1. **CALL TO ORDER**  
   Approval of Agenda

2. **REVIEW OF MINUTES**

3. **PUBLIC COMMENT**

4. **GRANT PROGRAM  **  *120 minutes*  
   a) **ACTION:** Grant Reports  
      • Colorado Shakespeare Festival, Shakespeare & Violence Prevention, $3,000  
      • Nii Armah Sowah, African Arts & Cultural Workshop Series: A Participatory Experience Through the Arts, $3,000  
   b) **ACTION:** Professional Development Application: Erica Joos  
   c) **ACTION:** Arts Education Grant  
      • **ACTION:** Boulder Symphony application eligibility - Kathleen  
      • Presentations and Rescoring  
      • Panel Discussion of Scores  
      • Commission Approval  
   d) **DISCUSSION:** Unspent Grant Funds – Lauren

5. **COMMISSION BUSINESS**

6. **MATTERS FROM COMMISSIONERS**

7. **MATTERS FROM STAFF  **  *45 minutes*  
   a) Questions about the Manager’s Memo – Matt  
   b) Office Relocation Sponsorship – Matt and Lauren  
   c) Access and Equity Practices for Commission Meetings – Matt and Celia  
   d) Process for the Special Facilities Grant – Lauren

8. **ADJOURNMENT**
CITY OF BOULDER
BOULDER, COLORADO
BOARDS AND COMMISSIONS MEETING
MINUTES

Name of Board/Commission: Boulder Arts Commission

Date of Meeting: May 15, 2019 at the Main Boulder Public Library, 1001 Arapahoe Ave.

Contact information preparing summary: Celia Seaton, 303-441-3206

Commission members present: Mark Villarreal, Kathleen McCormick, Erica Joos, Devin Hughes, Bruce Borowsky
Commission members absent: none
Panel members present: Belgin Yucelen, Sarah Braverman, Katharine Reece
Panel members absent: Leah Brenner Clack

Library staff present: Matt Chasansky, Office of Arts & Culture Manager
Lauren Click, Coordinator, Grants
Mary Haan, Coordinator, Programs for Artists
Mandy Vink, Coordinator, Public Art
David Farnan, Director
Celia Seaton, Administrative Specialist

City staff present: None

Members of the public present: Melissa Fathman and Kathy Blegen-Huntley (Dairy Arts Center), Charlotte O’Donnell and Kayla Carey (Colorado Chautauqua Association), Carolyn Booth and Tim Plass (Museum of Boulder), Mark Anthony and Madalene (The Phoenix Asylum), Eve Orenstein (Boulder Philharmonic), Colleen and Janet Mylott (Band of Toughs), Sarah Shirazi and Tim Russo (KGNU), Erin Tunbridge (T2 Dance Project), David Ortolano (Boulder International Fringe Festival), Carol Taylor (Historic Boulder), Kathy Kuesen and Elizabeth McGuire (Colorado Music Festival and Center for Musical Arts), Travis LaBerge (Parlando), Marcio De Sousa and Dan Curtiss (Boulder Samba School), Julia Jou (Flatirons Food Film Festival), Carol Nielsen and Greg Werner (Cantabile Singers), Cindy Brandle (Cindy Brandle Dance Co.), Michelle Bernier and Crystal Polis (Sans Souci Festival of Dance Cinema), Elisa Snyder and Mari Madeira (Boulder MUSE), Jayne Persch and Ann Norton (BRIAH Danse), Joan Raderman (Circle of Care Project), Cassie Clusman and James Clark (Art Sticks), Merlyn Holmes (Mmmwhah!), Ron Nadel (Colorado Mahlerfest), and Lisa Nesmith (NoBo)

Type of Meeting: Regular

Agenda Item 1: Call to order and approval of agenda
The meeting was called to order. Villarreal asked the group for any addendums or changes to the agenda. Villarreal noted an additional item under Matters from Commission from Borowsky. Joos moved to approve the agenda as amended. Villarreal seconded, and all were in favor.

Agenda Item 2: Review of Minutes
Item 2A, Approval/Review of April 2019 Meeting Minutes
Villarreal asked the commission for changes or addendums regarding these minutes. McCormick noted needed adjustment of the month under Agenda Item 3a. Joos moved to approve the April minutes as amended, Villarreal seconded, and this motion was unanimously approved.

Agenda Item 3: Public comment
None

Agenda Item 4: Public Art Program
A. ACTION: Boulder County Health Building Deconstruction Murals Finalists – discussion of the commissioned works for the (former) Boulder Community Health at Broadway and Alpine/Balsam. See handouts. Vink outlined the process for this BCH Area Fence Project whereby the Design Advisory Group (DAG) reviewed and recommended 11 artists which were then likewise approved by the Standing Selection Panel (SSP) and Technical Review Committee as follows for the various locations:

- Broadway (East): Armando Silva, Jason Graves, Ramon Trujillo, and Berger and Föhr,
• North (with two sites): Heather Patterson, Armando Silva, Ramon Trujillo, AJ Davis, Debbie Clapper, and Sam Cikauskas,
• South: Jason Graves, Heather Patterson, Ramon Trujillo, and Allie Ogg,
• West/North Boulder Park: Sam Cikauskas, Allie Ogg, Tom Ward, David Garcia, Armando Silva, Jason Graves, Ramon Trujillo, and Berger and Föhr.

