle. I write to thank you for this generous allocation, and to let you know how pleased and gratified I am at your decision to make a special impact that will allow a deserving local fledgling arts administrator to receive a merit aid package significant enough to erase all but a fraction of the cost of their training. It is especially meaningful because, rather than give up on our partnership, you took a close look at our recent past history, recognized that we have had rather few recipients, and voted to concentrate your assets on one deserving candidate. I know I speak for our Arts Certificate team at the College of Music when I express my deep appreciation for your wisdom, generosity and thoughtfulness.

Most Sincerely,

Daniel Sher
Faculty Director,
Graduate Arts Administration Certificate, and
Professor and Dean Emeritus
College of Music
University of Colorado Boulder
H: 303-449-9092
C: 303-817-3102
Hello Arts Commission,

There are no grant reports for you to review for this month (though there is information in the preview packet for review! I attached here again just in case).

I do need to ask a favor. We still have space available in the below info sessions – can you please spread the word to your friends and colleagues?

And a reminder! Kathleen and Erica are scheduled to attend the session this Thursday and Mark and Bruce are scheduled for the December session. Please let me know if you can’t make it.

Cheers, Lauren

**2020 Grant Info Sessions for Applicants**

- Thursday, November 14 at 4 pm at the Canyon Meeting Room in the Boulder Public Library, 1001 Arapahoe Ave.
- Wednesday, December 11 at 11:30 am at The Nomad Playhouse, 1410 Quince Ave

The City of Boulder’s Office of Arts and Culture is hosting introductory sessions on how to apply for 2020 grants. The sessions will include conversations with an Arts Commissioner and panel member to answer questions about their decision-making process. Please RSVP to clickl@boulderlibrary.org

Lauren Click
she/her/hers
Cultural Grants Program
Office of Arts + Culture
720-564-2355
clickl@boulderlibrary.org
www.boulderarts.org

Library & Arts Department
1001 Arapahoe Avenue | Boulder, CO | 80302
www.bouldercolorado.gov
Hello Commission,

We received a report for your review. The attached will be discussed and finalized at the upcoming meeting on Wednesday, November 20, 2019.

Please find attached the report for Right Relationship Boulder’s 2019 Community Project Grant for Celebrate Boulder’s Native Peoples for $10,000.

Thank you! Lauren

Lauren Click  
she/her/hers  
Cultural Grants Program  
Office of Arts + Culture  
720-564-2355  
clickl@boulderlibrary.org  
www.boulderarts.org

Library & Arts Department  
1001 Arapahoe Avenue | Boulder, CO | 80302  
www.bouldercolorado.gov
Hello Arts Commission,

We have three opportunities for the community to learn about our 2020 grants program – and some other funders, in one case. I hope you’ll take a moment to forward along the below event information to your friends and colleagues.

Thanks! Lauren

**Cultural Organizations Summit: 2020 Funders Info Session**

Thursday, November 7
5 to 6:30pm
Location: The Spark Performing & Creative Arts, 4847 Pearl St Suite B4
Join your fellow Boulder arts administrators for an informative afternoon of presentations on 2020 funding opportunities and networking. We will be joined by representatives from Scientific and Cultural Facilities District (SCFD), the Boulder County Arts Alliance (BCAA), the Community Foundation, the Boulder Convention and Visitors Bureau, the City of Boulder Human Relations Commission, and the Boulder Arts Commission. Directors, staff, and board members of cultural organizations are welcome to attend. All cultural organizations are encouraged to send two representatives. Light refreshments will be provided. Free. Please RSVP to clickl@boulderlibrary.org.

**2020 Grant Info Sessions for Applicants**

Thursday, November 14 at 4 pm at the Canyon Meeting Room in the Boulder Public Library, 1001 Arapahoe Ave.
Wednesday, December 11 at 11:30 am at The Nomad Playhouse, 1410 Quince Ave
The City of Boulder’s Office of Arts and Culture is hosting introductory sessions on how to apply for 2020 grants. The sessions will include conversations with an Arts Commissioner and panel member to answer questions about their decision-making process. Please RSVP to clickl@boulderlibrary.org

Lauren Click
she/her/hers
Cultural Grants Program
Office of Arts + Culture
720-564-2355
clickl@boulderlibrary.org
www.boulderarts.org

Library & Arts Department
1001 Arapahoe Avenue  |  Boulder, CO  |  80302
www.bouldercolorado.gov
Attachment Seven
Commission Preview Memo Cover Page

This memo was previously distributed to members of the Arts Commission. The information is superseded by this memo dated November 15, 2019. It appears here as an extra transparency measure to capture the information in the public record.