The SSP views these artists as united in themes of neighborhoods, beauty, street life, social issues, and diversity. They all relate to the sidewalk plane and interaction of people/human scale. Vink noted next steps: Arts Commission approval, contacting and contracting, site visit June 2019 with anticipated installation in July 2019.

McCormick asked whether the artist presents plans beforehand for approval. Vink noted that these artists are entrusted with creating designs on their own, also clarifying that all work will occur on-site.

Borowsky, mentioning the nearby abortion clinic, wondered whether there will be any limitation placed upon the political messaging put out by the artists. Vink: yes, the artists will be asked to not create a narrative work. Joos wondered about Borowsky’s intention with his previous query; Borowsky explained that he would prefer no limitations be placed on the artists. Vink responded that the artists will be made aware of the need for “sensitivity,” and to “be mindful of this as you respond.” McCormick applauded the need for sensitivity and non-triggering imagery due to the nearby proximity of the mental health facility.

In response to Vink’s request for additional comments/questions, Villarreal asked about the City’s response time to these murals being vandalized. Vink noted goal of removal within 24-48 hours. However, due to the temporary and active construction nature of the location, there may be limitations on what can be done to combat graffiti.

McCormick wondered whether, in the discussion with the SSP, desire was expressed for themes relating to the site’s history, context of health care, or the site’s future. Vink explained that they wanted to showcase local talent, giving the artists “space” removed from the current hot topic of the site’s still undetermined future purpose.

Borowsky moved that this process was properly conducted and recommended that this artist roster will be the guiding document to select artists for the BCH Area Fence Project, with selected artists advancing to the City Manager for final approval, via contracting. Villarreal seconded, and the motion was unanimously approved.

### Agenda Item 5: Grant Program

<table>
<thead>
<tr>
<th>A. ACTION: Grant Reports</th>
</tr>
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<tbody>
<tr>
<td>1. FY17 Community Project Grant report: EcoArts Connections, Arts On a Sphere, $10,000</td>
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McCormick noted attending the debut of this project with Villarreal; she described it as well-attended, “quite remarkable,” “very exciting.” Villarreal observed that the “film itself added poetry to the scary figures,” of climate change reality projected onto film of humanity living day-to-day.

Villarreal moved to approve the submitted reports, Hughes seconded, and the motion passed unanimously.

### B. ACTION: General Operating Support Grants – Extra-large Category

- Presentations and Rescoring (a full list of applicants can be found on p. 14 of the packet.) Clack’s scores will not be included due to transparency rules for conducting meetings of boards and commissions.
- Panel Discussion of Scores: Top four scoring applicants were determined as: KGNU, Boulder Philharmonic Orchestra, eTown, and The Dairy Arts Center. Villarreal: “everyone in this room deserves to be funded,” making for some hard decisions. Joos reminded the group of the Facilities Grant next month, for which two of the four groups not awarded tonight are eligible. Villarreal repeated his intention to voice the unmet need for more funding in the arts to City Council.
- Commission Approval

Villarreal moved that the following applicants are awarded the General Operating Support Grants in the extra-large category: KGNU, Boulder Philharmonic Orchestra, eTown, and The Dairy Arts Center. Hughes seconded and the motion was unanimously approved.
C. ACTION: General Operating Support Grants – Small Category

- Presentations and Rescoring (a full list of applicants can be found on p. 15 of the packet.) Clack’s scores will not be included due to transparency rules for conducting meetings of boards and commissions. Click noted that commission has determined 27 points as the threshold worthy of funding, but there is only enough funding for 11 applicants to be awarded grants tonight. Note: EcoArts representation was absent from the presentations.
- Panel Discussion of Scores: Top 11 scoring applicants were determined as: Circle of Care Project, Boulder MUSE, NoBo Art District, EcoArts Connections, Colorado MahlerFest, Boulder Samba School, Boulder International Fringe Festival, Sans Souci Festival of Dance Cinema, Band of Toughs, Mmmwhah!, and Cantabile Singers. McCormick: “good mix.” For those not granted, Villarreal encouraged applying again in the future, as “tenacity pays off.”
- Commission Approval

Villarreal moved that the following applicants are awarded the General Operating Support Grants in the small category: Circle of Care Project, Boulder MUSE, NoBo Art District, EcoArts Connections, Colorado MahlerFest, Boulder Samba School, Boulder International Fringe Festival, Sans Souci Festival of Dance Cinema, Band of Toughs, Mmmwhah!, and Cantabile Singers. Hughes seconded and the motion was unanimously approved.

Agenda Item 6: Matters from Commissioners [2.49.02 Audio min.]

Borowsky felt disheartened to read that the free outdoor dancing events adjacent to the Dushanbe Teahouse will not be continuing. Every Tuesday, this space held dancing under the stars in international styles and with multigenerational attendance and participation. He wondered what commission could do to assist this group in continuing their lively community-building activities.

Chasansky responded with his understanding that the Department of Parks and Recreation (P&R) maintains relationship with groups that want to stage activity in the space adjacent to the teahouse. He believes that in order to meet the City’s risk management requirements and to ensure equity, the dance group was asked to move to a service contract as opposed to a permit. One of the stipulations regards insurance carry and Chasansky understands is that this is the hurdle. Commission requested Chasansky reach out to P&R for more information about the use of that space near the Dushanbe Teahouse.

Chasansky and Farnan suggested writing a letter of recommendation to the Parks and Recreation Advisory Board (PRAB). Borowsky volunteered to draft the letter.

Agenda Item 7: Matters from Staff [3.04.59 Audio min.]

A. DISCUSSION: Questions About the Manager’s Memo - Chasansky welcomed questions by email. NoBo Art District update: art district is leading a community group campaigning for a BID. Ballot issue in November 2019 had been planned. Just before yesterday’s City Council meeting, committee decided to postpone. Work ongoing with petitioning etc., but updated plan to put the question of taxation to the voters in the 2020 election.

Nesmith, still in attendance, noted that there were 20 additional properties recently identified. In order to have time to connect and engage with these parties, the group decided to hold off until 2020 election when the timeline won’t be so tight. In the meantime, petitions can be distributed; once thresholds are met, City Council can establish a BID. Nesmith: “it was worth it to not just run the numbers” to hit thresholds, but to engage full support.

Agenda Item 10: Adjournment [3.10.32 Audio min.]

McCormick wondered if the commission would consider appealing to City Council to award more money for the extra-large groups as they are “essential to the arts and culture in Boulder” and the “scores [tonight] were all so close.” Commission discussed potentially appearing as a group before City Council during the public comment portion of the meeting to advocate for this additional funding. Borowsky suggested informal one-on-one approach to meet with members of council and volunteered to do so himself. Group determined May 21st as the public comment opportunity when Villarreal can attend. He invited materials to be sent to him to craft the message.

There being no further business to come before the commission at this time, the meeting was adjourned.
Date, time, and location of next meeting:
The next Boulder Arts Commission meeting will be at 6 p.m. on Wednesday, June 19, 2019, in the Boulder Creek Room at the Main Library, 1001 Arapahoe Ave., Boulder, CO 80302.
TO: Members of the Boulder Arts Commission  
FROM: Matt Chasansky, City of Boulder Office of Arts + Culture  
DATE: June 14, 2019  
SUBJECT: Manager’s Update for the Boulder Arts Commission Meeting on June 19, 2019.

1. Notes on the June Agenda

> 4B, Professional Development Application: Erica Joos – For this action item, staff will ask for advice by nodding approval on approving a professional development scholarship application.

For this grant cycle, professional development scholarships have been awarded by administrative review by staff. In past grant cycles, when the Commission reviewed all scholarship applications, a precedent was set to give extra scrutiny to applications from commissioners. Staff felt it was important to respect that precedent and postpone administrative approval of the application until the commissioners can discuss the application in a public meeting. It is important to note that this application is fully eligible. The inclusion of this item on the meeting agenda should in no way be regarded as implying that there is any doubt that the application, and funding of the scholarship, is permissible and proper.

> 4C, Arts Education Grant – In Attachment One please find the process flow chart for the Arts Education Grant decision.

Please note that prior to the start of the decision process, staff will ask the members of the commission to consider the eligibility of the application from the Boulder Symphony. It is the standard practice to review each application for compliance with general and category eligibility for every grant application. And, when staff determines that eligibility cannot be conclusively determined, the question is brought to the full commission for discussion in a public meeting. In this case, the application does not clearly demonstrate that the following eligibility requirement has been met:

The product (performance, piece of art, etc.) funded in whole or in part by the Boulder Arts Commission must be provided for and accessible to the Boulder community. Any product that receives other funding may be held in another municipality or area, provided that at least one performance is provided within Boulder Valley, as defined in the Boulder Valley Comprehensive Plan, and is for the direct benefit of the Boulder community. (Please refer to the General Eligibility Requirements.)

At the request of the commission chair, staff has asked the City Attorney’s Office to provide an opinion on this question:

The Commission would have a basis to outright deny the application because Niwot is not included within the Boulder Valley Comprehensive Plan. There appears to be no legal jeopardy the city would face if the Commission rejected the application on that basis.

As a separate action item, staff requests that the eligibility of the application be determined by motion, second, discussion, and vote of the Commission.