TO: Members of the Boulder Arts Commission
FROM: Matt Chasansky, City of Boulder Office of Arts + Culture
DATE: November 8, 2019
SUBJECT: Preview Memorandum in anticipation of the Boulder Arts Commission Meeting on November 20, 2019

The purpose of this “preview packet” is to provide members of the Arts Commission with an early look at the information that staff feels will be important reading to be fully prepared for the next meeting: information which warrants a bit more time to read and digest. To ensure we are meeting our transparency rules, this memo will be reproduced as an attachment to the meeting packet and be preserved for the public record therein. However, attachments to this memo are considered drafts. They will also appear as attachments in the meeting packet but may be renumbered and updated from this version as is necessary.

Please note that this memo is a “pilot” in response to commissioner requests for more time to spend with the meeting materials. At the December 2019 meeting, we will ask if this is an effective tool for you and if we should continue the practice in 2020.

> Panel Nominee Responses – At the October Retreat, the Arts Commission interviewed nominees to the cultural grants panel. However, two applicants were unable to attend. In Attachment A, please find the written responses to commissioner questions from these applicants: Belgin Yucelin and Katharine Reece.

> 2020 Cultural Grants Program Materials: Report Forms – In Attachment B, please find the final drafts of documents and instructions for the grant reporting forms. As part of the design of the 2020 grant cycle, approved by the Arts Commission at the October 2019 retreat, these documents required further revision to meet the stated needs of members of the Commission. Specifically, the reporting on grants has been consolidated to be a one-page response with significant flexibility for the applicant.

> Preliminary Data on the Sponsorship Program – In response to a request from members of the Arts Commission, staff is assembling a series of historical data sets which tell the story of grants and sponsorship funding over the last few years. It is likely that staff will be ready with a full presentation at the December meeting. However, some of this information has already been delivered to two commissioners as part of their participation in sponsorship decisions. Therefore, staff feels it is best to include that data on the sponsorship program here, in Attachment C.

Important to remember is that the sponsorship program is distinct from the cultural grants. Though both are tools for community funding, the sponsorship program is a specific recommendation in the Community Cultural Plan to fill in gaps for which the grants program cannot, and should not, be used. From the Cultural Plan, page 50:

Sponsorships / Partnerships are a set of funds dedicated to supporting events and programs which can accelerate the Vision and Strategies of the Community Cultural Plan yet are best executed in partnership with private organizations. There will often be opportunities that arise which are not appropriate for the grants program. When an event, organization, business, or individual can collaborate with the Office of Arts and Culture to achieve the goals of the Community Cultural Plan, but is not a good fit to the grants program, staff will have a process and budget available to offer sponsorships or partnerships. Opportunities often come up for great things to happen for Boulder. The Office of Arts and Culture will take advantage of these opportunities and have the funding and collaborative capacity to follow through and support the organizations that bring these important events, exhibitions, performances, products, initiatives, and support programs to the community.

The process for staff to review proposals for sponsorship is thoughtfully designed. It is of primary importance that, in considering any proposal, staff first considers if the proposal might not be a better fit for the grants program; the stewardship by the Boulder Arts
Commission should be the default for any funding. Only when it is determined that the proposal does not fit into the grants program, should staff consider it for sponsorship.

The sponsorship program is administered by staff. In 2017, when it was clear that the sponsorships were successful and should be an ongoing program, staff invited two members of the Arts Commission to participate in making the decisions.

The sponsorships have changed every year, with focus being placed in the past on Boulder Arts Week, regional projects, office space affordability, etc. This turns out to be an advantage. Unlike the grants, which require a significant measure of reliability and do not often change significantly within or over years, the sponsorship program is nimble. Money can be moved from one priority to another. And, funds can be deployed to address specific issues in the community as they arise.

While flexibility is key to the success of the program, the sponsorships also have a long-term and cross-departmental function. Before the Community Cultural Plan, it was common for arts leaders and nonprofits to appeal for extra funding (outside of the grants) directly with City Council, the City Manager’s Office, and other city departments. As another benefit of the sponsorship program, we can today direct such requests to a coherent program with principles and guidelines. As outside requests for funding may be warranted, the scholarship program will hopefully be an increasingly useful tool for city leadership to field such requests.
### Current Public Art Program 5 Year Budget as of November 15, 2019

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<tr>
<th>FUNDING SOURCE</th>
<th>PROJECT/ARTIST</th>
<th>TOTAL APPROPRIATED</th>
<th>AMOUNT PAID TO DATE</th>
<th>BALANCE REMAINING</th>
<th>2019 PROJECTED SPENDING</th>
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*Multiple funding sources.

CCS: Community Culture and Safety Tax.

Additional maintenance projects are not represented.
## Current Cultural Grants Program Budget as of November 15, 2019

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<tr>
<th>GRANT CATEGORY</th>
<th>ASSIGNED BUDGET</th>
<th>UPDATED BUDGET</th>
<th>GRANTS AWARDED</th>
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There are 11 free rentals still available for the Macky Auditorium.