Finally, please note that staff has adjusted the decision process slightly. During the meeting, total scores will not be displayed until the completion of the rescoring process. This measure will improve the ability of the panel and commission members to transparently conduct the rescoring.

> 7B, Office Relocation Sponsorship – In response to the recommendations in the Cultural Plan to address general challenges of affordability, staff has experimented with a program to help with a small part of that issue: the rising cost for nonprofit cultural organizations to rent office space. Currently, rental rates range between $14 and $60 per square foot. The rates are becoming unaffordable for nonprofit organizations, and many nonprofits are considering relocation outside of Boulder to afford to continue operations.

One way that the Office of Arts and Culture can address this issue is through a sponsorship program that eases the burden organizations face when moving or expanding office spaces. In 2018, staff negotiated a pilot sponsorship with the Boulder Philharmonic Orchestra. The goals of the pilot included a) to ensure that the organization was able to maintain a
headquarters in Boulder, b) that the new landlord be willing to match the sponsorship in order to partner with building
managers that value our cultural nonprofits, and c) that the organization have a period of time to transition out of the
sponsorship and be able to afford the office rent within their planned budget. In Attachment Two, please find the Letter of
Intent that was used to govern this pilot sponsorship.

The success of this pilot suggests that a full program is appropriate. Staff will present the details of this new program, and
how it can be promoted to other organizations that are facing the same challenge. During the meeting, staff will ask for
advice from the Arts Commission on the structure of the program ahead of the public launch.

> 7C, Access and Equity Practices for Commission Meetings – For the past year, staff has been investigating ways to improve
how the Arts Commission meetings are conducted, especially with regards to accessibility. And, with regards to goals in our
Statement on Cultural Equity. During the meeting, staff will ask for suggestions, and ask for nodding approval to work on
some of the following initiatives:

1. Using audio amplification, captioning, and other technologies to make sure that everyone, including those with
hearing impairment, are equally able to hear discussions.

2. Offering childcare services to clear this barrier for attending meetings.

3. Offering language interpretation services, especially Spanish.

4. A preamble at the beginning of every meeting to recognize indigenous peoples.

2. Commission Correspondence

In Attachment Three, please find copies of email correspondence received by the Boulder Arts Commission during the period
between the publication of the April 2019 and May 2019 packets.

3. Staff Updates

Staff is supporting the event planning for the Immigration Heritage Month event on June 17. Please join us at 11am in front of
the historic county courthouse on Pearl Street for a press conference with Congressperson Neguse, Mayor Suzanne Jones, and
others followed by an interactive activity recognizing the role of immigrants in our community.

Staff attended the quarterly meeting of Front Range Executive Directors of Local Arts Agencies.

Work continues on the 2020 Budget.

Staff attended the Americans for the Arts annual convention.

Work continues with other city departments on developing a statement on the role of culture in climate change adaptation.

Work continues in support of the area plan for the Alpine/Balsam development.

Work continues with other city departments on regulation improvements.

Staff continues to support the team coordinating the Community, Culture, and Safety Tax.

> Grants and Programs for Organizations

Staff have received a letter of appeal from Cindy Brandle Dance Company for the decision on their application for the
General Operating Support grant. Following the steps in the appeals process, staff is consulting with the City Attorney’

Office to determine if there is cause for the appeal to be heard by the Arts Commission. If that determination is made, we expect to discuss this appeal at the August commission meeting.

At their June meeting, the Human Relations Commission asked that the Arts Commission this year use the equity fund in a collaboration on the Martin Luther King Jr. program, in place of the Indigenous People’s Day enhancement grant. Staff will provide more information soon and will provide for a discussion during an upcoming commission meeting.

The process of collecting information for the 2020 grants cycle has begun. And, staff has been in conversation with a few applicants to this year’s cycle on ideas for improvements. As in years past, we will be asking for input from the community and the members of the Commission, developing possible changes, and building the structure of the next grants cycle in the lead up to the October commission retreat.

In addition, there are a few improvements that staff will implement immediately. Beginning at the June meeting, with the Arts Education grant decision, the total score calculations will be concealed on the projected scoring tracking document. Also, for the next and final round of panel grant decisions on the Special Facilities Grants, the scores will not be visible to the Commission and panel in advance of the publication of the scores to the applicants.

The following Rental Assistance Grant reports were approved prior to the meeting:
- Boulder Ballet, Cinderella, Dairy Arts Center, $1,000
- Boulder Opera, Spring production of Signor Deluso and Cavalleria Rusticana, The Nomad Playhouse, $1,000
- Cindy Brandle Dance Company, A World On Fire, Dairy Arts Center, $1,000

The following Professional Development reports were approved prior to the meeting.
- Andrew Neely, Creating and Pitching Your TV Series, Online, $395.00
- Kate Moore, 7th Annual Somatic Training for the Performer Workshop, Boulder, CO, $500.00
- Noah Travis Phillips, Philosophy in the Dark 2019: Philosophy of Horror, Occulted, Estranged, and Inhuman Knowledges, Ontario, Canada, $1,000.00
- Valeria Serrano, Whitney Biennial 2019, New York, NY, $1,000.00

The Commission is welcome to ask for copies should they like to review any reports.

Two grants were declined by recipients prior to the June meeting:
- Block 1750 has returned their funding for their 2019 Community Project Grant. They are not hosting the Block Party this year.
- Carah Aviva Wertheimer has declined funding for the 2019 Professional Development Grant. She has health issues and is not able to complete the course.

In Attachment Four, please find a current grants program budget.

> Public Art Program

SAVE THE DATE: the 2019 Public Art Social will be held on Friday, August 2, 2019 and coincide with the NoBo First Friday Art Walk. This public art social will showcase many projects underway in North Boulder including a charette with Sharon Dowell, unveiling of semifinalists for the NoBo Library, an update on the murals at the Boulder Community Health site (1155 Alpine), and much more. This will overlap with the 10-year anniversary celebration of the NoBo Arts District.

Public Art Commissioning Updates:
- Diagonal Highway (Christian Muller/Totems): Installation.
- Civic Area 11th St. Spine Signature Artwork (Adam Kuby): Final Design underway including budget adjustments and potential value engineering due to project timeline delays in permitting; Anticipated installation Spring 2020. [www.adamkuby.com](http://www.adamkuby.com)
- University Hill (ENVD 3300 Praxis): Fabrication and site visits underway; Delays in permitting prevented installation in May; installation is now expected for August 6-23, 2019. [https://www.colorado.edu/envd/](https://www.colorado.edu/envd/)
- North Broadway (Sharon Dowell): Preliminary Design – See the information above regarding Sharon’s community charrette on August 2.  http://sharondowell.com
- Arapahoe Underpass (Michelle Sparks): Final Design – Wetlands variance is anticipated for approval June 14. The variance was presented to the Planning Board on June 6.  http://michellemsparks.com
- Foothills Underpass (Carolyn Braaksma): Fabrication  https://www.braaksmadesign.com/
- NoBo Library: Selection – Proposal Meeting, July 25th from 12-5pm in the Eldorado Meeting Room; Semifinalists are: Kimberly Garza (Sacramento, CA) www.atlaslab.com, Joel Swanson (Denver, CO) http://joelericswanson.com, Mouna Andraos (Montreal, Quebec) www.dailytouslesjours.com, Patrick Marold (Nederland, CO) www.patrickmarold.com, Sam Falls (Los Angeles, CA) https://samfalls.com
- Scott Carpenter Park: Pre-selection
- Fire Station 3: Pre-selection
- CAGID Garage Art Public Art Program: On Hold

Community-Initiated Projects Updates:
- Bear Hugs Downtown Boulder Partnership Donation: Contracting
- Strength from Within Melanie Yazzie donation proposal: Installation anticipated August 2019
- Tim Eggert Memorial Donation: Pre-approval Process
- Nobel Circle Monument: Pre-approval Process
- Rotary Club: Pre-approval Process
- Boulder Housing Partners for the development of 30th and Pearl: Contracting

Maintenance and Conservation:
- The public art collection will be featured on the www.boulderarts.org website this fall.
- Work continues on the new city-wide asset management system Beehive for maintenance coordination with other city depts.
- 2019 Condition Report is complete
- RFP’s for conservation and maintenance will be distributed in August

Staff is participating in the annual Capital Improvement Project and Budget Review.
Staff is participating in the East Boulder Subcommunity Plan.

In Attachment Five, please find a current five-year program budget for public art commissioning.

> Creative Neighborhoods

The 2019 Mural Artist Roster is complete and available

Work continues on the special murals program in partnership with the NoBo Art District, including the #NoBoFaces project, a mural at 4949 Broadway, and others

Staff is planning for another round of neighborhood murals, anticipated for 2020.
> Programs for Artists

Staff attended an informational meeting of dance community leaders to discuss the 2020 DanceUSA National Conference which will be held in Denver.

In building a professional development project for aspiring professional authors, staff met with a number of writers representing different aspects of the writing community to collect information and impressions on what might be most beneficial. Staff is now developing a program, with workshops anticipated to take place in the third quarter of this year.

Staff continues work to finalize the findings of the Artist Census Study. The presentation of those findings to the Arts Commission has been postponed to the July meeting.

Staff continues to collect and update the Dance Bridge page and send e-newsletters on resources and opportunities.

Staff has been chosen to serve on a selection panel for the 2nd Presenting Denver Dance Festival to be held June 20 & 21, 2020.

> Creative Workforce and the NoBo Art District

The community campaign group working on putting a Business Improvement District on the ballot for the NoBo Art District have decided to postpone. It is now expected that they will work for a ballot item for the November 2020 election.

Staff is supporting the planning for the 10th Anniversary event in the NoBo Art District this autumn.
Attachment One

Art Education Grant: Panel Decision Meeting Process

Applicants deliver 3-minute presentations addressing panel comments. Panel discusses each application following each presentation. Chair calls for rescore for each application.

<table>
<thead>
<tr>
<th>NAME</th>
<th>ESTIMATED TIME OF PRESENTATION</th>
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<tbody>
<tr>
<td>NAACP Boulder Authorized Committee</td>
<td>6:25 pm</td>
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<tr>
<td>Museum of Boulder</td>
<td>6:31 pm</td>
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<tr>
<td>Dairy Arts Center</td>
<td>6:37 pm</td>
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<tr>
<td>Parlando School for the Arts</td>
<td>6:43 pm</td>
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<tr>
<td>Colorado Shakespeare Festival</td>
<td>6:49 pm</td>
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<tr>
<td>Boulder Opera</td>
<td>6:55 pm</td>
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<tr>
<td>Colorado Music Festival &amp; Center for Musical Arts</td>
<td>7:01 pm</td>
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<td>Boulder International Film Festival</td>
<td>7:07 pm</td>
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<tr>
<td>And Art Space</td>
<td>7:13 pm</td>
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<tr>
<td>Community Cycles</td>
<td>7:19 pm</td>
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<tr>
<td>Boulder Community Media</td>
<td>7:25 pm</td>
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<tr>
<td>Mesa Elementary School’s Music Program</td>
<td>7:31 pm</td>
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<tr>
<td>Boulder Symphony</td>
<td>7:37 pm</td>
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Staff displays applications in order of highest scores. Staff displays a threshold line for all applications which score a 36 or higher.

Panel discusses the top applications for funding.

If no tie-breaker is needed.

If a tie-breaker is needed.

Staff sorts tied applications by score in:
- Benefit to students
- Complementing curriculum and offerings
- Proposed outcomes and evaluation strategy
- Community Priorities

Panel discusses final list for funding.

Boulder Arts Commission certifies final list to award.

Proposed Motion Language: “I move that we award Arts Education Grants to the following applicants ...”
Attachment Two
Letter of Intent for the Boulder Philharmonic Orchestra 2018 Sponsorship

PILOT OFFICE RELOCATION SUPPORT
CITY OF BOULDER OFFICE OF ART + CULTURE
LETTER OF INTENT (LOI)

PROJECT: Pilot Office Relocation Support for the Boulder Philharmonic
DATE: August 31, 2018

PARTIES CONTACT

City of Boulder (City) Matt Chasansky, Office of Arts + Culture
Library & Arts Department Manager
Office of Arts and Culture 303-441-4113
ChasanskyM@boulderlibrary.org

Boulder Philharmonic Orchestra, Katherine Lehman, Executive Director
a Colorado nonprofit corporation 303-449-0916
(Philharmonic) klehman@boulderphil.org

Westland Development Services, Inc. Peter Aweida, President
(Westland) 303-449-9950
Peter Aweida, President peter@wetland-development.com

BACKGROUND: The rental rates for office space in the city of Boulder have continued to rise. Currently, rental rates range between $14 and $60 per square foot. Many factors contribute to these higher rents, including increasing property tax rates, high occupancy/low availability, and competition. The rates are becoming unaffordable for nonprofit organizations, and many nonprofits are considering relocation outside of Boulder to afford to continue operations. The Boulder Philharmonic Orchestra, a cultural nonprofit organization, has been without a permanent office since 2015 and has been searching for affordable replacement office space, but is unable to find anything that meets its needs within its budget.

The Boulder Philharmonic submitted a request for office relocation support to the Office of Arts and Culture through its Title 14, “Arts Grant Program,” B.R.C. 1981, sponsorship program (a program found in the “Support our Cultural Organizations Strategy” of the Community Cultural Plan and administered by the Office of Arts and Culture). The request was reviewed by City staff and members of the Boulder Arts Commission (Arts Commission) who determined the request meets the criteria for sponsorship, and that the sponsorship supports the goals and principles of the City’s Community Cultural Plan.

Westland manages office space that potentially could be leased to the Philharmonic as its permanent office, for a reduced rental rate.
Further, City staff and representatives of the Arts Commission determined that the concept of assisting nonprofit organizations to secure affordable office space within Boulder would be useful to other organizations facing similar issues. Therefore, this LOI acts as a pilot which, if successful, may be the model for future office relocation support to other arts nonprofits.

PROJECT PURPOSE: To support the Philharmonic in relocating its office into affordable headquarters within Boulder.

CONTEXT IN THE COMMUNITY CULTURAL PLAN: A Community Priority of the City’s Community Cultural Plan is for the efforts of the public and private sector, non-profit and for-profit entities, in education, and in personal and professional life, to “support the resiliency and sustainability of cultural organizations to enhance their ability to benefit the community.”

NATURE OF THIS DOCUMENT: This Letter of Intent documents the terms and intentions which the parties will detail in future agreements subject to negotiation of mutually agreeable terms. This LOI is not legally binding, but rather a statement of mutual intent to pursue collaboration which, if successful, may result in binding contracts between the City and the Philharmonic, and between the Philharmonic and Westland. The parties understand and agree that no contractual relationship is proposed or intended between the City and Westland.

Shared Goals
The parties agree that the role of cultural nonprofit organizations like the Philharmonic is of critical importance to the social and economic wellbeing of the community. They also recognize that the ability to successfully administer a cultural nonprofit is made challenging by issues of affordability, and specifically the high costs of rent for office space in Boulder.

While no simple solutions exist to the varying causes of affordability, the parties to this LOI agree that collaboration between city government, the business community, land/building owners, and nonprofits is a promising tactic to alleviate aspects of this problem.

This LOI, describing a first of its kind pilot program, is intended to leverage the mutual desires of the parties for the following goals:

A. Assist the Philharmonic in its transition to a new office space.

B. Provide financial and nonfinancial support to the Philharmonic to encourage a successful, long-term relationship between the Philharmonic and its landlord, and to
PILOT OFFICE RELOCATION SUPPORT  
CITY OF BOULDER OFFICE OF ART + CULTURE  
LETTER OF INTENT (LOI)

create additional opportunities for partnership between the Philharmonic and the community.

C. Ensure the Philharmonic is reliably established in its new location so it can best achieve its mission and continue to provide programs and cultural leadership to our city.

Parties and Responsibilities
This LOI details the proposed collaboration between the parties.

CITY OF BOULDER, OFFICE OF ARTS AND CULTURE proposes to support the Philharmonic as follows:

1. Provide limited time sponsorship that will not exceed 10% of the rent charged to the Philharmonic for lease of its new offices. The parties anticipate that this support will be governed by a subsequent contract between the City and the Philharmonic. This sponsorship carries with it the requirement that the landlord of the new offices of the Philharmonic be equally invested in solving the challenge of affordability in office space rent and provide matching support equal to the sponsorship of the City. The parties anticipate that matching support will be governed independently of this LOI and arranged between the Philharmonic and its landlord, with a condition that the landlord’s support will match the amount of the City’s support.

2. Provide non-financial support to the Philharmonic to develop and implement a strategy to transition away from the financial support described above. This support may include assistance with a financial strategy to ensure that funds are acquired to afford the full rent of rental space into the future.

BOULDER PHILHARMONIC ORCHESTRA is seeking the support of City as identified above, and landlord as identified below, and proposes to:

3. Enter into a sponsorship agreement with the City detailing the terms and conditions of the City’s financial support and the responsibilities of the Philharmonic, including requirements for documentation to verify that the City’s support does not exceed 10% of the rent paid by the Philharmonic.

4. Work with landlord to meet the requirements of the matching support described in 1. above.
5. Provide a program or project to benefit the community and to support emerging organizations, as agreed to by the City.

6. Report to the City on the Philharmonic’s use of the City funding.

7. Make a good faith effort to maintain a good lessee relationship with its landlord.

WESTLAND DEVELOPMENT SERVICES, INC is the owner and manager of 1600 Range Street, Boulder, CO, 80301 and proposes to support the Philharmonic as follows:

8. Provide a rent discount, donation, sponsorship, or subsidy to the Philharmonic. Such support will be governed by an independent agreement between Westland and the Philharmonic.

9. Make a good faith effort to continue support of the Philharmonic in other ways, including keeping future rental rates at a reasonable level for the circumstances of the building, the area, and Westland’s agreement with the Philharmonic.

10. Make a good faith effort to maintain a good lessor relationship with the Philharmonic.

Timeline
The term of this LOI is through December 31, 2018. The term may be extended by written agreement of the parties. The parties agree that failure to complete an agreement between the City and the Philharmonic, or failure of the Philharmonic to provide proof of an agreement with Westland by December 31, 2018 will result in the termination of all of the City’s the proposals herein, unless the parties agree otherwise, in writing.

Limitations
This LOI is intended to support the relocation of the Philharmonic. It should not be considered an extended or ongoing commitment beyond the term of this LOI or any related agreement.

No Obligations
The parties agree that this LOI will not be construed as creating any obligation, contractual or otherwise, on the part of either party until the parties have executed the sponsorship agreements identified, above. Actions taken by either party, including but not limited to, expenditure of funds, incurring or canceling other commitments or acts taken to implement any of the provisions of this Letter of Intent, will not be construed as part performance of the terms and conditions contained herein, nor will the party taking such action be regarded as having
Hello Arts Commission,

There are three items for you to review for the grant program before the meeting on Wednesday, June 19, 2019.

- Grant Reports
  - Colorado Shakespeare Festival, Shakespeare & Violence Prevention, $3,000
  - Nii Armah Sowah, African Arts & Cultural Workshop Series: A Participatory Experience Through the Arts, $3,000

- Professional Development Application: Erica Joos

I have attached them here, or, you may go to the online portal, then to your Shared Documents folder, then to the appropriate folder. You’ll discuss and make final decisions on these items at the meeting.

Feel free to contact me at any time if you have any questions.

Thank you for your hard work and all that you do for the arts in Boulder!

Cheers, Lauren

Lauren Click
she/her/hers
Cultural Grants Program
Office of Arts + Culture
720-564-2355
clickl@boulderlibrary.org
www.boulderarts.org

Library & Arts Department
1001 Arapahoe Avenue  |  Boulder, CO  |  80302
www.bouldercolorado.gov
Hi hi,

The full Commission was on this email so forwarding for public record.

Imc

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Lauren Click
Cultural Grants Program
Office of Arts + Culture

720-564-2355
clickl@boulderlibrary.org
www.boulderarts.org

Library & Arts Department
1001 Arapahoe Avenue | Boulder, CO | 80302
www.bouldercolorado.gov

Boulder Arts Commission members,
On behalf of Cantabile Singers, I want to thank you for the small/midsize organization operating grant we were recently awarded. Receiving this grant is a big milestone for our all-volunteer organization, and we are excited to put these funds to work. We are committed to implementing our goals of building capacity, growing community outreach and audience, and developing a sustainable fundraising structure.

The work of the Boulder Arts Commission demonstrates in a concrete way the support of the City of Boulder for arts and culture. The operating grants for small organizations like our have the potential to be very impactful and open the door to exciting opportunities.

In addition, I want to compliment the Commission and its staff for the fair, transparent and thorough application and evaluation process.
Thank you again,
Carol Nielsen
President of the Board
Cantabile Singers
Hi! I think you'd agree that Boulder has lots of "silos" of people that, generally speaking, are not cross-pollinating. We're often surprised that our arts/technology/entrepreneurship audience doesn't know about other awesome organizations and opportunities that we thought "everyone" had heard of. There's so much great stuff going on in our town (and region) but not enough awareness - which is a big loss for our community! So, we'd like to do something about this. We feel strongly that everyone benefits when there is more awareness of what's going on around town, and that the more sharing, integration and connection points, the better. I'm writing to ask for your help in this effort that we're calling Sharing Boulder. That's right, hashtag #SharingBoulder.

The idea is pretty simple (and there's no money involved!!!). Since all our organizations have promotional channels, we'd like to include information about what you're doing in our channels, and we're asking you to do the same. We think our email newsletter, social media feeds, and in-person events are more interesting and more valuable when they help people discover new opportunities, and that the same would be true of yours.

To be a part of Sharing Boulder, simply provide us with a designated email address that we'll add to an email distribution list that we'll manage. Then you're invited - along with all the other participating organizations - to send an email to the group (no more than once per week please) with short, "social-media ready" content about one or two of your upcoming events that highlights what you're offering the community in the areas of art, technology, and entrepreneurship, and that all of us can just copy and paste. From there, we encourage all participants to share what they think is relevant in their existing channels like social media, email newsletters, etc, including the hashtag #SharingBoulder when appropriate. (Please do not simply send your newsletter!; these should be short, approx. 50-word descriptions of one or two events that you're strategically trying to get the word out about).

Our hope is that this simple start can lead to more collaborations and grow into a movement that helps us all make the most of our special community!

Thanks,
Bruce

----
Bruce Borowsky, Co-Founder
Boulder Digital Arts
1600 Range, Suite 100
Boulder, CO 80301
303-800-4647
www.boulderdigitalarts.com
www.pixlemillstudios.com (formerly Triple Threat Digital)
<table>
<thead>
<tr>
<th>GRANT CATEGORY</th>
<th>ASSIGNED BUDGET</th>
<th>GRANTS AWARDED</th>
<th>FUNDS DISTRIBUTED</th>
<th>BALANCE (TO BE AWARDED)</th>
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<td><strong>301,122.50</strong></td>
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1General Operating Support Grants will be organized on a sliding scale. The quantity of grants will vary depending on the number of applicants. See [https://boulderarts.org/2019-grants-program](https://boulderarts.org/2019-grants-program) for more details.

There are 11 free rentals still available for the Macky Auditorium.

Please note: there is currently $9,605.00 that has not been allocated in grant categories where the decisions have already been made.
## Current Public Art Program 5 Year Budget as of June 12, 2019

<table>
<thead>
<tr>
<th>FUNDING SOURCE</th>
<th>PROJECT/ARTIST</th>
<th>TOTAL APPROPRIATED</th>
<th>AMOUNT PAID TO DATE</th>
<th>BALANCE REMAINING</th>
<th>2019 PROJECTED SPENDING</th>
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<td>Gen. Fund</td>
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<td>CCS v2</td>
<td>Scott Carpenter Pool / pre-selection</td>
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<td><strong>TOTAL</strong></td>
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<td>$272,172</td>
<td>$1,163,564</td>
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*Multiple funding sources.

CCS: Community Culture and Safety Tax.

Additional maintenance projects are not represented.